



Brett Ewart, Chair

Michael Saunders, Vice Chair	Chris Nelson, Director
Bruce Kamilos, Director	Robert Wichert, Director
Ron Greenwood, Director	Sean Bigley, Director
Sean Twilla, Director	Michael Grinstead, Director

REGIONAL WATER AUTHORITY EXECUTIVE COMMITTEE MEETING

**Tuesday, March 25, 2025
at 1:30 p.m.**

**2295 Gateway Oaks, Suite 100
Sacramento, CA 95833
(916) 967-7692**

IMPORTANT NOTICE REGARDING VIRTUAL PUBLIC PARTICIPATION:

The Regional Water Authority currently provides in person as well as virtual public participation via the Zoom link below until further notice. The public shall have the opportunity to directly address the Committee on any item of interest before or during the Committee's consideration of that item. Public comment on items within the jurisdiction of the Committee is welcomed, subject to reasonable time limitations for each speaker.

Join Zoom Meeting

<https://us06web.zoom.us/j/89328730305>

Meeting ID: 893 2873 0305

Dial by your location

+1 669 444 9171 US or +1 669 900 6833 US (San Jose)

If we experience technical difficulties and the Zoom link drops and you are no longer able to connect to the Board meeting, please dial 1-877-654-0338 – Guest Code 198

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Authority's Administrative Office at the address listed above.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability related modification or accommodation to participate in this meeting, please contact the Executive Director of the Authority at (916) 967-7692. Requests must be made as early as possible, and at least one full business day before the start of the meeting. The Board of Directors may consider any agenda item at any time during the meeting.

AGENDA

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENT:

Members of the public who wish to address the committee may do so at this time. Please keep your comments to less than three minutes.

3. CONSENT CALENDAR: All items listed under the Consent Calendar are considered and acted upon by one motion. Committee members may request an item be removed for separate consideration.

3.1 Approve draft meeting minutes of February 18, 2025 Executive Committee.

Action: Approve Consent Calendar

4. INFORMATION: FISCAL YEAR 2025/2026 BUDGET OVERVIEW

Presenter: Tom Hoffart, Finance and Administrative Services Manager

5. CLASSIFICATION AND COMPENSATION STUDY

Presenter: Jim Peifer, Executive Director

Action: 1) Accept the RGS Report, 2) Recommend Approval of Revised Job Description for Board Clerk - Project Manager to the Board of Directors, and 3) Direct Staff to Update Salary Schedule with Salary for Board Clerk - Program Manager for FY 2025/26

6. REVIEW OF POLICIES ON ELECTIONS AND VACANCIES

Presenter: Michael Saunders, Vice Chair (Ad Hoc Committee Chair)

Action: Recommend approval of policy update by the Board of Directors

7. LEGISLATIVE UPDATE

Presenter: Ryan Ojakian, Government Relations Manager

Action: Adopt Positions on Legislation

8. INFORMATION: RWA PROGRAM UPDATES

Presenter: Jim Peifer, Executive Director

9. EXECUTIVE DIRECTOR'S REPORT

10. DIRECTORS' COMMENT

ADJOURNMENT

Upcoming meetings:

Next RWA Board of Director's Meeting:

Regular RWA Board Meeting, May 8, 2025, 9:00 a.m. at the Fair Oaks Water District,

10326 Fair Oaks Blvd, Fair Oaks, CA 95628. The location is subject to change.

Next RWA Executive Committee Meeting:

The next RWA Executive Committee Meeting is scheduled for April 22, 2025, 1:30 p.m. at the RWA Office located at 2295 Gateway Oaks, Suite 100, Sacramento, CA 95833.

Notification will be emailed when the RWA electronic packet is complete and posted on the RWA website at: <https://www.rwah2o.org/meetings/board-meetings/>.

Posted on: March 21, 2025

Ashley Flores

Ashley Flores, CMC, Clerk of the Board



Topic: Public Comment
Type: New Business
Item For: Information/Discussion
Purpose: [Policy 200.1, Rule 11](#)

SUBMITTED BY:	Ashley Flores, CMC Secretary	PRESENTER:	Brett Ewart Chair
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EXECUTIVE SUMMARY

This is an information item to provide an opportunity for the Regional Water Authority Executive Committee to recognize or hear from visitors that may be attending the meeting or to allow members of the public to address the Executive Committee on matters that are not on the agenda.

As noted on the agenda, members of the public who wish to address the committee may do so at this time. Please keep your comments to less than three minutes.

STAFF RECOMMENDED ACTION

None. This item is for information only.

BACKGROUND

Public agencies are required by law to provide an opportunity for the public to address the RWA Executive Committee matters that are not on the agenda.

3.0 CONSENT CALENDAR

Topic: Meeting Minutes
Type: Consent Calendar
Item For: Action; Motion to Approve
Purpose: [Policy 200.1, Rule 14](#)

SUBMITTED BY: Ashley Flores, CMC
Secretary

PRESENTER: Ashley Flores, CMC
Secretary

EXECUTIVE SUMMARY

This is an action item for the Regional Water Authority Executive Committee to review and consider approving the draft minutes of the Regional Water Authority Executive Committee Meeting of February 18, 2025.

STAFF RECOMMENDED ACTION

A motion to approve the Minutes, as presented or amended.

BACKGROUND

The draft minutes of the above referenced meetings are included with this Agenda. The minutes reflect the RWA Policy 200.1 to document specific details on items discussed at the meetings.

The Executive Director may list on the agenda a "consent calendar", which will consist of routine matters on which there is generally no opposition or need for discussion. Examples of consent calendar items might include approval of minutes, financial reports and routine resolutions. Any matter may be removed from the consent calendar and placed on the regular calendar at the request of any member of the Board. The entire consent calendar may be approved by a single motion made, seconded and approved by the Board.

FINDING/CONCLUSION

Staff believes the draft of the presented minutes correctly reflect the information shared and actions taken by the Executive Committee.

ATTACHMENTS

Attachment 1- Draft meeting minutes of the Regional Water Authority Executive Committee Meeting of February 18, 2025

1. CALL TO ORDER

Chair Ewart called the meeting of the Executive Committee to order on February 18, 2025, at 1:30 p.m. at the RWA Board Room located at 2295 Gateway Oaks, Suite 100, Sacramento, CA 95833. Seven of the Executive Committee Members were present at roll call; a quorum was established. Individuals in attendance are listed below:

Executive Committee Members

Brett Ewart, City of Sacramento, Chair
Michael Saunders, Georgetown Divide Public Utility District, Vice Chair
Ron Greenwood, Carmichael Water District
Chris Nelson, City of Lincoln
Sean Bigley, City of Roseville
Bruce Kamilos, Elk Grove Water District
Robert Wichert, Sacramento Suburban Water District

Staff Members

Jim Peifer, Trevor Joseph, Tom Hoffart, Ryan Ojakian, Michelle Banonis, Raiyna Villasenor, Ashley Flores, Monica Garcia and Josh Horowitz, legal counsel.

Others in Attendance:

Ted Frink, DWR; Greg Zlotnick, San Juan Water District

2. PUBLIC COMMENT

None

3. CONSENT CALENDAR

3.1 Approve draft meeting minutes of the January 28, 2025, Executive Committee Meeting.

A motion was made to approve the Consent Calendar as presented.

Motion/Second/Carried Director Wichert moved, with a second by Director Kamilos

Brett Ewart, City of Sacramento; Michael Saunders, Georgetown Divide Public Utility District; Ron Greenwood, Carmichael Water District; Chris Nelson, City of Lincoln; Bruce Kamilos, Elk Grove Water District; Sean Bigley, City of Roseville; and Robert Wichert, Sacramento Suburban Water District; voted yes. motion passed.

Ayes- 7
Noes- 0
Abstained- 0
Absent- 1

4. 2025 STRATEGIC PLAN PRIORITIES

Executive Director Peifer presented this action item for the Executive Committee to receive a report on the Strategic Plan prioritization survey data.

A motion was made to recommend approval by the Board of Directors of the Strategic Plan Priorities for FY 2025/26 to the RWA Board of Directors, including additional edits proposed by the Executive Committee.

Motion/Second/Carried Director Kamilos moved, with a second by Director Wichert

Brett Ewart, City of Sacramento; Michael Saunders, Georgetown Divide Public Utility District; Ron Greenwood, Carmichael Water District; Chris Nelson, City of Lincoln; Bruce Kamilos, Elk Grove Water District; Sean Bigley, City of Roseville; and Robert Wichert, Sacramento Suburban Water District; voted yes. motion passed.

Ayes- 7
Noes- 0
Abstained- 0
Absent- 1

5. FY 2025/26 BUDGET OVERVIEW

This was an information item presented by Tom Hoffart, Finance and Administrative Services Manager for the Executive Committee to receive an overview of the upcoming Budget review for FY 2025/26. No action was taken.

6. LEGISLATIVE UPDATE AND PROP 4 UPDATE

Ryan Ojakian, Government Relations Manager, presented this information item for the Executive Committee to receive a update on matters that the State legislature may consider in the upcoming year and share his insights. Bill introduction deadline is February 21, 2025.

A motion was made to adopt positions on legislation as presented.

Motion/Second/Carried Director Kamilos moved, with a second by Director Wichert

Brett Ewart, City of Sacramento; Michael Saunders, Georgetown Divide Public Utility District; Ron Greenwood, Carmichael Water District; Chris Nelson, City of Lincoln; Bruce Kamilos, Elk Grove Water District; Sean Bigley, City of Roseville; and Robert Wichert, Sacramento Suburban Water District; voted yes. motion passed.

Ayes- 7
Noes- 0
Abstained- 0
Absent- 1

7. RWA PROGRAM UPDATES

Executive Director Peifer presented this information item for the Executive Committee to receive a report on the various programs and initiatives the RWA and SGA currently have underway. These programs and initiatives included: The Sacramento Regional Water Bank, the North American Subbasin (NASb) Groundwater Sustainability Plan (GSP) update, implementation of the current NASb GSP, the Watershed Resilience Pilot Project, the Water Forum Agreement update, the Healthy Rivers and Landscapes Program, and the Reinitiation of Consultation for the Biological Opinions. The report included key milestones reached to date, the overall status of the programs, upcoming key milestones, and current and future anticipated resources.

