

**REGIONAL WATER AUTHORITY  
EXECUTIVE COMMITTEE AGENDA**

**January 25, 2017; 8:30 a.m.  
5620 Birdcage Street, Suite 110  
Citrus Heights, CA 95610  
(916) 967-7692**

**AGENDA**

The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker. Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Authority's Administrative Office at the address listed above. In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the Executive Director of the Authority at (916) 967-7692. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

- 1. CALL TO ORDER AND ROLL CALL**
- 2. PUBLIC COMMENT:** Members of the public who wish to address the committee may do so at this time. Please keep your comments to less than three minutes.
- 3. CONSENT CALENDAR**  
Minutes of the December 7, 2016 Executive Committee meeting  
**Action: Approve Consent Calendar item**
- 4. 2017 RWA EXECUTIVE COMMITTEE MEETING SCHEDULE**  
**Action: Adopt proposed schedule of Executive Committee meetings for 2017**
- 5. STATUS OF RWA STRATEGIC PLAN IMPLEMENTATION**  
Information Presentation: John Woodling, Executive Director
- 6. DEVELOPMENT OF FISCAL YEAR 2017 – 2018 BUDGET**  
Information Presentation and Discussion of FY 2017 – 2018 Budget
- 7. LEGISLATIVE AND REGULATORY UPDATE**  
Information Presentation: John Woodling, Executive Director and Adam Robin, Program Manager
- 8. EXECUTIVE DIRECTOR'S REPORT**
- 9. DIRECTOR'S COMMENTS**

## **ADJOURNMENT**

### **Upcoming meetings:**

**Upcoming Executive Committee Meetings** – February 22, 2017 and March 22, 2017 at 8:30 a.m. at the RWA office

**Next RWA Board of Directors' Meeting** – Thursday, March 9, 2017, at 9:00 a.m. in the RWA conference room, 5620 Birdcage Street, Ste. 110, Citrus Heights, CA 95610

January 25, 2017

**AGENDA ITEM 3: CONSENT CALENDAR**

The minutes from the Executive Committee meeting held December 7, 2016

**Action: Approve Consent Calendar Item**

## **1. CALL TO ORDER**

A motion was made, seconded and carried unanimously by voice vote of all directors present for Rob Roscoe to act as Chair until Chair Short entered the meeting. Mr. Roscoe called the meeting of the Executive Committee to order at 8:30 a.m. Individuals in attendance are listed below:

### Executive Committee Members

Spencer Short, City of Lincoln  
S. Audie Foster, California American Water  
Marcus Yasutake, City of Folsom  
Debra Sedwick, Del Paso Manor Water District  
Kerry Schmitz, Sacramento County Water Agency  
Rob Roscoe, Sacramento Suburban Water District

### Staff Members

John Woodling, Rob Swartz, Adam Robin, Nancy Marrier, Amy Talbot, Cecilia Partridge, Monica Garcia and Ryan Bezerra, legal counsel.

### Others in Attendance

Ingrid Shepline and Bob Simons. Nicole Krotoski participated via conference phone.

## **2. PUBLIC COMMENT**

Acting Chair Roscoe welcomed Adam Robin to the RWA team.

## **3. CONSENT CALENDAR**

The minutes from the Executive Committee meeting held October 26, 2016.

Motion/Second/Carried (M/S/C) Ms. Schmitz moved, with a second by Mr. Roscoe, to approve the minutes from the October 26, 2016 Executive Committee meeting. The motion carried by the unanimous voice vote of all directors present.

## **4. RWA 2016 AUDIT REPORT**

Ingrid Shepline, Richardson and Company, reported that they have completed the financial audit for the fiscal year that ended June 30, 2016. The full audit report was included in the packet. Ms. Shepline highlighted portions of the audit stating that reports that were issued included the Auditor's opinion on financial statements, the

Internal Control and Compliance Report, the Governance letter and the Management letter. The Independent Auditor's Report is an unmodified, "clean", opinion. She reported on discussion of the financial statements that were statements of net position, statements of revenues and expenses.

