

**1. CALL TO ORDER**

Chair Firenzi called the special meeting of the Executive Committee to order on October 30, 2023 at 1:31 p.m. at the RWA Board Room located at 2295 Gateway Oaks, Suite 100, Sacramento, CA 95833. Eight of the Executive Committee Members were present at roll call; a quorum was established. Individuals in attendance are listed below:

**Executive Committee Members**

Tony Firenzi, Placer County Water Agency  
Audie Foster, California American Water  
Ron Greenwood, Carmichael Water District  
Sean Bigley, City of Roseville  
Brett Ewart, City of Sacramento  
Willam Roberts, City of West Sacramento  
Bruce Kamilos, Elk Grove Water District  
Michael Saunders, Georgetown Divide Public Utility District

**Staff Members**

Jim Peifer, Ryan Ojakian, Josette Reina-Luken, Raiyna Villasenor, Ashley Flores, and Andrew Ramos, legal counsel.

**Others in Attendance:**

Jessica Law, Dan Kelly, Dan York, Greg Zlotnick, Paul Helliker, Craig Locke, Cathy Lee, and Rich Plecker

**2. PUBLIC COMMENT**

None

**Director Greenwood requested Consent Item 3.2 be pulled from the Consent Calendar. Director Kamilos also requested Consent Item 3.3 and 3.5 be pulled from the Consent Calendar.**

**3. CONSENT CALENDAR**

3.1 Approve draft meeting minutes of the July 25, 2023, Executive Committee Meeting.

3.4 Recommendation to RWA Board to authorize the Executive Director to enter into a Professional Services Agreement for the Water Efficiency Program Sacramento Regional Indoor Direct Install Project – Phase 2.

**A motion was made to approve the consent calendar.**

Motion/Second/Carried Director Ewart moved, with a second by Director Bigley

Tony Firenzi, Placer County Water Agency; Audie Foster, California American Water; Ron Greenwood, Carmichael Water District; Sean Bigley, City of Roseville; Brett Ewart, City of Sacramento; Willam Roberts, City of West Sacramento; Bruce Kamilos, Elk Grove Water District; Michael Saunders, Georgetown Divide Public Utility District; voted yes. The motion passed.

Ayes- 8  
Noes- 0  
Abstained- 0  
Absent- 1

**3.2 Recommend approval or changes to Policy 100.6 (RWA Affiliates) and no changes to Policy 100.3 (RWA Associate Members) to the Board of Directors.**

**A motion was made to recommend approval or changes to Policy 100.6 (RWA Affiliates) and no changes to Policy 100.3 (RWA Associate Members) to the Board of Directors as presented.**

Motion/Second/Carried Director Greenwood moved, with a second by Director Kamilos

Tony Firenzi, Placer County Water Agency; Audie Foster, California American Water; Ron Greenwood, Carmichael Water District; Sean Bigley, City of Roseville; Brett Ewart, City of Sacramento; Willam Roberts, City of West Sacramento; Bruce Kamilos, Elk Grove Water District; Michael Saunders, Georgetown Divide Public Utility District; voted yes. The motion passed.

Ayes- 8  
Noes- 0  
Abstained- 0  
Absent- 1

**3.3 Recommend approval of Conflict of Interest Code RWA Policy 200.4.**

**A motion was made to recommend approval of Conflict of Interest Code RWA Policy 200.4 as presented.**

Motion/Second/Carried Director Roberts moved, with a second by Director Kamilos

Tony Firenzi, Placer County Water Agency; Audie Foster, California American Water; Ron Greenwood, Carmichael Water District; Sean Bigley, City of Roseville; Brett Ewart, City of Sacramento; Willam Roberts, City of West Sacramento; Bruce Kamilos, Elk Grove Water District; Michael Saunders, Georgetown Divide Public Utility District; voted yes. The motion passed.

Ayes- 8  
Noes- 0  
Abstained- 0  
Absent- 1

**3.5 Recommend approval of Change Order No. 11 to the Master Consulting Services Agreement for Professional Services provided by Stantec Consulting Services Inc. to the Regional Water Authority.**

**A motion was made to recommend approval of Change Order No. 11 to the Master Consulting Services Agreement for Professional Services provided by Stantec Consulting Services Inc. to the Regional Water Authority as presented.**

Motion/Second/Carried Director Kamilos moved, with a second by Director Ewart

Tony Firenzi, Placer County Water Agency; Audie Foster, California American Water; Ron Greenwood, Carmichael Water District; Sean Bigley, City of Roseville; Brett Ewart, City of Sacramento; Willam Roberts, City of West Sacramento; Bruce Kamilos, Elk Grove Water District; Michael Saunders, Georgetown Divide Public Utility District; voted yes. The motion passed.

