



1. CALL TO ORDER

Vice Chair Firenzi called the meeting of the Executive Committee to order at 8:30 a.m. as a teleconference meeting. Individuals in attendance are listed below:

Executive Committee Members

Ron Greenwood, Carmichael Water District
Sean Bigley, City of Roseville
Brett Ewart, City of Sacramento
Bill Roberts, City of West Sacramento
Grace Espindola, City of Yuba City
Tony Firenzi, Placer County Water Agency
Kerry Schmitz, Sacramento County Water Agency

Staff Members

Jim Peifer, Ryan Ojakian, Trevor Joseph, Amy Talbot, Monica Garcia,
Josette Reina-Luken, Cecilia Partridge, Michelle Banonis, Raiyna
Villasenor and Andrew Ramos, Legal Counsel

Others in Attendance

Paul Helliker, Brian Sanders, Vanessa Nishikawa, Anne Sanger, Dan Kelly,
Cathy Lee, Patty Howard, Ansel Lundberg and Andy Fecko

2. PUBLIC COMMENT

None

3. CONSENT CALENDAR:

- 3a. Authorize a Teleconference Meeting
- 3b. Minutes of the September 28, 2022, Executive Committee meeting
- 3c. Authorize the Executive Director to enter into a Professional Services Agreement for WEP Regional Commercial, Industrial and Institutional Dedicated Irrigation Meter Landscape Measurement Study

Motion/Second/Carried (M/S/C) Mr. Bigley moved, with a second by Mr. Ewart, to approve the consent calendar items, authorize a Teleconference meeting, minutes of the September 28, 2022 Executive Committee meeting and Authorize the Executive Director to enter into a Professional Services Agreement for WEP Regional Commercial, Industrial and Institutional Dedicated Irrigation Meter Landscape Measurement Study. Ron Greenwood, Carmichael Water District, Sean Bigley, City of Roseville, Brett Ewart, City of Sacramento, Bill Roberts, City of West Sacramento, Grace Espindola, City of Yuba City, Tony Firenzi, Placer County Water Agency and Kerry Schmitz, Sacramento County Water Agency voted yes. The motion passed.

4. EMPLOYEE COMPENSATION SURVEY AND RECLASSIFICATION STUDY

Mr. Peifer provided information on the reclassification of employee positions and salary ranges. He gave a presentation with a review of the RWA Policy, a preview of the compensation proposal, a review of the compensation study process, the budget impacts and a discussion and potential action of the compensation proposal.

M/S/C Mr. Ewart moved, with a second by Ms. Schmitz, to provide direction to RGS on comparable agencies for the salary survey, recommend approval of classifications for Government Relations Manager and Project Research Assistant II, recommend the change of title of the Finance and Administrative Manager I to Finance and Administrative Manager and recommend approval of the salary ranges. Ron Greenwood, Carmichael Water District, Sean Bigley, City of Roseville, Brett Ewart, City of Sacramento, Grace Espindola, City of Yuba City, Tony Firenzi, Placer County Water Agency and Kerry Schmitz, Sacramento County Water Agency voted yes. The motion passed.

5. STRATEGIC PLAN SURVEY

Mr. Peifer provided the Strategic Plan Prioritization Process Survey form that will be sent to member agencies. He indicated there could be potential budget impacts to implement items on the strategic plan. There was discussion on how the form could be utilized and possibly condensed with fewer questions by combining some of the similar questions. Survey monkey and drop-down boxes were suggested for ease in completing the survey

6. RWA CONFLICT OF INTEREST CODE UPDATE (RWA POLICY 200.4)

Ms. Reina-Luken said that the Political Reform Act requires every multi-county agency to review its conflict of interest code biennially and notify the Fair Political Practices Commission as to whether or not the agency's code needs to be amended. During this period, there was a new position established and requires RWA to amend its Designated Position listing and Assigned Disclosure Category. The comment period for this Notice concluded on September 23, 2022 and no requests were received for a hearing on these proposed changes. The RWA Board of Directors may adopt the amendments without holding a public hearing at its next regular Board of Directors' meeting on November 10, 2022.

M/S/C Ms. Espindola moved, with a second by Mr. Bigley, to recommend Approval to Amend RWA Conflict of Interest Code (RWA Policy 200.4) to the Board of Directors via consent calendar. Ron Greenwood, Carmichael Water District, Sean Bigley, City of Roseville, Brett Ewart, City of Sacramento, Grace Espindola, City of Yuba City, Tony Firenzi, Placer County Water Agency and Kerry Schmitz, Sacramento County Water Agency voted yes. The motion passed.

7. ANNUAL REVIEW OF INVESTMENT POLICY 500.2 AND OTHER POST EMPLOYMENT BENEFITS (OPEB)

Ms. Reina-Luken presented information on the annual review of investment policy 500.2 and other post-employment benefits (OPEB). In accordance with Government Accounting Standards Board Statement 31, RWA's governing board is required annually to review its investment policy and associated investment selections. RWA Policy 500.2 outlines the various types of suitable and acceptable investments that RWA can invest its cash. Since its policy inception, RWA has selected to invest its cash in the Local Agency Investment Fund (LAIF) under the expertise of the State Treasurer's Office Investment staff.