Chair Short entered the meeting. The gavel was passed from Mr. Roscoe to Chair Short.

Ms. Shepline reported on Employee Benefit Plans with the pension liability increase to \$346,165 and the OPEB excess funding of \$89,490 based on the July 2013 valuation. There was a slight increase in pension liability. She also mentioned that based upon the July 2015 valuation, RWA no longer reflected an OPEB funding excess due to the changes in valuation methods. The Statements of Net Position reflect an increase in income due to an increase in the grants receivable and corresponding grants payable due to the increased activity with the Prop 50 and Prop 84 grants. There was a pension contribution during the year of \$225,000 that was deferred and will not hit the bottom line until next year. The future contingencies include the allocation of the pension liability to SGA and the commitment to the Powerhouse Science Center. There are subscription advances that have not been earned. The net position restrictions and designations indicate unexpended amounts for WEP, designations for operating fund and other items. The unrestricted net position is not sufficient to cover designations due to the GASB 68 pension liability which reduced net position. However (unrestricted) cash is sufficient to cover the designations. The report on internal control and compliance shows no internal control weaknesses were noted and there was compliance with applicable laws and regulations material to the financial statements.

Bob Simons, Richardson and Company, explained the Governance letter that shows management judgments and accounting estimates, and a change in accounting principles to implement GASB 82 to exclude employer pension contributions made on behalf of employees from determination of pension contributions. There was no audit adjustment noted, there were no differences noted that were not adjusted, there were no difficulties in performing the audit and no unusual accounting practices. The Management letter indicated good internal controls with an informational item about GASB 75, recognizing an accounting liability for OPEB, to be implemented in FY18.

M/S/C Mr. Roscoe moved, with a second by Ms. Sedwick, to recommend RWA Board acceptance of the 2016 RWA financial audit report. The motion carried by the unanimous voice vote of all directors present.

Ingrid Shepline and Bob Simons exited the meeting.

## **5. 2017 RWA BOARD MEETING SCHEDULE**

RWA Board meetings are held on the second Thursday of every other month. The meetings begin at 9:00 a.m. The May 11, 2017 will be moved to May 18, 2017 to accommodate the ACWA Spring Conference.

M/S/C Mr. Roscoe moved, with a second by Mr. Foster, to recommend RWA Board approval of the proposed RWA Board meetings for 2017 with the change of the May 11, 2017 RWA Board meeting to May 18, 2017. The motion carried by the unanimous voice vote of all directors present.

## **6. OVERVIEW OF REGIONAL WATER PLANNING EFFORTS INVOLVING RWA**

Rob Swartz, Manager of Technical Services, gave an update on RWA's involvement in several concurrent water supply planning efforts that are interrelated. The efforts include the Regional Water Reliability Plan (RWRP), the Regional Drought Contingency Plan (RDCP), the American River Basin Study (ARBS), the American River Basin (ARB) Integrated Regional Water Management (IRWM) Plan 2018 Update and the Proposition 1 Disadvantaged Community Involvement Program (DCIP). Two of the planning efforts will require resolutions from the RWA Board at its January 2017 meeting. Staff is seeking input from the Executive Committee on presenting these to the full Board at its January 2017 meeting. In the 2013 RWA Strategic Plan it states that we should have a Regional Reliability Plan developed for the region. The idea of reliability is to identify the vulnerabilities of each agency, identify mitigation measures to help overcome vulnerabilities considering current and long-term demands. The intent is to have basic levels of service as defined by each water agency under varying conditions. There are six required elements to the RDCP including drought monitoring, vulnerability assessment, mitigation action, response actions, operational and administrative framework and an update process. Mr. Swartz explained that the RWRP, the RDCP, and the ARB IRWM Plan update have many common tasks and that they will largely be developed concurrently.

