



**Regional Water Authority**  
BUILDING ALLIANCES IN NORTHERN CALIFORNIA

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**RWA Board Meeting  
Final Minutes  
November 10, 2022**

## **1. CALL TO ORDER**

Chair York called the meeting of the Board of Directors to order at 9:00 a.m. as a teleconference meeting. Individuals who participated are listed below:

### **RWA Board Members**

Audie Foster, California American Water  
Ron Greenwood, Carmichael Water District  
Cathy Lee, Carmichael Water District  
Caryl Sheehan, Citrus Heights Water District  
Hilary Straus, Citrus Heights Water District  
Marcus Yasutake, City of Folsom  
Chuck Poole, City of Lincoln  
Bruce Houdesheldt, City of Roseville  
Sean Bigley, City of Roseville  
Jeff Harris, City of Sacramento  
Bill Roberts, City of West Sacramento  
Diana Langley, City of Yuba City  
Grace Espindola, City of Yuba City  
Alan Gardner, Del Paso Manor Water District  
Brian Mueller, El Dorado Irrigation District  
Bruce Kamilos, Elk Grove Water District  
Randy Marx, Fair Oaks Water District  
Paul Schubert, Golden State Water Company  
Greg Jones, Nevada Irrigation District  
Robert Hunter, Orange Vale Water Company  
Joe Duran, Orange Vale Water Company  
Robert Dugan, Placer County Water Agency  
Tony Firenzi, Placer County Water Agency  
Kerry Schmitz, Sacramento County Water Agency  
Dan York, Sacramento Suburban Water District  
Greg Zlotnick, San Juan Water District  
Dan Rich, San Juan Water District

### **RWA Associate Members**

Ansel Lundberg, SMUD, José Ramirez, SRCSD

**RWA Affiliate Members**

John Woodling, GEI Consultants and Vanessa Nishikawa, Stantec

**Staff Members**

Jim Peifer, Rob Swartz, Trevor Joseph, Ryan Ojakian, Michelle Banonis, Amy Talbot, Cecilia Partridge and Andrew Ramos, legal counsel.

**Others in Attendance:**

Anne Sanger, Brian Sanders, Paul Helliker, Brian Poulsen, Andrew Garcia, Lisa Maddaus, Pauline Rocucci, Andy Fecko, Jay Boatwright and Patty Howard

**2. PUBLIC COMMENT**

None

**3. CONSENT CALENDAR**

Motion/Second/Carried (M/S/C) Mr. Houdesheldt moved, with a second by Mr. Dugan, to approve the Consent Calendar. Audie Foster, California American Water, Ron Greenwood, Carmichael Water District, Caryl Sheehan, Citrus Heights Water District, Marcus Yasutake, City of Folsom, Chuck Poole, City of Lincoln, Bruce Houdesheldt, City of Roseville, Jeff Harris, City of Sacramento, William Roberts, City of West Sacramento, Diana Langley, City of Yuba City, Alan Gardner, Del Paso Manor Water District, Brian Mueller, El Dorado Irrigation District, Bruce Kamilos, Elk Grove Water District, Randy Marx, Fair Oaks Water District, Paul Schubert, Golden State Water Company, Greg Jones, Nevada Irrigation District, Robert Hunter, Orange Vale Water Company, Tony Firenzi, Placer County Water Agency, Kerry Schmitz, Sacramento County Water Agency, Dan York, Sacramento Suburban and Greg Zlotnick, San Juan Water District voted yes. The motion passed.

**4. APPROVE GEORGETOWN DIVIDE PUBLIC UTILITY DISTRICT'S MEMBERSHIP WITH THE RWA**

Mr. Peifer said that the Georgetown Divide Public Utility District (GDPU) has expressed an interest in becoming a member of the RWA. The addition of GDPU would provide an opportunity to represent the interests of agencies that are in the foothills.

M/S/C Mr. Firenzi moved, with a second by Mr. Greenwood, to approve Georgetown Divide Public Utility District's Membership with RWA. Audie Foster, California American Water, Ron Greenwood, Carmichael Water District, Caryl Sheehan, Citrus Heights Water District, Marcus Yasutake, City of Folsom, Chuck Poole, City of Lincoln, Bruce Houdesheldt, City of Roseville, Jeff Harris, City of Sacramento, William Roberts, City of West Sacramento, Diana Langley, City of Yuba City, Alan Gardner, Del Paso

Manor Water District, Brian Mueller, El Dorado Irrigation District, Bruce Kamilos, Elk Grove Water District, Randy Marx, Fair Oaks Water District, Paul Schubert, Golden State Water Company, Greg Jones, Nevada Irrigation District, Robert Hunter, Orange Vale Water Company, Tony Firenzi, Placer County Water Agency, Kerry Schmitz, Sacramento County Water Agency, Dan York, Sacramento Suburban and Greg Zlotnick, San Juan Water District voted yes. The motion passed.