RWA also invests funds into a CalPERS trust, California Employee Retirement Benefits Trust (CERBT), to provide Other Post Employment Benefit (OPEB) for current and future retirees utilizing Investment Strategy 1 (the most aggressive strategy). Due to market performance, RWA's CERBT balance has declined. As with any investment portfolio, these annual fluctuations can be extreme on a year-to-year basis. RWA's annual net rate of return since its inception date of June 8, 2009 through September 30, 2022 is 7.29%. At this time, staff does not recommend changing the current investment selection.

M/S/C Mr. Greenwood moved, with a second by Ms. Schmitz, to recommend no changes to Policy 5002 and OPEB investment portfolio to the Board of Directors via the consent calendar. Ron Greenwood, Carmichael Water District, Sean Bigley, City of Roseville, Brett Ewart, City of Sacramento, Grace Espindola, City of Yuba City, Tony Firenzi, Placer County Water Agency and Kerry Schmitz, Sacramento County Water Agency voted yes. The motion passed.

8. TERMINATION OF THE MAJOR PROJECTS MANAGEMENT SERVICES SUBSCRIPTION PROGRAM AGREEMENT]

Andrew Ramos, legal counsel, said that this item is being submitted for approval by the Executive Committee per RWA Policy 200.2 (Administration of Program Agreements) at the request of a few participants in the Major Projects Management Services (MPMS) Subscription Program. There was a change in the makeup of the companion common interest agreement under the MPMS that members and RWA were undertaking work on behalf of the MPMS member agencies. In conjunction with the change in participation in the common interest agreement, nine of the ten member agencies in the MPMS have decided not to continue with the MPMS in its current form. The members have requested that the MPMS be dissolved in its current form upon replacement with a common interest and management services agreement (CIMS).

M/S/C Ms. Schmitz moved, with a second by Mr. Ewart, to approve termination of the Major Projects Management Services Subscription Program Agreement effective upon Board of Directors approval of a successor services and cost share agreement. Ron Greenwood, Carmichael Water District, Sean Bigley, City of Roseville, Brett Ewart, City of Sacramento, Grace Espindola, City of Yuba City, Tony Firenzi, Placer County Water Agency and Kerry Schmitz, Sacramento County Water Agency voted yes. The motion passed.

9. COMMON INTEREST MANAGEMENT SERVICES (CIMS) AGREEMENT

Andrew Ramos, legal counsel, said that a request from member agencies who wish to continue working on the issues with RWA requested this agreement be submitted for approval by the Executive Committee. The CIMS agreement will include confidentiality and joint defense terms and will include SMUD and El Dorado Water Agency.

M/S/C Mr. Bigley moved, with a second by Mr. Ewart, to recommend approval of the CIMS Services Agreement to the Board of Directors with the addition of SMUD and El Dorado Water Agency. Ron Greenwood, Carmichael Water District, Sean Bigley, City of Roseville, Brett Ewart, City of Sacramento, Grace Espindola, City of Yuba City, Tony Firenzi, Placer County Water Agency and Kerry Schmitz, Sacramento County Water Agency voted yes. The motion passed.

10. RWA NOVEMBER BOARD MEETING AGENDA

After discussion, it was suggested that Georgetown Divide Public Utility District's membership request be removed from the consent calendar and be a separate agenda item. Action items for the Employee Compensation Survey item will be clarified. The concept for RWA Policy 200.3 will be presented to receive feedback from the board. A Strategic Plan Update will be included on this and future board agendas. It was suggested that a notice be sent to RWA Board members notifying them that the November 10th meeting will be longer than usual. It was noted that plans should be made for future in-person meetings with Governor Newsom's Emergency Declaration expecting to expire the end of February, 2023.

M/S/C Mr. Bigley moved, with a second by Mr. Greenwood, to approve the RWA November 10, 2022 RWA Board meeting agenda. Ron Greenwood, Carmichael Water District, Sean Bigley, City of Roseville, Brett Ewart, City of Sacramento, Grace Espindola, City of Yuba City, Tony Firenzi, Placer County Water Agency and Kerry Schmitz, Sacramento County Water Agency voted yes. The motion passed.

11. AD HOC COMMITTEE UPDATES

Mr. Peifer gave a status update on the current ad hoc committees. The RWA Policy 200.2 Ad Hoc Committee is working through a proposal to present to the Executive Committee, Policy 200.3 Ad Hoc Committee will present information for discussion at the November Board meeting, Policy 400.4 Ad Hoc Committee is preparing follow-up work, Employee Compensation Survey Oversight Ad Hoc Committee is currently dormant until further direction is given, the Space Planning Ad Hoc Committee will begin the process of locating possible office sites for consideration, the Purchasing Ad Hoc Committee will be meeting to determine potential purchasing programs, the Awards Committee is currently taking award nominations and the 2023 focus of the Federal Affairs Committee will be the Federal Affairs Platform.

12. EXECUTIVE DIRECTOR'S REPORT

Mr. Peifer announced that Mr. Joseph, Mr. Ojakian, Ms. Kohn and Stantec have been working on scheduling the first stakeholder meeting for the Water Bank. They will be working on educational information to provide to the public.

A recent meeting with Executive Directors and General Managers in the region focused on collaboration to identify to the State and Federal Government our regional requests for adapting to climate change.

13. DIRECTORS' COMMENTS

None

ADJOURNMENT

Vice Chair Firenzi adjourned the meeting at 10:25 a.m.

By:

Chairperson

Attest:

Board Secretary