

1. CALL TO ORDER

Chair Schmitz called the meeting of the Executive Committee to order at 8:30 a.m. as a teleconference meeting. Individuals in attendance are listed below:

Executive Committee Members

Ron Greenwood, Carmichael Water District
Marcus Yasutake, City of Folsom
Sean Bigley, City of Roseville
Michelle Carrey, City of Sacramento
Paul Schubert, Golden State Water Company
Brent Smith, Placer County Water Agency
Kerry Schmitz, Sacramento County Water Agency
Dan York, Sacramento Suburban Water District
Dan Rich, San Juan Water District

Staff Members

Jim Peifer, Ryan Ojakian, Rob Swartz, Amy Talbot, Josette Reina-Luken and Cecilia Partridge

Others in Attendance

Brian Sanders, Pam Tobin, Paul Heliker, Greg Zlotnick, Anne Sanger, John Woodling, Cathy Lee and Tony Firenzi

2. PUBLIC COMMENT

None

3. CONSENT CALENDAR

a. Minutes of the August 26, 2020 Executive Committee meeting

Motion/Second Carried (M/S/C) Mr. Greenwood moved, with a second by Mr. Yasutake, to approve the August 26, 2020 Executive Committee meeting minutes. Ron Greenwood, Carmichael Water District, Marcus Yasutake, City of Folsom, Sean Bigley, City of Roseville, Michelle Carrey, City of Sacramento, Paul Schubert, Golden State Water Company, Brent Smith, Placer County Water Agency, Kerry Schmitz, Sacramento County and Dan York, Sacramento Suburban Water District

and Dan Rich, San Juan Water District voted yes. The motion carried by the unanimous voice vote of all directors present.

b. Accounting Consultant Contract Change Order

M/S/C Mr. Greenwood moved, with a second by Mr. Schubert to approve the contract change order to Richardson & Company in the amount of \$12,000. Ron Greenwood, Carmichael Water District, Marcus Yasutake, City of Folsom, Sean Bigley, City of Roseville, Michelle Carrey, City of Sacramento, Paul Schubert, Golden State Water Company, Brent Smith, Placer County Water Agency, Kerry Schmitz, Sacramento County and Dan York, Sacramento Suburban Water District and Dan Rich, San Juan Water District voted yes. The motion carried by the unanimous voice vote of all directors present.

4. ANNUAL REVIEW OF RWA INVESTMENT POLICY (POLICY 500.2)

Ms. Reina-Luken, Financial and Administrative Services Manager, said that annually in accordance with GASB31, the Executive Committee and RWA Board is required to approve RWA's investment policy. She presented the possible options.

Mr. Peifer noted that change in policy is not recommended at this time but that the current policy needs to be reaffirmed. It was agreed that the current investment policy remain unchanged.

M/S/C Mr. Yasutake moved, with a second by Mr. Bigley, to recommend no changes to Policy 500.2 to the Board of Directors. Ron Greenwood, Carmichael Water District, Marcus Yasutake, City of Folsom, Sean Bigley, City of Roseville, Michelle Carrey, City of Sacramento, Paul Schubert, Golden State Water Company, Brent Smith, Placer County Water Agency, Kerry Schmitz, Sacramento County and Dan York, Sacramento Suburban Water District and Dan Rich, San Juan Water District voted yes. The motion carried by the unanimous voice vote of all directors present.

5. REVISIONS TO RWA POLICY 400.2 (EMPLOYEE COMPENSATION POLICY) AND RWA POLICY 400.5 (JOB DESCRIPTIONS)

Mr. Peifer, Executive Director, said that there was adoption of the Resilience Program and Major Project Management Services Program at the last RWA Board meeting in anticipation of hiring new staff. The action is to approve a change in policy to include the job description and pay scale for the Resilience Manger with no other changes to the policy. The pay scale was set at an amount to attract a well-qualified individual with the background and experience necessary for the position.

There was discussion on the Resilience Manager proposed pay scale and the length of the position commitment. The position is deemed to be permanent.

Mr. Bigley commented that the pay scale proposed for the Resilience Manager position is necessary because the position will be complex. The Resilience Manager will need to be effective in policy and policy interactions, will require a solid background and understanding of complex technical issues, will be involved with regulatory matters at the State Water Resources Control Board, management of surface water and Delta issues.