The ARBS objectives include further refining an assessment of water supplies and demands for the ARB over the data developed for the Sacramento San Joaquin River Basin Study (SSJRBS) and addressing regional demand and supply imbalance and infrastructure deficiencies under the threat of climate change. Additional objectives will be to improve regional self-reliance and collaboration for sustainable water resources management and quality of life, integrating regional water supply reliability and aligning regional water management strategies and planning efforts with those of Reclamation. Detailed climate modeling in the upper watershed will occur, which will provide better information about expected future inflows into Folsom Reservoir that serves as a better planning basis for future modeling efforts in the region. Mr. Swartz explained that RWA's role in ARBS includes staff support, serving on an Executive Steering Committee, coordinating adaption strategies with RWRP, providing RWRP costs as part of local share for ARBS and signing a Memorandum of Agreement with Reclamation.

Mr. Swartz explained the DCIP being administered by the California Department of Water Resources. This is a grant program intended to identify the needs of DACs and increase their involvement in the IRWM program. DWR's program allows only one applicant acting on behalf of a funding area. RWA is primarily in the Sacramento River Funding Area (SRFA), but it also includes a fairly large portion of the San Joaquin Funding Area (SJFA). At this time, the SJFA is not ready to apply for funding, so the discussion applies only to the SRFA. In the SRFA, the Yuba

County Water Agency has volunteered to act as the applicant and administrator for all of the IRWM regional water management groups.

RWA's role in the DCIP includes participation on an oversight committee, managing a DAC coordinator to be funded by a grant, participating in DAC needs assessment of the ARB area, participating in a pilot program to assess underrepresented communities in IRWM, and providing a letter of support for a DCIP application. A draft letter of support for the DCIP for the SRFA was supplied to the Executive Committee.

After discussion it was decided to bring two actions to the RWA January 2017 Board meeting: 1) a resolution for the ARBS to authorize the Executive Director to enter into an MOA with Reclamation; and 2) the DCIP letter of support authorizing YCWA to serve as the applicant on behalf of the SRFA.

## **7. WATER EFFICIENCY DIRECT INSTALL RFQ**

Amy Talbot, Senior Project Manager, said that Staff is seeking support for the implementation of the California Department of Water Resources Water Energy Grant direct installation program. This program will replace high water use fixtures with WaterSense labeled high efficiency toilets (HETs), showerheads and faucet aerators. At a minimum, the program must include replacing fixtures in 2,136 residential housing units. Seventy-five percent of those housing units must be considered a Disadvantaged Community (DAC). The program will focus on multifamily properties but will also be open to single family properties. This program supports the implementation of Project 7 of the American River Basin's Integrated Regional Water Management Program.

Funding for this program totals \$717,000 and does not require a local match. The program does require cash flow funding totaling \$500,000 from participating agencies (Sacramento Suburban Water District, City of Sacramento, City of West Sacramento and California American Water) to ensure timely contractor payments. The program is expected to start in January 2017 and end by January 2018. There is potential to expand the program with additional grant funding by 3,000 fixtures for direct install services for commercial, industrial and institutional properties. The 2017 direct install program will be a continuance of two previous RWA direct install programs launched in 2014 and 2015, which to date have installed a total of 3,800 toilets, 2,300 showerheads and 2,200 bathroom aerators in 3,100 housing units.

According to RWA Policy 300.2 Professional Services Selection and Contracting Services, any consulting contract exceeding \$150,000 requires a competitive selection process by issuance of a Request for Qualifications (RFQ) and approval of selected consultant by both the Executive Committee and RWA Board of Directors. RWA staff issued a RFQ on October 24, 2016 to nine consulting firms with known experience in implementing direct install programs.

Proposals were received from two firms: Southwest Environmental, Inc. and Bottom Line Utility Solutions, Inc. After review and discussion of the proposals, Southwest Environmental received the highest average score, demonstrated a strong project

manager substantial in the field expertise particularly in the Sacramento region and a more competitive fee schedule. The review panel recommends Southwest Environmental, Inc. to the RWA Executive Committee and Board of Directors as the selected consultant to assist RWA staff and participating water agencies with the implementation of the 2017 Direct Installation Program.