No action taken.

8. RWA BOARD MEETING AGENDA

Executive Director Peifer presented this action item for the Executive Committee to review and consider approving the draft agenda of the Regional Water Authority, Board of Directors Meeting of March 13, 2025.

A motion was made to approve RWA Board Meeting Agenda for March 13, 2025.

Motion/Second/Carried Director Greenwood moved, with a second by Director Nelson

Brett Ewart, City of Sacramento; Michael Saunders, Georgetown Divide Public Utility District; Ron Greenwood, Carmichael Water District; Chris Nelson, City of Lincoln; Bruce Kamilos, Elk Grove Water District; Sean Bigley, City of Roseville; and Robert Wichert, Sacramento Suburban Water District; voted yes. motion passed.

Ayes- 7
Noes- 0
Abstained- 0
Absent- 1

9. EXECUTIVE DIRECTOR'S REPORT

Executive Director Peifer reported that he would have an update on the City of West Sacramento at the March Board meeting. He directed the Executive Committee to his written report.

10. DIRECTORS' COMMENT

No comments.

ADJOURNMENT

Chair Ewart adjourned the meeting at 3:52 p.m.

Approved by:

Brett Ewart, RWA Chair

Attested by:

Ashley Flores, CMC, Clerk of the Board



Topic: Fiscal Year 2025/2026 Budget Overview
Type: New Business
Item For: Information/Discussion
Purpose: Policy 500.11

SUBMITTED BY:	Tom Hoffart Finance and Administrative Services Manager	PRESENTER:	Tom Hoffart Finance and Administrative Services Manager
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EXECUTIVE SUMMARY

This is an information item to discuss the proposed draft of the RWA Fiscal Year 2025/2026 - Core Budget and Dues Schedule.

STAFF RECOMMENDED ACTION

Discuss and provide feedback on the proposed draft of the RWA Fiscal Year 2025/2026 - Core Budget and Dues Schedule.

BACKGROUND

Staff have prepared a proposed draft of the RWA Fiscal Year 2025/2026 - Core Budget and Dues Schedule.

FY 2024/2025 Projected Budget to Actual Results: Included in the proposed draft of the RWA Fiscal Year 2025/2026 - Core Budget are projections for FY 2024/2025 amounts through year end. Staff has projected a Net Surplus/(Income) of \$129,738 for FY 2024/2025, in comparison to a budgeted Net Deficit/(Loss) of \$115,898 for a net positive impact on reserves of \$245,636. The largest factors in the positive projected results are as follows: projected interest income exceeded the budgeted amount by \$20,000, projected total staff expenses were less than the budgeted amounts by approximately \$100,000, projected legal fees and public outreach expenses were less than budgeted amounts by \$25,000 and \$75,000, respectively.

FY 2025/2026 Proposed Budget: The proposed draft of the budget includes no changes to the dues rate for FY 2025/2026. The FY 2025/2026 proposed budget has a Net Deficit/(Loss) of \$156,651 and a combined Operating Fund/Undesignated Reserve of 9.6 months of Net Core Operating Expenses. The Pension Plan Unfunded Liability expense included in the budget is \$93,800, which represents 1/4th of the CalPERS Unfunded Accrued Liability. The General Consulting Services line item includes an additional \$60,000 to support ARCAP. Expense reimbursements from the Water Efficiency Program and the Common Interest Management Services include a 40% and 10% transfer from the RWA Core, respectively.

Future Projections: Projected dues rate increases are 3% for each projected year in the future. For FY 2027-2028, a transition to a new ERP/Accounting system was included in the budget, additional expenses include \$60,000 for general consulting and \$10,000 for computer software for the initial year, and \$15,000 for future years. Other expense line items were based on policies, historical amounts, contracts and schedules, when available.

Attachment 1- Draft Fiscal Year 2025/2026 RWA - Core Budget

Attachment 2- Draft Fiscal Year 2025/2026 RWA - Dues Schedule

Regional Water Authority Proposed Fiscal Year 2025-2026 Core Operating Budget				4-Year Projection				Notes
	RWA Adopted Budget FY 24-25	RWA Projected Actuals FY 24-25	RWA Proposed Budget FY 25-26	RWA Projected Budget FY 26-27	RWA Projected Budget FY 27-28	RWA Projected Budget FY 28-29	RWA Projected Budget FY 29-30	
ANNUAL DUES RATE INCREASE %	5%	5%	0%	3%	3%	3%	3%	
ANNUAL CORE REVENUES								
REVENUES								
General Membership Dues	\$ 1,145,183	\$ 1,145,183	\$ 1,150,751	\$ 1,191,200	\$ 1,233,071	\$ 1,276,413	\$ 1,321,279	See Dues Schedule
Associate Membership Dues	\$ 74,922	\$ 74,922	\$ 74,922	\$ 77,170	\$ 79,485	\$ 81,869	\$ 84,325	See Dues Schedule
Affiliate Membership Dues	\$ 7,200	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	For nine Affiliate Members
Misc. Revenues	\$ 7,000	\$ 3,024	\$ 5,000	\$ 6,000	\$ 7,000	\$ 8,000	\$ 9,000	Holiday Social and Miscellaneous Revenue
Interest Income	\$ 80,000	\$ 100,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	Interest from Local Agency Investment Fund (LAIF) account
TOTAL CORE REVENUES	\$ 1,314,305	\$ 1,331,129	\$ 1,308,673	\$ 1,352,370	\$ 1,397,555	\$ 1,444,282	\$ 1,492,604	
ANNUAL CORE EXPENSES								
STAFF EXPENSES								
Staff Salaries/Wages	\$ 1,631,312	\$ 1,629,946	\$ 1,788,864	\$ 1,899,046	\$ 2,028,118	\$ 2,158,321	\$ 2,279,109	For nine full time positions (RWA 5.6 FTE; SGA 3.4 FTE)
Benefits	\$ 533,355	\$ 472,665	\$ 508,556	\$ 536,513	\$ 566,983	\$ 598,092	\$ 629,065	PERS, medical, vision, dental, disability, OPEB and workers' comp
Pension Plan Unfunded Liability	\$ 77,300	\$ 77,300	\$ 93,800	\$ 93,800	\$ 93,800	\$ 93,800	\$ 93,800	Per Policy 500.15: UAL divided by four years
Payroll Taxes	\$ 130,505	\$ 108,032	\$ 122,722	\$ 129,739	\$ 138,387	\$ 147,276	\$ 155,315	Payroll taxes for nine staff members
Travel/Meals/Conferences	\$ 45,000	\$ 35,000	\$ 45,000	\$ 46,000	\$ 47,000	\$ 48,000	\$ 49,000	Travel and Conferences
Professional Development/Training	\$ 14,000	\$ 8,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	License renewals, training and professional development classes
TOTAL STAFF EXPENSES	\$ 2,431,472	\$ 2,330,943	\$ 2,572,942	\$ 2,719,099	\$ 2,888,287	\$ 3,059,490	\$ 3,220,288	
OFFICE EXPENSES								
Rent & Utilities Contract	\$ 75,000	\$ 74,058	\$ 77,000	\$ 79,000	\$ 81,000	\$ 85,000	\$ 90,000	Office lease per agreement
Insurance	\$ 52,000	\$ 58,996	\$ 64,000	\$ 67,000	\$ 70,000	\$ 73,000	\$ 76,000	Property, Liability, Auto and Cyber
Office Maintenance	\$ 2,200	\$ 2,000	\$ 2,200	\$ 2,300	\$ 2,400	\$ 2,500	\$ 2,600	General office maintenance
Postage and Postal Meter	\$ 4,200	\$ 3,800	\$ 4,200	\$ 4,400	\$ 4,600	\$ 4,800	\$ 5,000	Meter rental and postage
Internet/Web Hosting	\$ 10,000	\$ 7,000	\$ 10,000	\$ 11,000	\$ 12,000	\$ 13,000	\$ 14,000	Conference call service, web hosting, and internet service costs
Meetings	\$ 6,000	\$ 8,000	\$ 9,000	\$ 9,500	\$ 10,000	\$ 10,500	\$ 11,000	Meetings
Events	\$ 24,000	\$ 18,000	\$ 24,000	\$ 25,500	\$ 27,000	\$ 28,500	\$ 30,000	Holiday and ACWA Socials
Printing/Supplies	\$ 20,000	\$ 13,000	\$ 20,000	\$ 21,000	\$ 22,000	\$ 23,000	\$ 24,000	Printing, copier maintenance and lease costs, office supplies
Dues, Subscriptions and Sponsorships	\$ 30,000	\$ 30,000	\$ 31,000	\$ 32,000	\$ 33,000	\$ 34,000	\$ 35,000	ACWA, CSDA, PPIC, Sac Metro Chamber, etc.
Computer Hardware/Software	\$ 9,000	\$ 13,000	\$ 14,000	\$ 15,000	\$ 26,000	\$ 32,000	\$ 33,000	Computer hardware and software
Computer Support and Maintenance	\$ 35,000	\$ 32,000	\$ 37,000	\$ 39,000	\$ 41,000	\$ 43,000	\$ 45,000	Phone and computer support and maintenance
Office Furniture & Equipment	\$ 5,000	\$ 4,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	Office furniture and equipment
TOTAL OFFICE EXPENSE	\$ 272,400	\$ 263,854	\$ 297,400	\$ 310,700	\$ 334,000	\$ 354,300	\$ 370,600	
PROFESSIONAL FEES								
RWA Legal	\$ 90,000	\$ 65,000	\$ 90,000	\$ 92,500	\$ 95,000	\$ 97,500	\$ 100,000	Legal expenses in support of RWA activities
RWA/SGA Audit	\$ 35,000	\$ 32,900	\$ 34,000	\$ 36,000	\$ 38,000	\$ 40,000	\$ 42,000	Audit fees
ADP Payroll Services/Banking/Misc. Fees	\$ 3,600	\$ 4,000	\$ 4,200	\$ 4,400	\$ 4,600	\$ 4,800	\$ 5,000	Payroll service, banking and miscellaneous fees
RWA Lobbyist Services	\$ 120,000	\$ 120,000	\$ 125,000	\$ 130,000	\$ 135,000	\$ 140,000	\$ 145,000	Lobbying Services for RWA Core Membership
RWA Public Outreach Services	\$ 145,000	\$ 70,000	\$ 145,000	\$ 147,500	\$ 150,000	\$ 152,500	\$ 155,000	Communication consultant for RWA Core Membership
Actuarial Services	\$ 4,000	\$ 2,100	\$ 8,500	\$ 3,500	\$ 9,000	\$ 4,000	\$ 9,500	Actuary consultant for OPEB
Human Resources Services	\$ 15,000	\$ 15,000	\$ 15,000	\$ 40,000	\$ 15,000	\$ 15,000	\$ 15,000	Recruitments, onboarding, and guidance
General Consulting Services	\$ 25,000	\$ 21,000	\$ 85,000	\$ 26,000	\$ 87,000	\$ 28,000	\$ 29,000	General consulting services
TOTAL PROFESSIONAL FEES	\$ 437,600	\$ 330,000	\$ 506,700	\$ 479,900	\$ 533,600	\$ 481,800	\$ 500,500	

