



Date: January 9, 2024

9:30 AM – 12:30 PM

Location – Fair Oaks Water District

**MEETING NOTES
Regional Water Efficiency Program Advisory Committee (RWE PAC)**

Meeting called by:	Program Manager	Type of meeting:	Program Advisory Committee
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Call to Order at: 9:30 a.m.

1.0 Welcome and Introductions

Attendees	Amy Talbot, Karen Wilhelm, Robert Good, Jace Nunes, Lucy Silva, Bobby Alvarez, Jason Duckworth, Justin Black, William Granger, Ryan Burnett, Bill Cassidy, Travis Franklin, Robert Barragan, Ken Ingle, Linda Higgins, Jacob Ingle, Greg Bundesen, David Flores, Joe Wicks, Jared Clark, Danielle Pastore, Nicholas Schneider, Joanna Solis (UCCE), Bruno Pitton (UCCE), Monica Garcia
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2.0 Meeting Notes	The November 14, 2023, notes were approved and will be posted online.
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3.0 Conservation Regulation Reporting Debrief

DWR Reporting Materials	Most suppliers used the DWR reporting template and attended the related workshops. Suppliers found both to provide overall good guidance on how to report on their objectives and were very helpful for items they were not clear due to the delay in regulation adoption. There was a general consensus that in the future the objective tool could be reduced to only included reporting requirements.
How long did it take to fill out?	For one supplier, the report took five people three full eight-hour days for 18 systems; lead spent a week and a half working on reporting. For another agency, reporting took a couple of days to complete. Additional concerns include 1) December is not a good time for compiling data for reporting as staff illness and vacations were prevalent and 2) The template terminology was different from other state reports. It may be easier to prepopulate previously submitted data into objective template like California Data Collaborative with flexibility for suppliers to modify if needed.
Did you calculate a budget/objective?	All agencies at the meeting calculated water loss and the indoor budgets. Not all suppliers calculated the outdoor budgets, CII DIMs or reported on CII BMPs.
Classification progress?	Agencies are starting to classify; however, there seems to be uncertainty on which classifications categories to use as the regulation is not final.
MUMs – are you already looking at these?	The majority of agencies are now working on the first step of identifying mixed use meters.
Anyone use the CaDC prefilled template?	Placer County Water Agency and Carmichael Water District used the prefilled template during their reporting process.
Submit with RWA disclaimer language?	Most of the water agencies used the RWA disclaimer language in their reports.
Next Steps	RWA participated in two of the SWB revision workgroups in November and December. We are not sure how or if the feedback from these groups will be used in the revised regulation. Suppliers have requested additional meetings/office hours to discuss regulations. Amy will schedule monthly office hours to continue these discussions.

5.0 Program Updates	
Housekeeping Items	<p>Agencies are enjoying the luncheons, tours, and office hours. The office hours will continue in 2024 with a focus on regulations. Amy will also schedule one on one meetings with each supplier to discuss the program as a general check in.</p> <p>We are planning to refresh/redesign the BWS website in 2024. Contact Amy if you have any ideas or concerns. Contact Monica if you encounter any issues with the website. Monica will bring the user stats for the website to the next meeting.</p> <p>RWEPAC meeting format is working; however, there is a desire for more meetings. It was recommended discussion items are relocated towards the end of the meeting. There was also a desire for additional committees to handle specific tasks in the regulation, i.e. CII committee. It was decided the REWPACs will continue to be every other month and Amy will hold office hours on the off months. The CII Ad hoc committee will be created. Meeting schedules will be evaluated in a couple of months to determine if it is working.</p> <p>Additional ideas 1) It would be helpful to have agencies discuss their programs and successes (especially with metrics) in front of the larger group. 2) An ongoing budget-based tracking form for the regulation would be helpful so suppliers can see evaluate their progress towards the objective multiple times during the year before reporting.</p>
Conservation Regulation Technical Assistance Survey	The survey results are in, and Amy will work on a RFQ for the top six selections. This is a CAT 2 program; agencies pay to participate. Some agencies have contracting requirements that may make this difficult. Contact Amy to discuss participation. WEP has some funds that can be used to set up a complimentary regional CII program.
School Education Program Update	The new granted funded school education program started in Sacramento County and focuses on Title 1 schools. Agencies are interested in the cost per classroom visit from our partner, Norcal School for the Arts, so they may request additional classroom visits. Agencies are also interested in expanding the program to Placer and El Dorado Counties. Students will receive a shower timer upon completion of the classroom visit. We are still working out how they will be delivered to the students and teachers.
Regional San Rebate Agreement	Regional San requires participating suppliers to contribute 50/50 towards the rebates funding they provide; however, they do not consider RWA funds to be counted as agency funds. Amy will revisit the agreement to resolve this issue and others.
CIMIS Station Approval and Funding	We are continuing to work with DWR to get final approval for a new CIMIS Station at Valley Hi County Club in Elk Grove. The cost of the station is expected to be around \$13,000, which will be paid for by the program, with a potential match from DWR.
Nonfunctional Turf Legislation	This will be address at the next office hours meeting.
WEP Presentation at RWA Board	Amy will present an WEP program update at the next RWA Board meeting, January 18 th .

6.0 Agency Announcements	
Meeting Dates / Locations	
Date	Host
March 19, 2024	Sacramento Suburban Water District – Antelope Facility

Meeting Adjourned at 12:30 p.m.