Motion/Second/Carried (M/S/C) Mr. Roscoe moved, with a second by Ms. Schmitz, to recommend RWA Board approval for selected contractor. The motion carried by the unanimous voice vote of all directors present.

## **8. WATER CONSERVATION INCENTIVES RESOLUTION**

Amy Talbot, Senior Project Manager, said that the Water Conservation Incentives Resolution is in response to a request for support regarding the Water Conservation Incentive. The Resolution, included in the packet, is asking for energy and water rebates to be treated the same as energy incentives for tax purposes.

M/S/C Ms. Sedwick moved, with a second by Mr. Roscoe, to recommend RWA Board approval of Resolution 2017-01 a Resolution of the Regional Water Authority regarding Water Conservation Incentives. The motion carried by the unanimous voice vote of all directors present.

## **9. RWA JANUARY 12, 2017 BOARD MEETING**

After discussion of the RWA January 12, 2017 Board meeting agenda it was decided to move agenda item 4, Executive Committee Report and Recommendations, under the Consent Calendar.

M/S/C Ms. Sedwick moved, with a second by Ms. Schmitz, to approve the agenda for the January 12, 2017 meeting of the RWA Board of Directors with the added agenda item 3b Executive Committee Report and Recommendations adding the Water Conservation Incentives Resolution item. The motion carried by the unanimous voice vote of all directors present.

## **10. EXECUTIVE DIRECTOR'S REPORT**

**Government Affairs Update** – DWR is required to develop best management practices for SGMA by January 1, 2017. They released draft BMPs on five topics, and comments were due on November 28, 2016. SGA submitted comments and RWA staff also participated in development of comments from ACWA. DWR expects to release guidelines for Proposition 1 Sustainable Groundwater Management Grants in Spring of 2017 and finalize the guidelines and solicit grant applications in Summer of 2017. SGA staff will work with others in the subbasin to develop a scope for preparation of our Groundwater Sustainability Plan to be ready to seek funding. Alternatives to a GSP are due by January 1, 2017. SCGA is preparing an alternative for submission.

The state (DWR and the SWRCB) released the long awaited framework for long term water conservation on November 30, 2016. Comments will be due December 19<sup>th</sup>,



and a final will go to the Governor's office on January 10<sup>th</sup>. Staff are reviewing the framework and have convened a meeting for RWA members to provide input. In addition, staff and members, as well as attorneys from the region are developing potential statutory language that mirrors the coalition letter that was prepared to comment on the state's proposal. The coalition letter had broad support from throughout California.

Adam W. Robin, RWA's new program manager for the Legislative and Regulatory Advocacy Program began work on December 6<sup>th</sup>. In addition to immediately beginning to address some of the region's most important issues, Adam will be setting up meetings with RWA staff and managers, and attending agency board meetings over the next several months.

**Water Efficiency Update** – In October 2016, the region saved 30% compared to October 2013 or approximately 4.5 billion gallons, double our September 2016 savings. October storms produced four times the monthly average precipitation. The most current state savings information available is cumulative savings from June 2015 through September 2016 at 23%, less than our regional savings of 28% during the same timeframe.

The state is expected to release the Executive Order permanent regulation framework draft report November 30<sup>th</sup>, with comments due December 19<sup>th</sup>. RWA will be hosting a meeting on December 9<sup>th</sup> at 2:00 p.m. to discuss and coordinate draft report comments. State staff still plans on providing a final draft to the Governor's office on January 20<sup>th</sup>. At that time, the Administration will decide about any further changes and when to release the report publically.

The State Water Resources Control Board staff is expected to release draft text of the ongoing Emergency Regulation outlining how to extend the regulation past February 2017 in December or January with a vote on the extension by the State Water Board in early February 2017 as to not allow for a lapse in regulation.