Regional Water Authority Proposed Fiscal Year 2025-2026 Core Operating Budget				4-Year Projection				Notes
	RWA Adopted Budget FY 24-25	RWA Projected Actuals FY 24-25	RWA Proposed Budget FY 25-26	RWA Projected Budget FY 26-27	RWA Projected Budget FY 27-28	RWA Projected Budget FY 28-29	RWA Projected Budget FY 29-30	
CORE PROGRAM (REVENUES)/EXPENSES								
Watershed Resilience Grant - Revenue (Consulting)	\$ (950,000)	\$ (632,332)	\$ (1,137,343)	\$ -	\$ -	\$ -	\$ -	RWA Core Grant reimbursement for consulting services
Watershed Resilience Grant - Expense (Consulting)	\$ 950,000	\$ 632,332	\$ 1,137,343	\$ -	\$ -	\$ -	\$ -	RWA Core Grant related consulting expenses
Powerhouse Science Center	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	Annual payment Powerhouse Science Center exhibit at MOSAC
TOTAL CORE PROGRAM (REVENUES)/EXPENSES	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -	
EXPENSE REIMBURSEMENTS								
SGA Service Agreement Fee	\$ (944,478)	\$ (905,537)	\$ (1,015,605)	\$ (1,081,680)	\$ (1,169,851)	\$ (1,206,699)	\$ (1,277,442)	Expenses covered by Sacramento Groundwater Authority
Water Efficiency Program	\$ (271,804)	\$ (300,799)	\$ (256,547)	\$ (307,221)	\$ (323,877)	\$ (344,537)	\$ (366,975)	Expenses covered by Water Efficiency Program
Common Interest Management Services	\$ (310,585)	\$ (328,596)	\$ (349,443)	\$ (362,627)	\$ (377,564)	\$ (390,251)	\$ (407,295)	Expenses covered by Strategic Affairs Program
Other Sub. Programs/Grants - Staff Reimbursement	\$ (209,402)	\$ (213,474)	\$ (315,123)	\$ (249,844)	\$ (275,000)	\$ (300,000)	\$ (325,000)	Other program and grants staff time reimbursement
TOTAL EXPENSE REIMBURSEMENTS	\$ (1,736,269)	\$ (1,748,406)	\$ (1,936,718)	\$ (2,001,372)	\$ (2,146,292)	\$ (2,241,487)	\$ (2,376,712)	
TOTAL CORE EXPENSES	\$ 1,430,203	\$ 1,201,391	\$ 1,465,324	\$ 1,533,327	\$ 1,634,595	\$ 1,679,103	\$ 1,714,676	
CORE NET SURPLUS/(DEFICIT)	\$ (115,898)	\$ 129,738	\$ (156,651)	\$ (180,957)	\$ (237,040)	\$ (234,820)	\$ (222,072)	
RESERVES SUMMARY:								
CORE RESERVES, BEGINNING	\$ 1,556,061	\$ 1,556,061	\$ 1,685,799	\$ 1,529,148	\$ 1,348,191	\$ 1,111,152	\$ 876,332	
Core Reserves Increase/(Decrease)	\$ (115,898)	\$ 129,738	\$ (156,651)	\$ (180,957)	\$ (237,040)	\$ (234,820)	\$ (222,072)	
CORE RESERVES, ENDING	\$ 1,440,163	\$ 1,685,799	\$ 1,529,148	\$ 1,348,191	\$ 1,111,152	\$ 876,332	\$ 654,259	
DESIGNATIONS/RESTRICTIONS								
Operating Fund (4 to 6 months)	\$ 476,734	\$ 476,734	\$ 488,441	\$ 511,109	\$ 544,865	\$ 559,701	\$ 571,559	RWA Designations are set per RWA Policy 500.1
Membership Dues Stabilization Fund	\$ 184,096	\$ 184,096	\$ 185,051	\$ 191,455	\$ 198,083	\$ 204,942	\$ 212,041	RWA Designations are set per RWA Policy 500.1
Subscription Program Stabilization Fund	\$ 79,179	\$ 79,179	\$ 92,111	\$ 91,969	\$ 97,644	\$ 103,479	\$ 109,927	RWA Designations are set per RWA Policy 500.1
Powerhouse Science Center	\$ 100,000	\$ 100,000	\$ 75,000	\$ 50,000	\$ 25,000	\$ -	\$ -	Restricted Cash
Undesignated	\$ 600,154	\$ 845,790	\$ 688,545	\$ 503,658	\$ 245,559	\$ 8,210	\$ (239,267)	Undesignated Reserves
TOTAL DESIGNATIONS/RESTRICTIONS	\$ 1,440,163	\$ 1,685,799	\$ 1,529,148	\$ 1,348,191	\$ 1,111,152	\$ 876,332	\$ 654,259	
Number of Months "Operating Fund + Undesignated" Covers Expenses			9.6	7.9	5.8	4.1	2.3	

Regional Water Authority Fiscal Year 2025-2026 Dues Schedule

	2024 Retail Connections	First 3,000 Connections \$2.39	3,001-7,000 Connections \$1.20						Proposed Dues FY 25/26	Actual Dues FY 24/25	\$ Increase (Decrease) Dues	% Increase (Decrease) Dues
Small agencies												
Del Paso Manor WD (4)									\$ -	\$ 4,534	\$ (4,534)	-100.0%
Rancho Murrieta CSD	2,917	\$ 6,972							\$ 6,972	\$ 6,496	\$ 476	7.3%
Georgetown Divide PUD (3)	3,800	\$ 7,170	\$ 956						\$ 8,126	\$ 6,005	\$ 2,121	35.3%
Orange Vale WC	5,607	\$ 7,170	\$ 3,115						\$ 10,285	\$ 10,430	\$ (145)	-1.4%
		Up to 30,000 Connections										
Medium agencies		\$2.39										
Carmichael WD	11,919	\$ 28,486							\$ 28,486	\$ 28,183	\$ 303	1.1%
Elk Grove WD	13,092	\$ 31,290							\$ 31,290	\$ 31,053	\$ 237	0.8%
Fair Oaks WD	14,385	\$ 34,380							\$ 34,380	\$ 34,368	\$ 12	0.0%
City of West Sacramento (1)	15,934	\$ 38,082							\$ 34,274	\$ 33,827	\$ 447	1.3%
Golden State WC	17,241	\$ 41,206							\$ 41,206	\$ 41,082	\$ 124	0.3%
Yuba City (1)	19,523	\$ 46,660							\$ 41,994	\$ 41,719	\$ 275	0.7%
Nevada Irrigation District (1)	19,992	\$ 47,781							\$ 43,003	\$ 42,874	\$ 129	0.3%
Citrus Heights WD	20,551	\$ 49,117							\$ 49,117	\$ 49,074	\$ 43	0.1%
City of Lincoln	22,560	\$ 53,918							\$ 53,918	\$ 52,833	\$ 1,085	2.1%
City of Folsom	25,427	\$ 60,771							\$ 60,771	\$ 59,172	\$ 1,599	2.7%
		Up to 30,000 Connections	Up to 40,000 Connections	Up to 50,000 Connections	Up to 60,000 Connections	Over 60,000 Connections						
Large agencies		\$2.39	\$1.20	\$0.60	\$0.30	\$0.07						
San Juan WD (2)	11,041	\$ 71,700							\$ 71,700	\$ 71,700	\$ -	0.0%
Placer County WA	40,710	\$ 71,700	\$ 11,950	\$ 424					\$ 84,074	\$ 84,131	\$ (57)	-0.1%
El Dorado ID	43,850	\$ 71,700	\$ 11,950	\$ 2,300					\$ 85,950	\$ 85,811	\$ 139	0.2%
Sacramento Suburban WD	48,895	\$ 71,700	\$ 11,950	\$ 5,315					\$ 88,965	\$ 87,726	\$ 1,239	1.4%
City of Roseville	55,939	\$ 71,700	\$ 11,950	\$ 5,975	\$ 1,774				\$ 91,399	\$ 89,500	\$ 1,899	2.1%
Sacramento County WA	64,324	\$ 71,700	\$ 11,950	\$ 5,975	\$ 2,988	\$ 303			\$ 92,915	\$ 92,761	\$ 154	0.2%
CA American Water	69,389	\$ 71,700	\$ 11,950	\$ 5,975	\$ 2,988	\$ 657			\$ 93,270	\$ 93,252	\$ 18	0.0%
City of Sacramento	146,321	\$ 71,700	\$ 11,950	\$ 5,975	\$ 2,988	\$ 6,042			\$ 98,655	\$ 98,655	\$ (0)	0.0%
Total	673,417								\$ 1,150,751	\$ 1,145,186	\$ 5,565	0.5%

- (1) Agency is outside of core American River Basin region, so it receives a 10% discount on its dues after they are calculated based on # of connections.
(2) San Juan Water District *Wholesale* is a community services district that provides drinking water to 150,000 people in portions of Sacramento and Placer Counties so it is treated as the minimum size of a large member agency.
(3) New members receive a 50 percent discount on their first-year dues and a 25 percent discount on their second-year dues.
(4) Del Paso Manor Water District withdrew from RWA during fiscal year 2024-25.