**5. PRESENTATION OF RESOLUTION 2022-03 HONORING ROB SWARTZ FOR HIS YEARS OF SERVICE**

Chair York presented a resolution to Rob Swartz for his significant contributions to RWA and SGA. There were many comments from members on the outstanding work that Mr. Swartz has done. Members thanked him for the time and assistance he provided to their agencies.

M/S/C Mr. Dugan moved, with a second by Mr. Greenwood, to adopt Resolution 2022-03. Audie Foster, California American Water, Ron Greenwood, Carmichael Water District, Caryl Sheehan, Citrus Heights Water District, Marcus Yasutake, City of Folsom, Chuck Poole, City of Lincoln, Bruce Houdesheldt, City of Roseville, Jeff Harris, City of Sacramento, William Roberts, City of West Sacramento, Grace Espindola, City of Yuba City, Alan Gardner, Del Paso Manor Water District, Brian Mueller, El Dorado Irrigation District, Bruce Kamilos, Elk Grove Water District, Randy Marx, Fair Oaks Water District, Paul Schubert, Golden State Water Company, Greg Jones, Nevada Irrigation District, Robert Hunter, Orange Vale Water Company, Tony Firenzi, Placer County Water Agency, Kerry Schmitz, Sacramento County Water Agency, Dan York, Sacramento Suburban and Greg Zlotnick, San Juan Water District voted yes. The motion passed.

**6. PRESENTATION OF RESOLUTION 2022-04 HONORING CECILIA PARTRIDGE FOR HER YEARS OF SERVICE**

Chair York presented a resolution to Cecilia Partridge for her service to the Regional Water Authority. There were many comments from members on the assistance that Ms. Partridge provided to them and their agencies.

M/S/C Ms. Sheehan moved, with a second by Mr. Greenwood, to adopt Resolution 2022-04. Audie Foster, California American Water, Ron Greenwood, Carmichael Water District, Caryl Sheehan, Citrus Heights Water District, Marcus Yasutake, City of Folsom, Chuck Poole, City of Lincoln, Bruce Houdesheldt, City of Roseville, Jeff Harris, City of Sacramento, William Roberts, City of West Sacramento, Grace Espindola, City of Yuba City, Alan Gardner, Del Paso Manor Water District, Brian Mueller, El Dorado Irrigation District, Bruce Kamilos, Elk Grove Water

District, Randy Marx, Fair Oaks Water District, Paul Schubert, Golden State Water Company, Greg Jones, Nevada Irrigation District, Robert Hunter, Orange Vale Water Company, Tony Firenzi, Placer County Water Agency, Kerry Schmitz, Sacramento County Water Agency, Dan York, Sacramento Suburban and Greg Zlotnick, San Juan Water District voted yes. The motion passed.

## **7. EMPLOYEE COMPENSATION SURVEY AND RECLASSIFICATION STUDY**

Mr. Peifer gave a power point presentation explaining the use of the compensation survey to adjust pay ranges. He gave a review of the RWA policy, proposed new classifications, review of the compensation study process, compensation proposal, budget impacts and discussion and potential action of the compensation proposal. He provided a list of the survey agencies, existing monthly salary schedule of RWA positions, and the proposed monthly salary schedule. The recommended changes to positions and salary ranges were outlined.

There was discussion on the importance of retaining staff with benefits and comparable salaries considering the effects on the budget for the next two years or more. We need to be mindful of how salary increases and/or bonuses effect our member agencies, their rate payers and RWA dues. Mr. Peifer clarified how each position is paid, whether through the RWA core, SGA, Water Efficiency Program or subscription programs. He explained that the salary increases are incorporated in the budget.

Ms. Howard explained how agency information was used for the compensation study using similar position classifications and job descriptions. Recommended salary ranges were determined using positions with the same level of responsibility.