M/S/C Mr. Bigley moved, with a second by Mr. Smith, to recommend approval of changes to Exhibit A, RWA Policy 400.2 and changes to RWA Policy 400.5 to the Board of Directors with the suggested change to page 2 removing the bullet with no language. Ron Greenwood, Carmichael Water District, Marcus Yasutake, City of Folsom, Sean Bigley, City of Roseville, Michelle Carrey, City of Sacramento, Paul Schubert, Golden State Water Company, Brent Smith, Placer County Water Agency, Kerry Schmitz, Sacramento County and Dan York, Sacramento Suburban Water District and Dan Rich, San Juan Water District voted yes. The motion carried by the unanimous voice vote of all directors present.

6. RWA COMMUNICATIONS PRIORITIES FOR 2021

Mr. Peifer said that the RWA Board approved continuing with Christine Kohn as PR Communications Consultant as she provides a valuable service to RWA. Ms. Kohn will assist as we attempt to communication with one voice and with our global communication issues for 2021.

M/S/C Mr. Yasutake moved, with a second by Mr. York, to approve the Communications Priorities for 2021. Ron Greenwood, Carmichael Water District, Marcus Yasutake, City of Folsom, Sean Bigley, City of Roseville, Michelle Carrey, City of Sacramento, Paul Schubert, Golden State Water Company, Brent Smith, Placer County Water Agency, Kerry Schmitz, Sacramento County and Dan York, Sacramento Suburban Water District and Dan Rich, San Juan Water District voted yes. The motion carried by the unanimous voice vote of all directors present.

7. OTHER POST EMPLOYMENT BENEFIT (OPEB) INVESTMENT STRATEGY

Ms. Reina-Luken provided an update on the discussions that have occurred with the Executive Committee regarding changing our other post-employment benefit (OPEB) investment strategy used to fund our retiree health for RWA active and retired members. The discussions focused on moving the funds out of Strategy One, an aggressive strategy, and moving to a more conservative option. At this time there are five active retirees within the RWA with three additional retirees anticipated in the next ten years. In consideration of the risk tolerance and balancing our current obligations, the Executive Committee requested that no changes be made at

this time. This issue will be presented to the Executive Committee during the budget development for further discussion with periodic updates.

After discussion, it was agreed that the OPEB investment strategy be monitored and any changes be reported to the Executive Committee. It was suggested that an OPEB report be given to the full RWA Board; reporting that this has been presented to the Executive Committee and their recommendation.

8. RWA ORGANIZATION SUSTAINABILITY IMPROVEMENTS

Mr. Peifer said that the strategic plan that was adopted is in the process of becoming a brochure. The strategic plan included mission, vision, values and goals and objectives. One of the objectives was to evaluate RWA staffing, operations and opportunities to improve long term organizational sustainability. Mr. Peifer stated that we want to make sure we are adequately resourcing the priorities of RWA and spending our time wisely by staffing in the appropriate areas. There may be opportunity to streamline the organization that will include financial benefits to the members.

Some of our agencies have grown, so our current fee structure needs to be addressed to include this change. There are agencies that pay core dues without receiving any benefit and we need to discuss what is appropriate to charge members who are outside the watershed. Interests, concerns and how agencies interact with RWA are different in some respects as we have small, medium and large agencies.

Mr. Peifer said that there are opportunities to make the RWA organization more efficient. It was suggested that an outside consultant look at the organizational efficiency to provide ideas for improvement. The funds may not be available to hire a consultant until next year.

There was discussion about reviewing the current policies and JPA to assure they reflect the current direction of the organization. There was caution about any extreme restructuring as RWA is a volunteer organization that has been successful with the current structure.

9. SACRAMENTO CENTRAL GROUNDWATER AUTHORITY

Mr. Peifer introduced John Woodling, SCGA Interim Executive Director, who is assisting with the 3x3 meetings that include RWA, SGA and SCGA. This will be a standing item on the Executive Committee meeting agendas to provide updates and receive feedback and direction.

Mr. Woodling said that the Executive Committee adopted an MOU between the agencies. He said that this is an opportune time to consider reorganization for the agencies and how they interact.

Mr. Schubert commented that integration between the agencies needs to have consistent policies. Potential disruption needs to be minimized to the subbasins where most of the agencies are involved with the groundwater bank.

10. FEDERAL AFFAIRS STANDING COMMITTEE UPDATE

Mr. Bigley gave an update on the Federal Affairs Standing Committee meetings. The Ferguson Group is working through various federal policy issues and specific federal legislation and regulatory actions offering position recommendations. The Federal Affairs Committee will meet after the elections to discuss potential transition activities and changes in congress and the presidential administration. The committee will be looking for opportunities to bring in additional federal funding.