RWA Associate Members	Proposed Dues FY 25/26	Actual Dues FY 24/25
El Dorado Water Agency	\$ 6,359	\$ 6,359
Placer County	\$ 16,419	\$ 16,419
Sacramento Area Flood Control Agency	\$ 9,068	\$ 9,068
Sacramento Municipal Utilities District	\$ 16,419	\$ 16,419
Sacramento Area Sewer District	\$ 16,419	\$ 16,419
Yuba Water Agency	\$ 10,238	\$ 10,238
TOTAL ASSOCIATE MEMBER DUES	\$ 74,922	\$ 74,922



Topic: Review of Policies on Elections and Vacancies
 Type: Old Business
 Item For: Action
 Purpose: Policy 400.2 (Compensation Policy), 400.3 (Job Descriptions),
 400.5 (Job Descriptions)

SUBMITTED BY: Jim Peifer Executive Director	PRESENTER: Jim Peifer Executive Director
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EXECUTIVE SUMMARY

This is an action item to receive a Classification and Compensation Report submitted by Regional Government Services (RGS) consider job description and salary for Executive Assistant.

STAFF RECOMMENDED ACTION

Staff recommends the following actions:

- (1) Accept the Classification and Compensation Report submitted by RGS Report;
- (2) Recommend approval of revised job description for Board Clerk - Project Manager to the Board of Directors;
- and (3) Direct staff to update Salary Schedule with salaries for Board Clerk - Project Manager for FY 2025/26.

BACKGROUND

At the September 24, 2024 Executive Committee meeting, the Executive Committee directed the Executive Director to hire a consultant to conduct a review of the compensation and classification for the Finance and Administrative Services Manager and the Executive Assistant/Clerk of the Board. We contracted with RGS to perform the review. At the time, the Executive Director suggested that both incumbents were working at a level higher than their classification and were undercompensated.

RWA Policy 400.2 governs the compensation and the reviews of compensation for the RWA and SGA staff. The policy includes the following directions:

It is the intent of the Authority to provide employee compensation (pay and benefits) that is fair and equitable and that is comparable, based upon an employee's experience, skills and performance consistent with established job descriptions, and with that of similar water and public entities regionally. As a small, professional, management-focused organization, it is the intent of the Authority to provide employee compensation at or above the labor market for the industry and the geographic area. The compensation practices of the Authority will be competitive within the industry and geographical area to attract the most qualified candidates and to minimize turnover of its employees.

Policy 400.2 states that the Executive Committee has the authority to approve compensation surveys. The policy states: "...a compensation survey may be commissioned at any time if directed by the Executive Committee or if recommended by the Executive Director and approved by the Executive Committee."

RGS has completed their review of the classifications and compensation and has provided the RWA a report with their findings and recommendations. RWA Policy 400.2 states:

The Executive Director will use the results of the survey to propose modifications to base rate of pay and/or benefits necessary to achieve the intent of this policy. Proposed pay ranges should include consideration of such things as 1) the mean, median and 62.5th percentile of the compensation data, 2) the comparability of surveyed classifications to RWA job classifications, and 3) RWA experience recruiting and retaining staff in each classification.

Further discussion with the Executive Committee is needed for the Finance and Administrative Manager. The RGS report focuses on the Board Clerk incumbent.

FINDING/CONCLUSION

The Executive Director agrees with the findings provided in the RGS study and the proposed salary adjustments.

ATTACHMENTS

Attachment 1 - Classification and Compensation Report by RGS

Attachment 2 – Draft Job Description for Board Clerk – Project Manager

REGIONAL WATER AUTHORITY 2025 CLASSIFICATION STUDY REPORT EXECUTIVE ASSISTANT

Prepared for:



5620 Birdcage Street, Ste 180
Citrus Heights, CA 95610

Prepared By:



P.O. Box 1350
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ATTACHMENTS

Class Specification – Board Clerk/Project Manager

EXECUTIVE SUMMARY

The Regional Water Authority (RWA) engaged Regional Government Services (RGS) to conduct a classification study for the classification of Executive Assistant. The purpose of the study was to determine whether the current classification accurately reflects the level and scope of work performed by the incumbent.

METHODOLOGY

The methodology employed in conducting this study was as follows:

- Review and analyze the Position Description Questionnaire (PDQ), current classifications within the agency, and other related documents.
- Interview the incumbent to discuss and clarify all submitted documentation and review the duties and responsibilities of the position.
- Analyze the scope and complexity of the responsibilities and tasks performed and the required skills, knowledge, and abilities.
- Develop recommendations based on the analysis of the above information.

BACKGROUND

The incumbent performs various analytical, technical, and administrative work for the Regional Water Authority and the Sacramento Groundwater Authority (SGA). Her work supports numerous boards/members, projects, programs, and activities governed by various laws, rules, and regulations. The following background is provided to better understand the breadth and scope of their work and the agency.

The Regional Water Authority was formed to serve, represent, and align the interests of regional water providers and stakeholders for the purpose of improving water supply reliability, availability, quality, and affordability. The RWA members include cities, water and irrigation districts, mutual water companies, investor-owned water utilities, and community services districts.

RWA Board of Directors – 22 Member agencies (with two representatives per agency)
Member agencies of the RWA may appoint two representatives to the Board of Directors, either of whom may cast a single vote on behalf of their agency. All are welcome at the meetings.

RWA Executive Committee – 9 Members

The RWA Board of Directors coordinates and monitors the activities of RWA staff, reviews and approves routine business decisions, and serves as a sounding board for ideas on behalf of the Board of Directors.

RWA Associates – 7 member agencies

An “RWA Associate” class of membership was established in 2003 to include public and/or private entities that are not water utilities but have an interest in regional water matters. Associate members do not hold a seat on the RWA Board but are able to participate in regional water policy discussions and RWA programs/partnerships and receive other benefits of RWA membership.

SGA – 16 member agencies

The SGA draws its authority from a joint powers agreement (JPA) signed by the cities of Citrus Heights, Folsom, and Sacramento and the County of Sacramento. The signatories manage the basin cooperatively by creating a governing board of directors comprised of representatives of 16 water agency members and other water users within their jurisdiction.

STUDY FINDINGS

The class specification indicates that the position performs a variety of highly responsible, confidential, and complex administrative support duties for the Executive Director and Boards of Directors; to assist with the overall administrative operations of the RWA and the SGA; to provide general information and assistance to the public; and to provide general office administrative support to staff.

The incumbent brought a wealth of knowledge, education, and experience to the position. She is a Certified Municipal Clerk and is currently working toward obtaining Master Municipal Clerk certification. She coordinates and manages all meetings of the boards and committees, including setting up the facilities, taking and preparing complete and accurate minutes, and following up on action items. She knows and understands the applicable laws, rules, and regulations pertaining to public agency meetings and record-keeping and ensures that the agency is in compliance. Because of her knowledge, she is a resource for staff and elected and appointed individuals regarding legislative processes, compliance, and governance.

She provides administrative, analytical, and technical support to the Executive Director and other management staff, including preparing and reviewing agency documents and staff reports. In addition, she performs project management work, including time and budget tracking and reporting. The incumbent does not need close supervision and is capable of performing her work with limited direct involvement of the Executive Director.

She is required to deal professionally and effectively with all levels of individuals that she encounters in the course of the work and is extremely organized and efficient. She manages confidential information appropriately, identifies sensitive issues, and exercises diplomacy and tact in her communications with others.

ANALYSIS

The analysis showed that the incumbent performs all the duties contained in the class specification for the Executive Assistant, and because of her knowledge, education, and experience, she is able to devote a significant amount of time to project management activities that are outside and above the scope of the classification. The current classification does not reflect both the level of support she provides to the agency's boards and committee or the additional project management activities.

SALARY CONSIDERATIONS

Due to the unique duties, skills, abilities, and qualifications of the recommended classification, it is challenging to find sufficient data to make valid salary recommendations based on external market data. Therefore, RGS conducted an internal salary alignment analysis to determine the appropriate salary recommendation. This included reviewing and comparing the following classification factors to those of other Authority job classes to determine the appropriate salary ties.

- Authority and Autonomy in Decision Making.
- Scope and Complexity of the work.
- Types and Frequency of Contacts.
- Supervision Exercised and Received.
- Knowledge, skills, and ability are required both at entry and learned after entry.
- Minimum Education and Experience required for successful performance.
- Required licenses and certifications.

RGS recommends the reclassification of the Executive Assistant to Board Clerk/Project Manager. As the Authority currently has a Project Manager class series, RGS reviewed the class specifications for each level to determine the correct tie.

Based on the classification factors above, the Associate Project Manager is the appropriate salary tie for the Board Clerk/Project Manager position. Both are considered journey-level positions fully qualified to perform the full range of duties of the classification. Each has an area of expertise for which they manage various projects in support of the Authority's various functions. Lastly, the education and experience requirements vary among the various Project Managers, from the equivalent of a bachelor's degree and no experience to the equivalent of a bachelor's degree and three years of relevant experience. The qualifications for the Board Clerk/Project Manager include the equivalent of an associate's degree and four years of experience. In addition, certifications as a Notary Public and a Certified Municipal Clerk are required. While the education requirement is lower for the Board Clerk/Project Manager, we consider these qualifications equivalent due to the additional experience and certifications required.

RECOMMENDATIONS

The RWA is a unique organization with a complex operation. The incumbent manages duties that serve two entities. She brings advanced-level training, certification, and experience to her position. As noted in the analysis, she performs at a level significantly above her allocated position. The agency would likely require additional resources to accomplish the work in her absence.

