

1. CALL TO ORDER

Chair Schubert called the special meeting of the Executive Committee to order at 8:00 a.m. Individuals in attendance are listed below:

Executive Committee Members

Marcus Yasutake, City of Folsom
Debra Sedwick, Del Paso Manor
Paul Schubert, Golden State Water Company
Brent Smith, Placer County Water Agency
Kerry Schmitz, Sacramento County Water Agency
Dan York, Sacramento Suburban Water District
Pam Tobin, San Juan Water District

Staff Members

John Woodling, Nancy Marrier, Cecilia Partridge and Ryan Bezerra, legal counsel

Others in Attendance

Steve Nugent, Norm Roberts, Valerie Roberts and Robert Dugan

2. PUBLIC COMMENT

None.

3. EXECUTIVE DIRECTOR RECRUITMENT PROCESS AND SCHEDULE

Mr. Bezerra referred to his email regarding the Brown Act in reference to the Special Executive Committee rules and regulations and any possible conflicts of interests.

Mr. Bezerra asked that the minutes reflect that effective January 28, 2019 Jim Peifer resigned as a member of the RWA board of directors and the Executive Committee. A replacement will be voted in at the RWA March 14, 2019 regular board meeting.

Mr. Woodling introduced Norm Roberts and Valerie Roberts with Roberts Consulting Group who were selected for the Executive Director Recruitment process.

Valerie Roberts gave an overview of the process and timeline for the recruitment process. Ms. Roberts requested direction and input from the Executive Committee

members. As soon as the draft recruitment brochure is ready it will be sent to the Executive Committee members for review.

Norm Roberts outlined some standard questions that will be given to the potential candidates. He emphasized that it is important for Roberts Consulting to have a sense of the base salary or a realistic salary range and benefit package that will be offered to the candidate based on qualifications.

At the March 27, 2019 Executive Committee meeting there will be a review of the candidates and a decision will be made on which candidates to interview. Possibly a new Executive Director will be hired by the end of May.

After discussion it was decided that Roberts Consulting be given the salary range information prior to the brochures being mailed to candidates. After letters are sent out and Roberts Consulting begins talking with potential candidates the salary information will be important to answer candidate questions.

4. CLOSED SESSION

5. REPORTS FROM CLOSED SESSIONS

There was no report from closed session.

6. INTERIM EXECUTIVE DIRECTOR APPOINTMENT

M/S/C Ms. Tobin moved, with a second by Ms. Schmitz, to recommend the Board appoint Rob Swartz as Interim Executive Director for a period of March 1, 2019 through June 30, 2019 with possible early termination if RWA hires a new Executive Director during that time with the condition that he is not applying for the new permanent Executive Director position. Salary will be 16,704 per month during the appointment, which will not be added to his existent salary, and he will revert to Manager of Technical Services at the conclusion of his temporary appointment. The motion carried by the unanimous voice vote of all directors present.

Chair Shubert will be calling for a special meeting of the RWA Board of Directors to be scheduled for Friday, February 15, 2019 at 11:30 a.m. at the RWA offices.

ADJOURNMENT

With no further business to come before the Executive Committee, Chair Schubert adjourned the meeting at 10:25 a.m.

By:

Chairperson

Attest:

Nancy Marrier, Board Secretary / Treasurer