Ayes- 8  
Noes- 0  
Abstained- 0  
Absent- 1

**4. ANNUAL REVIEW OF INVESTMENT POLICY 500.2 AND CALIFORNIA EMPLOYEE RETIREMENT BENEFITS TRUST (CERBT)**

Josette Reina-Luken, Finance & Administrative Services Manager presented this action item for the Executive Committee to review RWA Policy 500.2 – Investment Policy which includes its California Employee Retirement Benefits Trust (CERBT) investment portfolio allocations which funds Other Post Employment Benefits (OPEB) also known as retiree health benefits. This item is necessary to be in compliance with audit requirements.

**A motion was made to recommend no changes to RWA’s Investment Policy 500.2 and CERBT investment portfolio to the Board of Directors via consent calendar.**

Motion/Second/Carried Director Foster moved, with a second by Director Greenwood

Tony Firenzi, Placer County Water Agency; Audie Foster, California American Water; Ron Greenwood, Carmichael Water District; Sean Bigley, City of Roseville; Brett Ewart, City of Sacramento; Willam Roberts, City of West Sacramento; Bruce Kamilos, Elk Grove Water District; Michael Saunders, Georgetown Divide Public Utility District; voted yes. The motion passed.

Ayes- 8  
Noes- 0  
Abstained- 0  
Absent- 1

**5. REVISIONS TO POLICY 400.1 (PERSONNEL RULES) APPENDIX G TO SET THE MEDICAL FSA EXPENSE LIMIT**

Josette Reina-Luken, Finance & Administrative Services Manager presented this action item for the Executive Committee to review and approve the maximum amount that RWA will allow for staff's medical FSA reimbursements given the associated risk of how a medical FSA operates under federal law and determine if the employee will be allowed a rollover and grace period.

**A motion was made to approve approval of the changes to Personnel Rules Appendix G and set the medical FSA expense limit to the maximum amount as allowable under IRS code with full account balance rollover with a 3-month grace period.**

Motion/Second/Carried Director Foster moved, with a second by Director Greenwood

Tony Firenzi, Placer County Water Agency; Audie Foster, California American Water; Ron Greenwood, Carmichael Water District; Sean Bigley, City of Roseville; Brett Ewart, City of Sacramento; Willam Roberts, City of West Sacramento; Bruce Kamilos, Elk Grove Water District; Michael Saunders, Georgetown Divide Public Utility District; voted yes. The motion passed.

Ayes- 8  
Noes- 0  
Abstained- 0  
Absent- 1

**6. REVISIONS TO POLICY 400.1 (PERSONNEL RULES)**

Executive Director Peifer presented this action item for the Executive Committee to consider and recommend proposed changes to Policy 400.1 (Personnel Rules).

Proposed changes include the addition of a whistleblower policy and updates to Rule 2, Section 212 (Professional Appearance).

**A motion was made to recommend approval of proposed changes to RWA Policy 400.1 (Personnel Rules) to the Board of Directors.**

Motion/Second/Carried Director Kamilos moved, with a second by Director Greenwood

Tony Firenzi, Placer County Water Agency; Audie Foster, California American Water; Ron Greenwood, Carmichael Water District; Sean Bigley, City of Roseville; Brett Ewart, City of Sacramento; Willam Roberts, City of West Sacramento; Bruce Kamilos, Elk Grove Water District; Michael Saunders, Georgetown Divide Public Utility District; voted yes. The motion passed.

Ayes- 8  
Noes- 0  
Abstained- 0  
Absent- 1

**7. WATERSHED RESILIENCE PLANNING**

Executive Director Peifer presented this information item providing an update on the State Department of Water Resources' (DWR) efforts to improve watershed resilience planning and a potential partnership between DWR and the RWA.