These factors create a unique situation and opportunity for the agency. Since there isn't an existing classification that fully match the work being performed, the needs of the agency, and the capabilities demonstrated by the incumbent, RGS recommends the following:

- Adopt the classification of Board Clerk/Project Manager to accurately reflect the full scope of duties currently being performed by the incumbent, which are required and valued by the agency. The qualifications for the classification reflect the advanced level of knowledge, experience, and certification in line with those of the incumbent.
- Set the Board Clerk/Project Manager salary equal to the Associate Project Manager classification at \$9,619/month.
- Reclassify the current Executive Assistant position to the Board Clerk/Project Manager classification and place the current incumbent at the appropriate salary step in the recommended salary range.

ADDITIONAL RECOMMENDATIONS

Due to the unique skillset of the incumbent, it is recommended that the existing classification of Executive Assistant and related salary be retained in the agency's classification plan. This would allow the agency the flexibility to utilize it if needed in the future. In the event that the incumbent was to leave the agency, it may not be possible to fill the position with an individual who possesses the same level of experience, education, and certification as the existing incumbent. By retaining this classification and salary in the agency's system, there would be flexibility, if needed, for future recruiting purposes.



BOARD CLERK/PROJECT MANAGER

DEFINITION

Under general direction, performs specialized work in support of the Executive Director; serves as Board Clerk meeting all statutory provisions; assists with the management and implementation of agency programs and projects; plans and assists with the development and administration of grants; performs related duties as required.

DISTINGUISHING CHARACTERISTICS

The Board Clerk/Project Manager is a single incumbent professional classification, which works with minimal supervision and performs tasks independently. Incumbents are fully aware of the operating procedures and policies of the agency pertinent to the area of assignment and exercise considerable discretion and judgment in performing assigned responsibilities.

SUPERVISION RECEIVED AND EXERCISED

Receives general direction from the Executive Director or their designee. May exercise supervision over assigned interns and administrative staff.

EXAMPLES OF DUTIES:

Below is a descriptive list of the range of duties performed by employees in this classification. These examples are not intended to reflect all duties performed within the job and not all duties listed are necessarily performed by each individual.

- Serves as Board Clerk for the Regional Water Authority (RWA) Board, the RWA Executive Committee, and the Sacramento Groundwater Authority (SGA).
- Drafts, publishes, and posts meeting agendas, public notices, and supporting documents; ensures proper noticing of public meetings; secures and prepares off-site meeting locations; attends and records meeting proceedings and prepares minutes.
- Maintains official agency records, files, and logs; serves as administrator of the agency's records retention program; directs and assists staff on proper handling and response to public records requests in accordance with relevant laws and transparency requirements.
- Manages the annual election for RWA and SGA, and tracks the City and County appointments to various agency boards and committees; manages the tracking and filing of various forms and documents required by the elected and appointed officials.
- Assists the Executive Director in organizing, coordinating, and managing major projects and programs with high visibility and regional impact; coordinates administrative functions, including budget preparation, financial management, contract administration, and personnel/consultant administration.
- When necessary, assists the Finance Director with human resources and accounting activities such as recruitments, tracking employee training, timecards and payroll, and quarterly reconciliations.

- Provides liaison with Federal, State, and local agencies, individual board members, water associations, the Water Forum, the Water Caucus, and the public; creates partnerships with various agencies for program support.
- Assists in the development, preparation, and administration of grant applications and agreements; develops contractual agreements with consultants and water suppliers to implement grant awards; and professional services and purchasing agreements.
- Coordinates with agency management, participating agencies, and committees to develop and prepare work plans, business plans, deliverables, timelines, and program budgets.
- Provides professional level project management support to RWA management and programs as assigned.
- Manages the region's Water Transfer data and communications with participating agencies.
- Monitors and maintains compliance with pertinent federal, state, and local laws, codes, regulations, and ordinances; assists in implementing procedures to ensure compliance with applicable laws and regulations.
- Performs other related duties as required.

QUALIFICATIONS

Knowledge of:

- Principles, practices, and procedures of Board Clerk functions and requirements; and municipal government operations and organization.
- State Elections Code, State Government Code as it relates to the agency, State Fair Political Practices Commission guidelines and procedures, and the Brown Act.
- Principles of planning and administering a municipal election.
- Principles, practices, and procedures of records management, including retention of records, electronic imaging, automated information retrieval systems, and computer systems related to maintaining municipal records.
- Principles and practices of management, organizational planning, and public relations.
- Principles and techniques for working with groups and fostering effective team interaction to ensure teamwork is conducted smoothly.
- Techniques for providing a high level of customer service in person and over the telephone.
- Modern office procedures, methods, computer software and hardware.
- Principles and practices of sound business communication; correct English usage, including spelling, grammar, and punctuation.

Ability to:

- Effectively manage and carry out the duties of the Board Clerk.
- Coordinate, prepare, and attend off-site board and committee meetings.
- Prepare accurate, clear, and concise minutes, reports, correspondence, policies, procedures, and other written materials; deliver oral presentations as requested.

- Understand, interpret, and apply administrative and agency policies and procedures as well as applicable federal, state, and local policies, laws, and regulations.
- Provide advice, guidance, and training to elected officials, appointed individuals, and agency staff regarding legislative processes, compliance, and governance.
- Read, interpret, and understand grant requirements; prepare and maintain all grant documents, records, and materials in the manner required.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Maintain confidentiality of records and information.
- Independently compose resolutions, ordinances, public hearing notices, and correspondence consistent with appropriate formats and legal requirements.
- Collect, review, organize, and disseminate a variety of documents.
- Complete time-sensitive projects within deadlines.
- Implement and maintain filing and retention systems, utilizing modern technology and methods.
- Plan and organize work to meet changing priorities and deadlines.
- Effectively operate a computer and standard business software programs and databases related to the area of assignment.
- Establish and maintain effective working relationships with those contacted in the course of the work.

Education and Experience:

Any combination of training and experience that would provide the knowledge, skills, and abilities necessary to perform the duties of the position. A typical way to obtain the knowledge and abilities would be:

- Equivalent to an associate's degree or equivalent college semester hours/credits from an accredited college or university in business or public administration, public policy, or a closely related field.
- AND**
- Four (4) years of administrative experience in a public agency, including at least two (2) years supporting senior management and elected officials and one (1) year of experience coordinating and monitoring grants, programs, or projects.

Licenses and Certifications:

- Certification as Notary Public.
- Certification as Certified Municipal Clerk.
- Possession of a valid California Class C Driver's License with a satisfactory driving record.

PHYSICAL, ENVIRONMENTAL, AND WORKING CONDITIONS:

Physical Demands

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; and to attend meetings and to visit various sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects up to 25 pounds; and are required to regularly attend off-site board, committee, and other meetings.

Environmental Elements

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances.

Working Conditions

May be required to work a varied schedule of hours, which may include evenings, weekends, and holidays.



Topic: Review of Policies on Elections and Vacancies
Type: New Business
Item For: Discussion/ Action
Purpose: Policy 200.3 (Election Policy)

SUBMITTED BY:	Jim Peifer Executive Director	PRESENTER:	Michael Saunders Vice Chair
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EXECUTIVE SUMMARY

This is an action item for Vice Chair Saunders to brief the Executive Committee on matters regarding the recommendations and finding made by the Ad Hoc Committee to review RWA Policy 200.3 to the Board of Directors on addressing vacancies on the Executive Committee.

STAFF RECOMMENDED ACTION

Recommend approval of proposed revisions to RWA Policy 200.3 by the Board of Directors on addressing vacancies on the Executive Committee

BACKGROUND

At the January 28, 2025, RWA Executive Committee meeting, Chair Ewart formed an Ad Hoc committee to propose changes to Policy 200.3 to address how to fill vacancies on the Executive Committee or RWA Officers. The participants on that committee included Michael Saunders (Ad Hoc Committee Chair), Kerry Schmitz and Chris Nelson.

The current RWA Policy 200.3 does not provide a process for selecting a Chair and Vice-chair if one or both officers are unable to serve before the start of their upcoming terms.

The Ad Hoc Committee has provided their proposed amendments to Policy 200.3 (Attachment 1) for the Executive Committee’s consideration.

ATTACHMENTS

Attachment 1- Proposed draft revisions to RWA Policy 200.3

**REGIONAL WATER AUTHORITY POLICIES AND
PROCEDURES MANUAL**

Policy Type : Board of Directors
Policy Title : Procedures for Selection of the Executive Committee
Policy Number : 200.3
Date Adopted : November 19, 2001
Date Amended : March 10, 2005
Date Amended : November 13, 2014
Date Amended : January 12, 2023
Date Amended : May 8, 2025

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**REGIONAL WATER AUTHORITY PROCEDURES FOR SELECTION OF THE
EXECUTIVE COMMITTEE OF THE BOARD OF DIRECTORS AND THE CHAIR AND
VICE-CHAIR OF THE EXECUTIVE COMMITTEE AND THE BOARD OF DIRECTORS**

Background

The Joint Exercise of Powers Agreement (“JPA”) under which the Regional Water Authority (“RWA”) was formed and operates provides for the selection of (1) the members of the Executive Committee of the Board of Directors, and (2) the Chair and Vice-Chair of the Board of Directors. (See Articles 10 and 18, respectively, of the JPA.) The Board of Directors will follow the procedures set forth in this document for the nomination and election of the members of the Executive Committee and the Chair and Vice-Chair. This document may be amended at any time by the Board of Directors.

In accordance with Article 8 of the JPA, each Member and Contracting Entity (as defined in Article 3 of the JPA) have two representatives on the Board of Directors, either of whom may cast a single vote on behalf of his or her Member or Contracting Entity. It will be the responsibility of a Member and Contracting Entity to notify RWA in writing from time to time of (1) its designated representatives to the Board of Directors, including alternates who may act in the absence of a representative, and (2) the priority for voting of its representatives to the Board of Directors of RWA. In the absence of such written notification, the Secretary of RWA will determine that an elected representative of a Member will have voting priority over the Member’s non-elected representative to the Board of Directors, and a Member or Contracting Entity’s senior management staff will have priority over the Member or Contracting Entity’s junior management staff, in the event that the Member or Contracting Entity’s two representatives disagree as to who should cast a vote on behalf of the Member or Contracting Entity concerning a particular matter. These rules shall also apply in the case of nominations under this Policy.