**Holiday Social** – The 16<sup>th</sup> Annual RWA/SGA Holiday Social is scheduled for Thursday, December 8<sup>th</sup> at 7:00 p.m. at the North Ridge Country Club. Networking begins at 6:00.

## 11. DIRECTORS' COMMENTS

Mr. Roscoe announced that Sacramento Suburban Water District has one new director.

Mr. Yasutake said that after the City of Folsom elections Ernie Sheldon was reelected as a Folsom Council Member and Roger Gaylord is their new Council Member.

Ms. Schmitz reported that Sue Frost is a new Board Member for Sacramento County Water Agency. Ms. Frost has an interest in groundwater. December 13<sup>th</sup> SCWA has an informational groundwater day scheduled with the board with a presentation by each of the sub-basins.

Mr. Foster said that California American Water has acquired Geyserville Water Works adding three hundred customers to that area. The Public Utilities Commission has approved the acquisition of Meadow Brook Water Company in Merced County adding another eighteen hundred customers. They have grant funding to install meters after extending pipelines to the Oxbow Marina area. The commission is holding public hearings on their pending rate case.

Ms. Sedwick asked if RWA is intending to write comments on the long term conservation rules. Del Paso Manor Water District cannot support the document because they don't know the affect it will have on their small agency. Ms. Sedwick welcomed Adam Robin to the RWA staff. She requested a status update on the Powerhouse Science Center be presented at the March 2017 RWA Board meeting.

Chair Spencer thanked the Executive Committee for their support in 2016.

Mr. Woodling thanked Chair Spencer for serving as 2016 RWA Chair and for involving the City of Lincoln in RWA.

## **ADJOURNMENT**

With no further business to come before the Board, Chair Short adjourned the meeting at 9:50 a.m.

By:

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Chairperson

Attest:

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Nancy Marrier, Board Secretary / Treasurer

January 25, 2017

#### **AGENDA ITEM 4: 2017 RWA EXECUTIVE COMMITTEE MEETING SCHEDULE**

##### **BACKGROUND:**

RWA Executive Committee meetings are held on the fourth Wednesday of each month at the RWA office, 5620 Birdcage Street, Ste. 110 in Citrus Heights. The meetings begin at 8:30 a.m. Following are the regularly scheduled dates of meetings for 2017 with notes as to potential meeting conflicts and proposed changes to the schedule:

<b>Current 2017 Executive Committee Schedule</b>	<b>Meeting Conflicts</b>	<b>Proposed 2017 Executive Committee Schedule</b>
February 22, 2017		February 22, 2017
March 22, 2017		March 22, 2017
April 26, 2017		April 26, 2017
May 24, 2017		May 24, 2017
June 28, 2017		June 28, 2017
July 26, 2017		July 26, 2017
August 23, 2017		August 23, 2017
September 27, 2017		September 27, 2017
October 25, 2017		October 25, 2017
November 22, 2017	Day before Thanksgiving	December 6, 2017
December 27, 2017	Week of Christmas	<b>Cancel</b>

##### **STAFF RECOMMENDATION:**

**Action: Adopt proposed schedule of Executive Committee meetings for 2017**

January 25, 2017

## **AGENDA ITEM 5: STATUS OF RWA STRATEGIC PLAN IMPLEMENTATION**

### **BACKGROUND:**

The Regional Water Authority adopted its updated *Strategic Plan 2013-2018+* at the end of 2013. Three years into implementation, a number of internal and external factors have changed, including the passage of the Sustainable Groundwater Management Act, an unprecedented statewide drought emergency, and an administration proposal for new permanent water conservation requirements. This is an opportune time to revisit the goals and objectives of the strategic plan and evaluate the need to modify or re-prioritize elements of the Plan. Executive Committee members may familiarize themselves with the plan at <http://rwah2o.org/regional-water-authority-strategic-plan-2013/>. Staff will present a status update on the strategic plan.