**No action was taken.**

**8. REPRESENTATION ON REGIONAL MATTERS**

This was an information item at the Chair's request for the Executive Committee to discuss a matter of regional representation. Statements were made by Chair Firenzi, Director Bigley, and Executive Director Peifer. The Committee recommended that the item be brought to the Board of Directors in November; no action was taken.

**9. STRATEGIC PLAN SURVEY**

Executive Director Peifer presented this action item for the Executive Committee to consider and approve the Annual Survey for FY 2024/2025 Strategic Plan priorities.

**A motion was made to approve the Strategic Plan Survey and include data comparisons from previous survey with final report in January.**

Motion/Second/Carried Director Roberts moved, with a second by Director Bigley

Tony Firenzi, Placer County Water Agency; Audie Foster, California American Water; Ron Greenwood, Carmichael Water District; Sean Bigley, City of Roseville; Brett Ewart, City of Sacramento; Willam Roberts, City of West Sacramento; Bruce Kamilos, Elk Grove Water District; Michael Saunders, Georgetown Divide Public Utility District; voted yes. The motion passed.

Ayes- 8  
Noes- 0  
Abstained- 0  
Absent- 1

#### **10. RWA AND SGA STAFFING UPDATE**

Executive Director Peifer presented this information item for the Executive Committee to brief them on SGA and RWA staffing.

#### **11. RWA BOARD AGENDA**

Executive Director Peifer presented this action item for the Executive Committee to review and consider approving the draft Agenda of the Regular Regional Water Authority (RWA) Board of Directors Special Meeting of November 9, 2023.

*The Board Secretary requested Item 5 be removed from the agenda because it was approved at the Executive Committee meeting. The Executive Director requested that Item 6 be moved to the Consent Calendar.*

#### **A motion to approve RWA Board of Directors Agenda for November 9, 2023 Board Meeting, as amended.**

Motion/Second/Carried Director Greenwood moved, with a second by Director Kamilos

Tony Firenzi, Placer County Water Agency; Audie Foster, California American Water; Ron Greenwood, Carmichael Water District; Sean Bigley, City of Roseville; Brett Ewart, City of Sacramento; Willam Roberts, City of West Sacramento; Bruce Kamilos, Elk Grove Water District; Michael Saunders, Georgetown Divide Public Utility District; voted yes. The motion passed.

Ayes- 8  
Noes- 0  
Abstained- 0  
Absent- 1

#### **12. EXECUTIVE DIRECTOR'S REPORT**

Executive Director Peifer reported about the upcoming Holiday Social and the RWA Member Reception at the ACWA Conference in Palm Desert. He also gave kudos to Amy on her response letter to the Water Boards on Water Loss and Conservation Regulations.

#### **13. DIRECTORS' COMMENTS**

Director Saunders reported on September 8, 2023, there is a webinar for Water Use Efficiency.

Director Foster thanked Chair Firenzi for bringing to the Committee important topics that will help the organization be more efficient and how we address and communicate moving forward.

Director Greenwood reported that Carmichael Water District is continuing to conduct 2x2 meetings with Sacramento Suburban Water District. The last joint Board meeting discussed a consolidation of the two agencies. Rate alignment and debits are being reviewed.

Director Bigley reported that the City of Roseville will be holding a ribbon cutting event celebrating two new Roseville ASR wells December 5, 2023, at Solaire Well located at John L Sullivan Park - 4000 Solaire Drive, Roseville CA 95747. Two other ASR wells Mistywood and Campus Oaks just completed drilling and show promising results. The City of Roseville appreciate the partnership and funding with the ARTESAN agreement to help with the wells.

Director Roberts reported that the City of West Sacramento is still working with City of Sacramento for alternative water supplies for fire suppression and other emergencies.

Director Kamilos reported that Trevor Joseph will be presenting to the Elk Grove Water District Board on December 12.

Director Saunders reported that Mountain Counties - French Meadows Restoration meeting, legislative round. They need to get more people aware of the headwaters.

Director Ewart reported that City of Sacramento Council approved the updated Development Impact Fees. RiverArc is getting ready to kick off the environment portion of the project, a grant was received by Wildlife Conservation of about 5 million dollars.

## ADJOURNMENT

With no further business to come before the Board, Chair Firenzi adjourned the meeting at 4:04 p.m.

Approved by:

  
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Anthony Firenzi, Chair

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Attested by:

  
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for Josette Reina-Luken  
, Acting Secretary