Reference in this document to a majority vote of the Board of Directors will refer

to the affirmative vote of a majority of the representatives (one for each Member and Contracting Entity) on the Board of Directors who are entitled to vote on a matter and who are present at the Board meeting during the vote. A seat on the Board of Directors of RWA will become vacant when a representative of a Member or Contracting Entity no longer meets the qualifications set forth in Article 8 of the JPA, or upon the happening of any of the events set forth in Government Code section 1770.

The Executive Committee will be a standing committee of the Board of Directors of RWA, and will be selected as individuals from the membership of the Board of Directors, except that, no Member or Contracting Entity of RWA will have more than one representative on the Executive Committee.

Executive Committee meetings will be open to the public (except for authorized closed sessions), noticed and conducted in accordance with applicable law. A majority of all of the members of the Executive Committee (i.e., five members on a nine-member Executive Committee) will (a) constitute a quorum for the purpose of transacting business, and (b) be required for an affirmative vote to take action.

Members of the RWA Board of Directors who are not members of the Executive Committee may attend an Executive Committee meeting only as observers, and they will not participate in the committee meeting, ask questions or sit with the committee members at the Board table. (See subsection (c)(6) of Government Code section 54952.2 and 81 Ops.Cal.Atty.Gen. 156 (1998).)

In accordance with the Brown Act (Government Code section 54952), the Executive Committee will comprise less than a quorum of the number of members of the Board of Directors. The Executive Committee of RWA will consist of nine members, subject to the Board of Directors approving a smaller odd-number of members of the Executive Committee to avoid a violation of the Brown Act. These procedures assume that the Executive Committee will comprise nine members.

The election of the Chair, Vice-Chair, and members of the Executive Committee will generally follow the three-step process described in this Policy: (a) election of a new Chair at a meeting held near the end of the calendar year; (b) receipt of nominations for Vice-Chair and members of the Executive Committee; and (c) election of a slate of nominees for Vice-Chair and members of the Executive Committee.

I. **Election of the Incoming Chair and Identification of Candidates for Vice-Chair and the Executive Committee**

1. At a meeting held prior to December 31 of each year, the Board of

Directors will elect the Incoming Chair for the next year. The current Chair shall conduct the election. The Incoming Chair's term will commence on the January 1 following the Board meeting.

2. To elect the Incoming Chair, the Board of Directors will vote on the question, "Shall the current Vice-Chair of the Board of Directors be elected Chair?" If the current Vice-Chair is unable to serve, or if the Vice-Chair is not elected as Incoming Chair by a majority of the Board of Directors, then another Incoming Chair shall be nominated by motion and elected by at least a majority vote.
3. The Chair or the Chair's designee will then conduct a roll call of Directors to state their candidacy for Vice-Chair and the Executive Committee. Each Director may make an oral presentation of not more than two minutes concerning the Director's qualifications to serve as Vice-Chair or as a member of the Executive Committee. A Director who is not present may not be included as a candidate unless the Director or the RWA entity that he or she represents has notified the current Chair that the Director wishes to be included as a candidate.

II. Nomination of Candidates for Vice-Chair and the Executive Committee

1. If only one candidate was identified for Vice-Chair, then that candidate shall be deemed the nominee for Vice-Chair. If there were only three candidates identified for members of the Executive Committee, then those three candidates shall be deemed the nominees for those offices. If the nominees for Vice-Chair or Executive Committee are not determined under this step, then the Executive Director or designee shall conduct the nomination of candidates for the unfilled office or offices as described below.
2. The Executive Director shall prepare and distribute to each RWA Member or Contracting Entity a written nomination form listing the Directors who were previously identified as candidates. The nomination form shall request that each RWA Member or Contracting Entity nominate a Vice-Chair and three members of the Executive Committee by ranking as candidates as they wish in order of preference. Candidates for Vice-Chair shall also be listed as candidates for the Executive Committee on the nomination form.

*Example Nomination Form:*¹

¹ The examples presented in this policy are illustrative and not binding.

Nomination Form

Name of RWA Member of Contracting Entity: _____

Please rank each of the candidates below in order of preference from highest to lowest and return this form to the RWA Executive Director no later than _____ (date).

Candidates for Vice-Chair	1st	2nd	3rd
Candidate A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Candidate B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Candidate C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Candidates for Executive Committee	1st	2nd	3rd	4th	5th	6th	7th
Candidate A	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Candidate B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Candidate C	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Candidate D	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Candidate E	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Candidate F	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Name of Agency Representative: _____

Signature of Agency Representative: _____

3. Nomination forms shall be completed, signed, and returned to the Executive Director or designee no later than the date stated on the form. Only one form may be submitted by each Member or Contracting Entity. No Director may discuss or deliberate with any Director of another RWA Member or Contracting Entity concerning the responses to the nomination forms. RWA staff and representatives shall not discuss with any Director the results of any nominations until after the nominees are publicly identified as provided in this Policy.

4. To determine the nominee for Vice-Chair, the Executive Director or designee shall tally the nomination forms in rounds until a candidate has a majority of nominations. In each round, if no candidate has a majority of nominations, the candidate with the fewest number of nominations is eliminated. The eliminated candidate's nominations are then redistributed based on the nominator's next preference to the remaining candidates until one candidate has a majority of nominations and is nominated Vice-

Chair.² If two or more candidates are tied for the fewest number of nominations in any round, or the only remaining candidates are tied, then the candidate with fewest first round nominations shall be eliminated, and, if the candidates are tied for the fewest first round nominations, then the fewest second round nominations, and so on.

Illustrative Example:

Candidates A, B, and C are candidates for Vice-Chair. Of 21 nominations made, Candidate A received 10 nominations, Candidate B received 6 nominations, and Candidate C received 5 nominations. Candidate C is eliminated with the fewest nominations, so the 5 nominations cast for Candidate C are redistributed to those nominators' next choice candidates in the next round. Of the agencies who nominated Candidate C, 1 chose Candidate A bringing him to 11 nominations and 4 chose Candidate B bringing her to 10 nominations. Candidate A has a majority (11 of 21 votes) making him the successful nominee for Vice-Chair after 2 rounds of nominations.

5. To determine the nominees for members of the Executive Committee, the Executive Director or designee shall tally the nomination forms in rounds until three candidates have reached a "Nomination Threshold." The Nomination Threshold is defined as the total number of nominations received divided by 4, with the result rounded up to the nearest 1.³ In the first round, the successful nominee for Vice-Chair shall be eliminated and that candidate's nominations are then redistributed based on the nominator's next preference to the remaining candidates. In subsequent rounds, the candidate with the fewest number of nominations is eliminated and the nominations distributed on the basis of preferences to the remaining candidates until three candidates reach the Nomination Threshold. No candidate can receive any more nominations after the candidate has met the Nomination Threshold in any round. If two or more candidates are tied in any round of nominations, or the only remaining candidates are tied, then the candidate with fewer first round nominations shall be eliminated, and, if the tied candidates are tied for the most fewest round nominations, then the eliminated candidate shall be the one with the fewest second round nominations, and so on.

Because each RWA Member or Contracting Agency may only have one Director become a member of the Executive Committee, a special procedure is required if two Directors from the same RWA Member or

² Reference is made to the "Instant Runoff" form of preferential voting.

³ Four is the sum of the number of Executive Committee nominees (three) plus one.

Contracting Agency reach the Nomination Threshold. The Director with fewer nominations shall be eliminated. If this elimination results in fewer than three candidates remaining, then the candidate who was previously most recently eliminated shall be reinstated and deemed to have reached the Nomination Threshold.

Illustrative Example:

Candidates A through F are candidates for membership on the Executive Committee. With 21 nominations submitted, the Nomination Threshold is 6 (21 divided by 4 is 5.25, rounded up to 6). The Candidates receive the following first round nominations:

Candidate	First Round Nominations
Candidate A	3
Candidate B	3
Candidate C	5
Candidate D	3
Candidate E	4
Candidate F	3
Total	21

No candidate has met the Nomination Threshold by receiving 6 or more nominations. In the first round, Candidate A is eliminated because he was nominated for Vice-Chair under the prior step. All of his nominations are redistributed to his nominators' second-choice candidates. In the second round, the nominations are now as follows:

Candidate	Second Round Nominations
Candidate A	0 (Eliminated as Vice-Chair)
Candidate B	3
Candidate C	6 (Nominated to EC)
Candidate D	5
Candidate E	4
Candidate F	3
Total	21

Candidate C has reached the Nomination Threshold with 6 nominations and is nominated to membership on the Executive Committee. Candidates B and F are tied for the fewest nominations. Under the tie-breaking rules, Candidates B and F are tied for first-choice nominations, and Candidate B has 5 second-choice nominations to Candidate F's 1 second-choice nomination. Candidate F is therefore eliminated in the second round and

his nominations are redistributed to his nominators' next-choice candidates.

Candidate	Third Round Nominations
Candidate A	0 (Eliminated as Vice-Chair)
Candidate B	5
Candidate C	6 (Nominated to EC)
Candidate D	5
Candidate E	5
Candidate F	0 (Eliminated)
Total	21

At the third round, Candidates B, D, and E are tied with 5 nominations. Under the tie-breaking rules, Candidate E has the most first-round nominations and is not eliminated. Candidates B and D are tied for first-choice nominations, but Candidate B has more second-choice nominations. Candidate D is therefore eliminated in the third round.

Candidate	Fourth Round Nominations
Candidate A	0 (Eliminated as Vice-Chair)
Candidate B	7 (Nominated to EC)
Candidate C	6 (Nominated to EC)
Candidate D	0 (Eliminated)
Candidate E	8 (Nominated to EC)
Candidate F	0 (Eliminated)
Total	21

At the fourth round, Candidates B and E have reached the Nomination Threshold. They join Candidate C as nominees for membership on the Executive Committee.