### **STAFF RECOMMENDATION:**

Information Presentation: John Woodling, Executive Director

January 25, 2017

**AGENDA ITEM 6: DEVELOPMENT OF FISCAL YEAR 2017 – 2018 BUDGET**

**BACKGROUND:**

Staff have begun the process of preparing a draft budget for fiscal year 2017-18. Staff will present a proposed timeline for budget development as well as key issues for feedback from the Executive Committee.

**STAFF RECOMMENDATION:**

Information Presentation and Discussion of FY 2017 – 2018 Budget

January 25, 2017

**AGENDA ITEM 7: LEGISLATIVE AND REGULATORY UPDATE**

**BACKGROUND:**

Staff will provide an update on Legislative and Regulatory issues.

**STAFF RECOMMENDATION:**

Information Presentation: John Woodling, Executive Director and Adam Robin,  
Program Manager

January 25, 2017

**AGENDA ITEM 8: EXECUTIVE DIRECTOR'S REPORT**

**JANUARY 25, 2017**

**TO: REGIONAL WATER AUTHORITY EXECUTIVE COMMITTEE**

**FROM: JOHN WOODLING**

**RE: EXECUTIVE DIRECTOR'S REPORT**

- a. Water Efficiency Update** – In 2016, the region saved 25% compared to 2013 or approximately 41.6 billion gallons. The December 2016 savings were 24% compared to the December 2013. The cumulative savings for the Emergency Regulation timeframe from June 2015 through December 2016 is 28% or 78.8 billion gallons. The most current state savings information available is cumulative savings from June 2015 through November 2016 at 23% (658 billion gallons) compared to our regional savings of 28% (77 billion gallons) during the same timeframe.
- b. Grants Update** – Staff is currently managing four grants totaling \$30 million. Staff submitted the final report for the \$25 million 2006 DWR Prop 50 Implementation Grant, and DWR has accepted the report. DWR is in the process of releasing the final retention on the project. In January, RWA received reimbursement of more than \$300K for three projects that were recently completed under the Prop 50 Implementation Grant.
- c. November 2016 COLA** – Consistent with RWA policy, pay scales and salaries were increased January 1, 2017 by 1.7% based on the November consumer price index for small western cities (attached). The updated pay scales are also attached.



**CONSUMER PRICE INDEXES PACIFIC CITIES AND U. S. CITY AVERAGE**  
**November 2016**  
**ALL ITEMS INDEXES**  
(1982-84=100 unless otherwise noted)

MONTHLY DATA	All Urban Consumers (CPI-U)						Urban Wage Earners and Clerical Workers (CPI-W)					
	Indexes			Percent Change			Indexes			Percent Change		
				Year ending	1 Month ending	Year ending				1 Month ending		
	Nov 2015	Oct 2016	Nov 2016	Oct 2016	Nov 2016	Nov 2016	Nov 2015	Oct 2016	Nov 2016	Oct 2016	Nov 2016	Nov 2016
U. S. City Average.....	237.336	241.729	241.353	1.6	1.7	-0.2	231.721	235.732	235.215	1.4	1.5	-0.2
(1967=100).....	710.952	724.113	722.986	-	-	-	690.227	702.172	700.634	-	-	-
Los Angeles-Riverside-Orange Co.....	245.711	251.098	250.185	2.2	1.8	-0.4	237.190	241.932	240.809	1.9	1.5	-0.5
(1967=100).....	725.941	741.855	739.156	-	-	-	700.970	714.984	711.665	-	-	-
West .....	243.749	249.897	249.448	2.3	2.3	-0.2	236.003	241.744	241.167	2.1	2.2	-0.2
(Dec. 1977 = 100) .....	394.007	403.945	403.218	-	-	-	379.716	388.953	388.025	-	-	-
West - A* .....	249.961	256.771	256.209	2.6	2.5	-0.2	240.570	246.569	245.815	2.3	2.2	-0.3
(Dec. 1977 = 100) .....	407.596	418.702	417.784	-	-	-	389.437	399.147	397.927	-	-	-
West - B/C**(Dec. 1996=100).....	143.595	146.328	146.004	1.3	1.7	-0.2	142.911	145.974	145.616	1.5	1.9	-0.2