M/S/C Mr. Schubert moved, with a second by Mr. Harris, to approve the proposed salary ranges, approve classifications for Government Relations Manager and Project Research Assistant II to become effective in Fiscal Year 2023/2024 and change title of the Finance and Administrative Manager I to Finance and Administrative Manager. Audie Foster, California American Water, Ron Greenwood, Carmichael Water District, Caryl Sheehan, Citrus Heights Water District, Marcus Yasutake, City of Folsom, Chuck Poole, City of Lincoln, Bruce Houdesheldt, City of Roseville, Jeff Harris, City of Sacramento, William Roberts, City of West Sacramento, Grace Espindola, City of Yuba City, Alan Gardner, Del Paso Manor Water District, Brian Mueller, El Dorado Irrigation District, Bruce Kamilos, Elk Grove Water District, Randy Marx, Fair Oaks Water District, Paul Schubert, Golden State Water Company, Greg Jones, Nevada Irrigation District, Robert Hunter, Orange Vale Water Company, Tony Firenzi, Placer County Water Agency, Kerry Schmitz, Sacramento County

Water Agency, Dan York, Sacramento Suburban voted yes. Dan Rich, San Juan Water District voted no. The motion passed.

**8. RWA POLICY 200.3 REVISIONS - PROCEDURES FOR THE SELECTION OF EXECUTIVE COMMITTEE MEMBERS**

Ms. Schmitz said that the task given to the Ad Hoc Committee was to determine a more efficient way to elect the RWA Executive Committee Chair, Vice Chair and committee members through a voting process. The current process requires multiple rounds of voting to ensure the committee is diverse and a good representation of RWA membership. She explained how the voting would be accomplished with the proposed process and how the ballots would be calculated.

There was discussion on variables that may happen during the voting process. Legal counsel explained that contingencies were incorporated into the process so it could progress smoothly.

Ms. Schmitz said that she appreciated the positive feedback from the RWA board and requested any additional comments be sent to her. The proposed procedure for the selection of the Executive Committee members will be initiated January 2024.

**9. STRATEGIC PLAN UPDATE**

Mr. Peifer provided an update on the Strategic Plan Implementation. He provided information on the groundwater bank, coalition building, member funding through grant solicitation, state direction on grant making, adapting our strategy to state and federal funding opportunities and water transfers. He explained the strategic plan prioritization survey and project list.

**10. COMMON INTEREST MANGEMENT SERVICES (CIMS) PROGRAM**

Mr. Ramos, legal counsel, gave background on the Major Projects Management Services Subscription Program Agreement (MPMS) that proceeded the CIMS program agreement. Nine of the ten-member agency participants requested the MPMS be dissolved and the CIMS program become a replacement. The CIMS program will be similar to a subscription program and RWA will serve as the project manager with 100% of the costs to be covered by CIMS participants. CIMS includes a confidentiality provision as part of the agreement.

M/S/C Mr. Dugan moved, with a second by Ms. Sheehan, to approve the Common Interest Management Services (CIMS) Program. Audie Foster, California American Water, Ron Greenwood, Carmichael Water District, Caryl Sheehan, Citrus Heights Water District, Marcus Yasutake, City of Folsom, Chuck Poole, City of Lincoln, Bruce Houdesheldt, City of Roseville, William Roberts, City of West Sacramento, Grace Espindola,

City of Yuba City, Alan Gardner, Del Paso Manor Water District, Brian Mueller, El Dorado Irrigation District, Bruce Kamilos, Elk Grove Water District, Randy Marx, Fair Oaks Water District, Paul Schubert, Golden State Water Company, Greg Jones, Nevada Irrigation District, Robert Hunter, Orange Vale Water Company, Tony Firenzi, Placer County Water Agency, Kerry Schmitz, Sacramento County Water Agency, Dan York, Sacramento Suburban voted yes. Dan Rich, San Juan Water District abstained. The motion passed.

## **11. SPACE PLANNING UPDATE**

Mr. Peifer reported on discussions from the Space Planning Ad Hoc Committee. The committee has decided that the services of a commercial real estate broker are needed. He requested input from the members on the potential use of member agency board rooms for meetings. He said that there are a number of issues at the current office site.

## **12. EXECUTIVE DIRECTOR'S REPORT**

Mr. Peifer reminded the board that the RWA Annual Holiday Social will be held December 8<sup>th</sup> at the Del Paso Country Club.

## **13. DIRECTORS' COMMENTS**

Mr. Houdesheldt congratulated Ms. Rocucci on her reelection to the Roseville City Council.

Mr. Dugan requested the meeting be adjourned in honor of the 2047<sup>th</sup> Birthday of the Marine Corp.

Chair York said that Jay Boatwright was elected as director for Sacramento Suburban Water District.

## **ADJOURNMENT**

With no further business to come before the Board, Chair York adjourned the meeting at 12:16 p.m. in honor of Veterans and the 2047<sup>th</sup> Birthday of the Marine Corp.

By:

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Chairperson

Attest:

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Cecilia Partridge