6. After the date set for return of nomination forms, the Executive Director or designee shall tally all nominations received according to this Policy. No late nominations shall be accepted. The tallied results shall be reviewed and certified by the Incoming Chair and RWA counsel. The Executive Director or designee shall then make the list of the proposed nominees for Vice-Chair and the three nominees for members of the Executive Committee publicly available. Any documents showing how the Executive Director or designee tallied the nominations, as well as all completed nomination forms, shall be retained by RWA and available for public review in the same manner as other public records. The Executive Director in consultation with RWA counsel is directed and empowered to interpret these rules as necessary to ensure the fair and timely completion of the nomination tally process.

III. Election of the Vice-Chair and the Executive Committee

1. At a-its first meeting held after January 1 of each year, the Board of Directors will elect the Vice-Chair and the Executive Committee. At or prior to the meeting, the Incoming Chair shall take office and shall conduct the election as Chair.

If by the first board meeting held after January 1st it is determined (either via written notification or non-responsiveness) that the elected Chair is unable to serve, the RWA secretary will hold an election to consider the incoming Vice-Chair for the role of Chair. If the incoming Vice-Chair is elected as Chair, he/she they will takes office immediately and conducts the remainder of the election as Chair. A separate election shall take place for the new Vice-Chair from the newly affirmed executive committee.

If the incoming Vice-Chair is not elected or is unable to serve as Chair, then the Executive Director or designee shall conduct the call for nominations of candidates for the unfilled office(s). If only a single candidate is nominated, they shall be affirmed by a voice vote of a majority of the Board.

4.

2. The proposed slate of nominees presented for election by the Board of Directors shall be as follows:

- a. The Vice-Chair nominee determined above under this Policy.
- b. The three nominees for members of the Executive Committee determined above under this Policy.
- c. A Director nominated by the Contracting Entities of RWA (as defined in Article 3(d) of the JPA), which nomination shall be sent to the Executive Director or designee in writing prior to the meeting.
- d. A Director nominated by the current Chair of the Sacramento Groundwater Authority (SGA) (regardless of whether the current Chair is a Director on the RWA Board of Directors), which nomination shall be sent to the Executive Director or designee in writing prior to the meeting.
- e. Two Directors nominated by the Chair. In making these nominations, the Chair shall evaluate and consider the makeup of the other nominees to the Executive Committee based on the following RWA member characteristics:

Commented [CN1]: Should this be changed to "If by the meeting held after January 1"?

Commented [JH2R1]: Chris, I agree.

Commented [CN3]: Should this be "Executive Director or designee" to align with section II.1?

Commented [JH4R3]: Also agree. Or, the AHC could consider changing both section II.1 and this section to designate the secretary to conduct the elections.

Commented [JH5]: Same comment as above. Conform as appropriate.

Commented [JH6]: How would the AHC prefer a multi-candidate election be held?

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- i. Size of Member agency service area and customer base;
- ii. Water supplies;
- iii. Geography;
- iv. Demographics;
- v. Prior representation on the Executive Committee; and
- vi. Any other factors necessary to ensure diverse representation of RWA members on the Executive Committee.

To ensure that at least two of the members of the Executive Committee (inclusive of the Chair and Vice Chair) shall be members of a governing board of a Member of RWA (as defined in

Articles 2 and 3(i) of the JPA), then the Chair shall ensure this requirement is met through the Chair's nominations if it has not otherwise been met.

- f. If the Chair position was not filled until the January meeting, then the Chair nominations will be brought forward at the next RWA meeting for ratification by the Board.
- 3. The Board of Directors will then vote in a single election on the question, "Shall the proposed nominees for Vice-Chair and members of the Executive Committee be elected?" If any of the proposed nominees are unable to serve, or are not elected by a majority of the Board of Directors, then one or more alternative nominees shall be nominated by motion and elected by at least a majority vote.

N. Procedures for Filling a Post-Election Vacancy on the Executive Committee

- 1. In the event that a vacancy occurs on the Executive Committee the Member or Contracting Entity whose representative held the Executive Committee seat that was vacated may recommend a replacement by sending the Chair of the Board of Directors a letter making that recommendation.
- 2. The Contracting Entity will have 60 days to recommend a replacement from the date that the vacancy becomes effective notified by RWA to recommend a replacement.
- 3. The recommended Executive Committee replacement must be one of the two identified representatives on the Board of Directors for that Member or Contracting Entity, provided the nomination is consistent with the RWA JPA and the Executive Committee Election Policy.
- 4. The recommended replacement to the Executive Committee may begin to serve immediately, but must be approved by a majority vote of the Board of Directors at its next regularly scheduled meeting.
- 4.5. In the event that a recommended replacement is not identified or not approved, then another Director shall be nominated by motion and elected by at least a majority vote of the Board of Directors at its next regularly scheduled meeting, provided the nomination is consistent with the RWA JPA and the Executive Committee Election Policy.

Commented [JH7]: I believe that this is more consistent with the intent of the previous section.

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Topic: Legislative Update
 Type: Legislative Matter
 Item For: Action; Adopt positions
 Purpose: Policy 100.5 and Strategic Plan Priority- Advocacy Objective A

SUBMITTED BY: Ryan Ojakian Manager of Government Relations	PRESENTER: Ryan Ojakian Manager of Government Relations
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EXECUTIVE SUMMARY

This is an action item for the Executive Committee to take positions on state legislation and receive an update on legislative and regulatory actions from Ryan Ojakian, Manager of Government Relations.

STAFF RECOMMENDED ACTION

Adopt positions on Legislation.

BACKGROUND

The bill introduction deadline has passed and the spot bill deadline is coming. RWA staff is in the process of gathering information on a number of bills. First house policy committee deadline is May 2, 2025. Staff is recommending action on the following bills:

[AB 794 \(Gabriel D- Encino\)](#) Would provide that the existing authority of the Water Board to adopt an emergency regulation on water quality standards includes the authority to adopt requirements of a specified federal regulation that was in effect on January 19, 2025, regardless of whether the requirements were repealed or amended to be less stringent. Recommendation: Oppose Unless Amended

[SB 454 \(McNerney D- Stockton\)](#) Would create the PFAS Mitigation Fund in the General Fund and would authorize the fund to be expended by the state board, upon appropriation by the Legislature. Recommendation: Support

[SB 473 \(Padilla D- Chula Vista\)](#) Would require the PUC to allow IOUs to have decoupled rates. Recommendation: Support

[SB 601 \(Allen D- Santa Monica\)](#) Expansive bill that would go beyond providing “backsliding” protections on federal actions and would expand authorities related to water quality. Recommendation: Oppose

This information/discussion is consistent with Policy Principles adopted as part of RWA policy 100.5 and Strategic Plan Priority- Advocacy Objective A



Topic: RWA Program Update
Type: New Business
Item For: Discussion
Purpose: Policy 200.2

SUBMITTED BY:	Jim Peifer Executive Director	PRESENTER:	Jim Peifer Executive Director
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EXECUTIVE SUMMARY

This is an information/discussion item for the Executive Committee to receive a report from the Executive Director on the various programs and initiatives the RWA and SGA currently have underway.

STAFF RECOMMENDED ACTION

None. This item is for information/discussion only.

BACKGROUND

The RWA and SGA have a number of programs underway, the Executive Director will brief the Executive Committee on the status of many of those programs and initiatives. These programs and initiatives include but are not limited to:

- The Sacramento Regional Water Bank
- The North American Subbasin (NASb) Groundwater Sustainability Plan (GSP) update,
- The implementation of the current NASb GSP
- The Watershed Resilience Pilot Project
- The Water Forum Agreement update
- The Healthy Rivers and Landscapes Program
- The Reinitiation of Consultation for the Biological Opinions.

The report will include key milestones reached to date, the overall status of the programs, upcoming key milestones, and current and future anticipated resources.



Topic: Executive Directors' Report
Type: New Business
Item For: Information
Purpose: General

SUBMITTED BY: Jim Peifer
Executive Director

PRESENTER: Jim Peifer
Executive Director

EXECUTIVE SUMMARY

This is an information item for the Executive Director to provide a briefing on important activities, reports, communications, advocacy, and other updates.

STAFF RECOMMENDED ACTION

None. This item is for information/discussion only.

BACKGROUND

This report is intended to provide an opportunity for the Executive Director to report to the Executive Committee on important activities, reports, communications, advocacy, and other updates.

Cap to Cap - The Metro Chamber's annual Cap to Cap event is scheduled from May 3-7, 2025. A draft of the Water Team's paper is attached.

Del Paso Manor Water District/Sacramento Suburban Water District – Mr. Peifer attended the joint DPMWD/SSWD Board Meeting to address the matter of DPMWD paying off withdraw costs consistent with Policy 500.16.

ATTACHMENTS

Attachment 1- Cap to Cap Water Team's paper

Attachment 2 - Notification of Del Paso Manor Water District's Withdrawal from RWA, dated March 18, 2025

WATER RESOURCES

Team Leaders: Jim Peifer, Regional Water Authority, jpeifer@rwah2o.org
Sean Bigley, City of Roseville, sbigley@roseville.ca.us
Councilmember Lisa Kaplan, City of Sacramento, lkaplan@cityofsacramento.org

Issue Experts: Jim Peifer, Regional Water Authority, jpeifer@rwah2o.org Robert Dugan, Placer County Water Agency, rdugan@calcima.org Sean Bigley, City of Roseville, sbigley@roseville.ca.us
Anne Sanger, City of Sacramento, asanger@cityofsacramento.org

WATER SUPPLY RELIABILITY WITH ADAPTATION TO CLIMATE CHANGE

In adapting to climate change, our region's water resources can be sustainably managed through the conjunctive use of ground and surface water to create a resilient water future for the region that has substantial benefits for our communities and wildlife habitat. The Water Resources Team requests funding and policy support of the following projects.

Sacramento Regional Water Bank Requested Action

- Additional planning assistance funding of \$500,000 from the Bureau of Reclamation and continued federal acknowledgement of a project in process that benefits multiple agencies and communities.