  

BI-MONTHLY DATA	All Urban Consumers (CPI-U)						Urban Wage Earners and Clerical Workers (CPI-W)					
	Indexes			Percent Change			Indexes			Percent Change		
				Year ending	2 Months ending	Year ending				2 Months ending		
	Oct 2015	Aug 2016	Oct 2016	Aug 2016	Oct 2016	Oct 2016	Oct 2015	Aug 2016	Oct 2016	Aug 2016	Oct 2016	Oct 2016
San Francisco-Oakland-San Jose.....	261.019	267.853 <sup>R</sup>	270.306	3.1 <sup>R</sup>	3.6	0.9	256.107	262.326 <sup>R</sup>	264.026	2.4 <sup>R</sup>	3.1	0.6
(1967=100).....	802.446	823.455 <sup>R</sup>	830.996	-	-	-	779.868	798.803 <sup>R</sup>	803.982	-	-	-
Seattle-Tacoma-Bremerton.....	250.831	256.907	256.941	2.1	2.4	0.0	246.307	252.393	252.639	2.0	2.6	0.1
(1967=100).....	764.629	783.154	783.256	-	-	-	730.547	748.598	749.328	-	-	-

\* A = 1,500,000 population and over

\*\* B/C = less than 1,500,000 population

Dash (-) = Not Available.

R = Revised

Release date Dec. 15, 2016. The next monthly, bi-monthly, and semi-annual releases are scheduled for Jan. 18, 2017.

Please note: Customers can receive hotline information by calling the BLS West Region Information Office: (415) 625-2270.

**This card is available on the day of release by electronic distribution. Just go to [www.bls.gov/bls/list.htm](http://www.bls.gov/bls/list.htm) and sign up for the free on-line delivery service. For questions, please contact us at [BLInfoSF@BLS.GOV](mailto:BLInfoSF@BLS.GOV) or (415) 625-2270.**

**EXHIBIT A  
RWA POLICY 400.2**

**MONTHLY SALARY SCHEDULE OF RWA POSITIONS**

Recommended Salary Ranges per Compensation Study  
January 1, 2017

<b>Classification</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>	<b>Step 6</b>
Manager of Technical Services*	\$10,543	\$10,965	\$11,387	\$11,808	\$12,231	\$12,652
Principal Project Manager	\$9,585	\$9,969	\$10,352	\$10,735	\$11,119	\$11,502
Senior Project Manager	\$8,059	\$8,382	\$8,702	\$9,026	\$9,348	\$9,671
Associate Project Manager	\$6,367	\$6,623	\$6,879	\$7,134	\$7,390	\$7,645
Finance & Administrative Services Manager	\$6,406	\$6,662	\$6,918	\$7,172	\$7,430	\$7,686
Executive Assistant	\$4,391	\$4,565	\$4,743	\$4,919	\$5,095	\$5,272
Project Research Assistant	\$4,297	\$4,468	\$4,641	\$4,811	\$4,984	\$5,156

There is no range for the Executive Director position. The Executive Director's compensation is \$18,076 per month.

- \* Manager of Technical Services set at 10% above Principal Project Manager. Will be re-assessed at next compensation survey.
- \* 2% increase given on July 1, 2016 for employees to continue paying their portion of PERS retirement.

Exhibit A will be updated annually based on the November Consumer Price Index and/or when a new salary survey is completed. (2017 ranges include COLA per November 2016 CPI Index of 1.7%)

January 25, 2017

**AGENDA ITEM 9: DIRECTORS' COMMENTS**