

**1. CALL TO ORDER**

Chair Ewart called the meeting of the Executive Committee to order on September 24, 2024 at 1:30 p.m. at the RWA Board Room located at 2295 Gateway Oaks, Suite 100, Sacramento, CA 95833. Eight of the Executive Committee Members were present at roll call; a quorum was established. Individuals in attendance are listed below:

**Executive Committee Members**

Audie Foster, California American Water  
Ron Greenwood, Carmichael Water District  
Sean Bigley, City of Roseville  
Brett Ewart, City of Sacramento, Chair  
William Roberts, City of West Sacramento, Vice Chair  
Bruce Kamilos, Elk Grove Water District  
Michael Saunders, Georgetown Divide Public Utility District  
Robert Wichert, Sacramento Suburban Water District

**Staff Members**

Jim Peifer, Trevor Joseph, Tom Hoffart, Ryan Ojakian, Raiyna Villasenor, Ashley Flores, and Josh Horowitz, BKS Law Firm, General Counsel.

**Others in Attendance:**

None

**2. PUBLIC COMMENT**

None

**3. CONSENT CALENDAR**

**3.1** Approve draft meeting minutes of the August 27, 2024 Executive Committee Meeting.

**A motion was made to approve the Consent Calendar as presented.**

Motion/Second/Carried Director Greenwood moved, with a second by Director Saunders

Audie Foster, California American Water; Ron Greenwood, Carmichael Water District  
Sean Bigley, City of Roseville; Brett Ewart, City of Sacramento; William Roberts, City  
of West Sacramento; Bruce Kamilos, Elk Grove Water District; Michael Saunders,  
Georgetown Divide Public Utility District; Robert Wichert, Sacramento Suburban Water  
District; voted yes. motion passed.

Ayes- 8  
Noes- 0  
Abstained- 0  
Absent- 1

**4. REVISION TO RWA POLICY 300.4 RECORDS INSPECTION, RETENTION,  
DISPOSAL, AND STORAGE POLICY**

Ashley Flores, Executive Assistant and Clerk of the Board presented this action item  
for the RWA Executive Committee to consider and recommend revisions to RWA  
Policy 300.4 Records Inspection, Retention, Disposal, and Storage Policy. Staff has  
updated the records management program, including its records retention policy.

**A motion to recommend approval of revisions to Policy 300.4, Exhibit A to  
Policy 300.4 and adoption of Resolution 2024-06 to the Board of Directors.**

Motion/Second/Carried Director Kamilos moved, with a second by Director Bigley

Audie Foster, California American Water; Ron Greenwood, Carmichael Water District  
Sean Bigley, City of Roseville; Brett Ewart, City of Sacramento; William Roberts, City  
of West Sacramento; Bruce Kamilos, Elk Grove Water District; Michael Saunders,  
Georgetown Divide Public Utility District; Robert Wichert, Sacramento Suburban Water  
District; voted yes. motion passed.

Ayes- 8  
Noes- 0  
Abstained- 0  
Absent- 1

**5. ADJUSTMENT OF COMPENSATION AND TITLES**

Jim Peifer, Executive Director presented this action item for the RWA Executive  
Committee to authorize the Executive Director to obtain consulting services to review  
the compensation of certain RWA job positions and to consider title changes for  
certain job classifications. The purpose of this item is to consider the fairness of the  
compensation and to ensure the RWA meets its policy directives in Policy 400.2.

**The Executive Committee requested to delay the title changes to current  
management positions until after the compensation study is completed.**

**A motion to Authorize the Executive Director to obtain consulting services to review the compensation of specific positions.**

Motion/Second/Carried Director Foster moved, with a second by Director Roberts

Audie Foster, California American Water; Ron Greenwood, Carmichael Water District  
Sean Bigley, City of Roseville; Brett Ewart, City of Sacramento; William Roberts, City  
of West Sacramento; Bruce Kamilos, Elk Grove Water District; Michael Saunders,  
Georgetown Divide Public Utility District; Robert Wichert, Sacramento Suburban Water  
District; voted yes. motion passed.

Ayes- 8  
Noes- 0  
Abstained- 0  
Absent- 1

**6. EXECUTIVE DIRECTOR'S REPORT**

Executive Director Peifer reported that staff is planning a RWA Member Reception at the ACWA Fall conference, details to come.

**7. DIRECTORS' COMMENT**

Director Saunders thanked Trevor for participating in the ACWA Region 3/4 event on July 31, 2024, hosted by the City of Roseville.

Director Wichert reported that a joint community meeting to discuss the merger between Sacramento Suburban Water District and Del Paso Manor Water District is this evening at the Mission Avenue Elementary School, 2925 Mission Avenue.

**ADJOURNMENT**

Chair Ewart adjourned the meeting at 3:04 p.m.

**Approved by:**

  
\_\_\_\_\_  
Brett Ewart, RWA Chair

**Attested by:**

  
\_\_\_\_\_  
Ashley Flores, CMC, Clerk of the Board