This project allows the region to store water in the aquifer in wet years and sustainably pump and use groundwater during drought periods, thereby reducing surface water diversion. This is a benefit to the ecosystem and helps to flexibly manage surface storage reservoirs.

- The Capital Region aquifer has a tremendous amount of untapped storage capacity.
- The water bank project uses existing infrastructure and plans for an expanded network of groundwater wells and interties.

- It can be operational in 2025-2026.
- The water bank enhances groundwater recharge and storage and “banks” water during wet years to allow groundwater pumping in dry years.
- It is voluntary for water agencies to participate.
- The water bank can alleviate demands on Folsom Reservoir in dry years, giving flexibility to the Bureau of Reclamations operation of the CVP.
- This concept is a SGMA precursor and is a proven model for stabilized groundwater use. It is compatible with state and local groundwater management plans.
- The Groundwater Bank project is halfway through its three-year planning process. Local and state agencies are contributing more than half of costs to date. The Water Bank has previously received \$870,000 in WIIN act funding.

The RiverArc Project Requested Actions:

- Bureau of Reclamation: Support the project and become the NEPA lead agency; Support CVP water rights transference from American River to Sacramento River for participating water agencies.
- Legislative offices: Submit letters of support directed to the Bureau of Reclamation.

The RiverArc project shifts water reliance of north region communities from the American River to the much larger Sacramento River. Currently, 80 percent of the Capital Region relies on American River water, a federally designated Wild & Scenic River. RiverArc balances water use between two major rivers to ensure long-term water supply sustainability. The RiverArc uses an existing point of diversion on the Sacramento River and incorporates a new water treatment facility and interties. The project supports the Water Bank and groundwater recharge. Based on the Water Forum Agreement, RiverArc provides numerous environmental benefits to the American River watershed, including stronger flows and temperature control in the lower American River for enhanced aquatic and terrestrial habitat. RiverArc will also give the Bureau of Reclamation more flexibility when operating Folsom Reservoir.

Timeline for the RiverArc

- 2024-2026: Permitting, environmental and construction design. Prepare ground and surface water modeling.
- 2026-2030: Secure funding, procure of land and easements, design, and begin construction.
- 2040- beyond: Expand water treatment facilities and necessary infrastructure upgrades.

Voluntary Agreements Requested Actions:

- Legislative offices: The Agreements require ensuring that existing funding, like that provided under the Central Valley Project Improvement Act through the Restoration Fund, continue. The Agreements also rely on \$740 million in *new* federal funding to support habitat restoration throughout Central Valley tributaries, multi-benefit projects, and Sacramento Valley habitat projects.
- Bureau of Reclamation: For the American River Region, the Agreements require active engagement by Reclamation. While Reclamation is currently not intending to be a signatory, it has a vital role in operating Folsom Reservoir to support implementation of local water agencies' flow contributions to the program.

The region is home to multiple watersheds, which include the American, Consumes, Yuba, Bear, Feather, and Sacramento rivers, from which our water resources are captured. These watersheds are an essential component of the Sacramento-San Joaquin Bay Delta estuary, the hub of California's water system.

The Voluntary Agreements (VAs) represent a collaborative and holistic approach to providing healthy water flows to the California Bay-Delta ecosystem while ensuring water supply reliability for upstream habitat and communities. Habitat restoration projects, along with enhanced and better managed flows, will achieve these co-equal goals.

Through the VAs, a group of public water agencies are proposing a comprehensive suite of actions that will improve habitat and flows in the Sacramento-San Joaquin Delta and its tributaries to help native fish and wildlife species. A Delta watershed-wide solution could provide a substantial "budget" of water for the environment. Combined with significant new habitat, an integrated science program, and adaptive management, this suite would provide a more comprehensive framework to recover fish populations. The VAs are a more comprehensive and efficient strategy than an unimpaired flows approach.

Forecast informed Reservoir Operations (FIRO) Requested Actions:

- Support for FIRO policies and projects from Reclamation and the U.S. Army Corps of Engineers (USACE),
- Support HR 6093. Appropriation for the National Oceanic and Atmospheric Administration (NOAA) to support pilot projects in the western U.S. that improve sub-seasonal to seasonal (S2S) forecasting to improve water management.

The economy of the region relies on a reliable, sustainable water supply and regional flood protection for businesses and the community to thrive. A Watershed-FIRO program that integrates Folsom Reservoir operations with upstream reservoir improvements and management will allow further climate adaptation and enhance the operation of Folsom Reservoir by the U.S. Bureau of Reclamation. FIRO is well recognized as the future of flood operation in a changing climate. Ongoing and recently completed FIRO studies for Lake Mendocino and the Yuba-Feather system by the Bureau of Reclamation and USACE, in collaboration with other non-federal partners, show unequivocal success in improving flood management while accruing additional benefits for water supply and environmental protection.

Per- and Polyfluoroalkyl substances (PFAS) Requested Actions:

- The federal government and company polluters should provide funding for remediation of these chemicals to protect public health.
- The federal government should issue a liability exemption for water agencies under the Comprehensive Environmental Response, Compensation and Liability Act (Superfund Act) for contamination events involving PFAS.

A sustainable water supply can only be achieved if the quality of the water produced is beneficial for people and wildlife. Groundwater contamination can have a negative effect on all the water projects we are proposing. PFAS chemicals have been detected in areas of the American River subbasin. This contamination will require federal government participation to address.

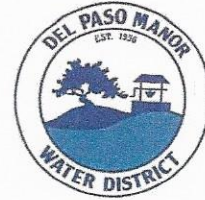
Per- and Polyfluoroalkyl substances (PFAS) are a large group of manufactured organic chemicals that are used in several products for their nonstick properties (e.g., Teflon, Scotchgard), as well as in industrial applications such as firefighting. Aqueous Film Forming Foam (AFFF) usage at military bases and airports are sources of PFAS in drinking water systems. In the Capital Region, some groundwater contamination has been linked to the use of AFFF at Mather Airfield.

Passive receivers of this pollution cannot be held responsible for the cost of remediation efforts. The burden of cleanup must lie with the polluters, and not local water agencies and rate payers.

Business Nexus

The economy of the California's Capital Region is dependent upon a reliable, sustainable, and high-quality water supply. Businesses, communities, agriculture, and natural habitat cannot function and thrive without abundant clean water. These projects will provide substantial management tools to assure our water future.

DEL PASO MANOR WATER DISTRICT



March 18, 2025

VIA E-MAIL AND U.S. MAIL

Board of Directors
Regional Water Authority
2295 Gateway Oaks Drive, Suite 100
Sacramento, CA 95833
E-Mail: aflores@rwah2o.org

Re: Notification of Del Paso Manor Water District's Withdrawal from RWA

Dear Board Members:

This letter is to notify you that the Del Paso Manor Water District ("DPMWD") is withdrawing from the Regional Water Authority, effective immediately. This notification is provided to you in accordance with Section 35 of the Joint Exercise of Powers Agreement. That Section provides, in pertinent part, certain procedures to withdraw from the JPA:

35. Withdrawal.

- a. A Member may unilaterally withdraw from this Agreement without requiring termination of this Agreement, effective upon ninety days' written notice to the Regional Authority, provided that the withdrawing Member shall remain responsible for any indebtedness incurred by the Member under any Project or Program Agreement to which the Member is a party, and further provided that the withdrawing Member pays or agrees to pay its share of debts, liabilities and obligations of the Regional Authority incurred by the Member under this Agreement prior to the effective date of such withdrawal. A Contracting Entity may withdraw under the terms and conditions of its agreement with the Regional Authority.
- b. In the event the withdrawing Member has any rights in any property or has incurred obligations to the Regional Authority, the Member cannot sell, lease or transfer such rights or be relieved of its obligations, except in accordance with a written agreement executed by it and the Regional Authority. The Regional Authority may not sell, lease, transfer or use any rights of a Member who has withdrawn without first obtaining the written consent of the withdrawing Member.
- c. No refund or repayment of the initial commitment of funds (as determined by the Board of Directors) shall be made to a Member ceasing to be a Member to this Agreement whether pursuant to this Section or any other Section of this Agreement. The refund or repayment of any other contribution shall be made in accordance with

1817 Maryal Drive, Suite 300, Sacramento, CA 95864

Phone: (916) 487-0419 Fax: (916) 487-8534

www.delpasomanorwd.org

4906-0957-7769.5 014685.001

Re: Notification of Del Paso Manor Water District's Withdrawal from RWA
March 18, 2025
Page 2

the terms and conditions upon which the contribution was made, or other agreement of the Regional Water Authority and withdrawing Member.

DPMWD is the subject of a LAFCO approved reorganization that will result in the dissolution of DPMWD and consolidation with the Sacramento Suburban Water District ("SSWD"). Following this consolidation, the District will cease to exist. As part of this consolidation, SSWD will assume DPMWD's rights and liabilities; however, the DPMWD intends to pay its debts to RWA upon receiving an invoice of its outstanding debts, which it understands is approximately \$6,778.00.

Furthermore, and in accordance with Government Code section 6512.1 and Section 24(d) of the JPA agreement, repayment or return of all or part of any contributions made by the Members and/or Contracting Entities may be directed by the Board at such time, and upon such terms as may be consistent with any indebtedness incurred by RWA. As stated above, DPMWD's rights and obligations will be assigned to SSWD upon dissolution of DPMWD. As such, any proportionate share of contributions attributable to DPMWD should be transferred to SSWD.

Sincerely,



Adam Coyan, General Manager
Del Paso Manor Water District



Topic: Directors' Comments
Type: New Business
Item For: Information
Purpose: Routine

SUBMITTED BY:	Jim Peifer Executive Director	PRESENTER:	Brett Ewart Chair
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EXECUTIVE SUMMARY

This is an information item to provide an opportunity for the RWA Executive Committee to report on any updates from their agency, comments, request future agenda items, recommendations, and questions.

STAFF RECOMMENDED ACTION

None. This item is for information only.

BACKGROUND

This report is intended to provide an opportunity for the Board of Directors to report on any updates from their agency, comments, request future agenda items, recommendations, and questions.