Mr. Peifer said that he expects to recommend a federal platform and set of policy principles at the December Executive Committee meeting for adoption and presentation to the RWA board at the January 2021 meeting. The Ferguson Group and ENS Resources, Inc. have been providing support for the RWA Federal Affairs Standing Committee and have registered as lobbyists for RWA. He suggested compensating ENS Resources Inc. and the Ferguson Group for their efforts.

11. NOVEMBER 12, 2020 RWA BOARD MEETING AGENDA

After discussion it was suggested to move the Folsom Lake College Environmental Technology Program presentation to agenda item 3.

M/S/C Mr. Yasutake moved, with a second by Mr. Schubert, to approve the November 12, 2020 proposed RWA Board meeting agenda with the suggested change. Ron Greenwood, Carmichael Water District, Marcus Yasutake, City of Folsom, Sean Bigley, City of Roseville, Michelle Carrey, City of Sacramento, Paul Schubert, Golden State Water Company, Brent Smith, Placer County Water Agency, Kerry Schmitz, Sacramento County and Dan York, Sacramento Suburban Water District and Dan Rich, San Juan Water District voted yes. The motion carried by the unanimous voice vote of all directors present.

12. EXECUTIVE DIRECTOR'S REPORT

Mr. Peifer highlighted the small and medium RWA agency outreach. He met with several agency general managers receiving feedback on the needs of the agencies. As a result, it was requested that RWA create opportunities and a place for networking; one where small and medium agencies could collaborate with fellow managers on problem solving. Additionally, a purchasing program would be helpful to reduce costs for these agencies.

The 2020 RWA Holiday Social has been cancelled due to COVID restrictions.

A report from Amy Talbot, Senior Project Manager, was included in the packet with information on water efficiency. A report from Ryan Ojakian, Legislative and Regulatory Affairs Manager was included in the packet with legislative and regulatory updates.

RWA has invested in a new phone system that will save money and provide alternatives for staff to receive phone calls when away from the office. This should result in a good response time to all calls.

RWA checks will no longer be signed by the Finance/Administrative Services Manager as they have been due to the COVID crisis. We are returning to the way checks were signed previously by the Executive Director.

It was requested that a Powerhouse Science Center Project update be presented at a future Executive Committee meeting.

13. DIRECTORS' COMMENTS

Mr. Greenwood reported that Carmichael Water District (CWD) has some internal issues that have required numerous closed session meetings. There has been discussion and training to protect their staff, especially in the water treatment facilities, with the COVID crisis. The district has concerns about fire emergency protection with their main water treatment plant close to the American River Parkway. CWD will have a board vacancy that will need to be filled.

Mr. Bigley said that the City of Roseville is actively drilling several sites for monitoring wells to determine suitability for sites to feature ASR groundwater sites. They hope to have six new ASR production wells in place in the next five years.

Ms. Carrey gave an update on the City of Sacramento's water transfer that they have been participating in. The participating agencies have exceeded a transfer of 10,000 acre feet. An invoice is being prepared to the buyers for over 3.5 million dollars.

Mr. Schubert thanked the City of Sacramento for the work and efforts on the water transfers.

Mr. Smith described some difficulties Placer County Water Agency (PCWA) has related to their primary water supply and PG&E shutting down power. They have mobile generators deployed in their pump stations. They face numerous challenges including an accident that caused a widespread power outage at their Ophir Pump Station. San Juan Water District, the City of Roseville, the City of Lincoln, and Nevada Irrigation District provided assistance to PCWA during the outage.

Mr. York reported that Sacramento Suburban Water District (SSWD) assisted Del Paso Manor Water District overseeing some of the district's operations for the past 15 months. The Del Paso Manor Water District has now been fully staffed and

SSWD will no longer provide assistance to them. Mr. York commented on the partnership with the City of Sacramento for the water transfers. When surface water is returned to SSWD, it allows them to turn wells off and let the aquifer recover.

Mr. Rich said that there will be a change in the board members for San Juan Water District.

Chair Schmitz said that she appreciated everyone involved in the water transfers including the support of RWA.

ADJOURNMENT

Chair Schmitz adjourned the meeting at 10:24 a.m.

By:

Chairperson

Attest:

Josette Reina-Luken, Board Secretary