

Brett Ewart, Chair

Michael Saunders, Vice Chair Bruce Kamilos, Director Ron Greenwood, Director Sean Twilla, Director Chris Nelson, Director Robert Wichert, Director Sean Bigley, Director Michael Grinstead, Director

REGIONAL WATER AUTHORITY EXECUTIVE COMMITTEE SPECIAL MEETING

Wednesday, April 30, 2025 at 10:00 a.m.

2295 Gateway Oaks, Suite 100 Sacramento, CA 95833 (916) 967-7692

IMPORTANT NOTICE REGARDING VIRTUAL PUBLIC PARTICIPATION:

The Regional Water Authority currently provides in person as well as virtual public participation via the Zoom link below until further notice. The public shall have the opportunity to directly address the Committee on any item of interest before or during the Committee's consideration of that item. Public comment on items within the jurisdiction of the Committee is welcomed, subject to reasonable time limitations for each speaker.

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If we experience technical difficulties and the Zoom link drops and you are no longer able to connect to the Board meeting, please dial 1-877-654-0338 – Guest Code 198

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Authority's Administrative Office at the address listed above.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability related modification or accommodation to participate in this meeting, please contact the Executive Director of the Authority at (916) 967-7692. Requests must be made as early as possible, and at least one full business day before the start of the meeting. The Board of Directors may consider any agenda item at any time during the meeting.

<u>AGENDA</u>

- 1. CALL TO ORDER AND ROLL CALL
- **2. PUBLIC COMMENT:** Members of the public who wish to address the Board may do so at this time. Please keep your comments to less than three minutes.
- **3. CONSENT CALENDAR:** All items listed under the Consent Calendar are considered and acted upon by one motion. Committee members may request an item be removed for separate consideration.
 - **3.1** Adopt positions on legislation.
 - **3.2** Approve draft meeting minutes of April 22, 2025 Executive Committee.

Action: Approve Consent Calendar

4. CLASSIFICATION AND COMPENSATION STUDY

Presenter: Jim Peifer, Executive Director

Action: 1) Accept the RGS Report; and 2) Recommend Approval of Revised Job Description and Salary Range for Director of Finance

ADJOURNMENT

Upcoming meetings:

Next RWA Board of Director's Meeting:

Regular RWA Board Meeting, May 8, 2025, 9:00 a.m. at the Fair Oaks Water District, 10326 Fair Oaks Blvd, Fair Oaks, CA 95628. The location is subject to change.

Next RWA Executive Committee Meeting:

The next RWA Executive Committee Meeting is scheduled for May 27, 2025, 1:30 p.m. at the RWA Office located at 2295 Gateway Oaks, Suite 100, Sacramento, CA 95833.

Notification will be emailed when the RWA electronic packet is complete and posted on the RWA website at: https://www.rwah2o.org/meetings/.

Posted on: April 28, 2025

Ashley Flores
Ashley Flores, CMC, Clerk of the Board

Agenda Item 2



Topic: Public Comment
Type: New Business

Item For: Information/Discussion

Purpose: Policy 200.1, Rule 11

Ashley Flores, CMC Brett Ewart

SUBMITTED BY: Secretary PRESENTER: Chair

EXECUTIVE SUMMARY

This is an information item to provide an opportunity for the Regional Water Authority Executive Committee to recognize or hear from visitors that may be attending the meeting or to allow members of the public to address the Executive Committee on matters that are not on the agenda.

As noted on the agenda, members of the public who wish to address the committee may do so at this time. Please keep your comments to less than three minutes.

STAFF RECOMMENDED ACTION

None. This item is for information only.

BACKGROUND

Public agencies are required by law to provide an opportunity for the public to address the RWA Executive Committee matters that are not on the agenda.

3.0 CONSENT CALENDAR



Topic: Legislative Outlook
Type: Consent Calendar

Item For: Action; Take positions

Purpose: Policy 100.5 and Strategic Plan Priority- Advocacy Objective A

Ryan Ojakian Ryan Ojakian

SUBMITTED BY: Manager of Government PRESENTER: Manager of Government

Relations Relations

EXECUTIVE SUMMARY

This is an action item for the Executive Committee to take positions on state legislation and receive and update on legislative and regulatory actions.

STAFF RECOMMENDED ACTION

Take positions on the following bills as specified.

BACKGROUND

Policy and fiscal committee deadlines are approaching in first house and house of origin deadline is June 6th. RWA is currently tracking approximately 100 bills. Please see attached tracked bill list (Attachment 1).

Bill Number and Author	Bill Summary and recommend position
AB 263 (Rodgers D- Santa Rosa)	Would provide that emergency regulations
	adopted by the Water Board for the Scott River
	and Shasta River watersheds shall remain in
	effect until permanent rules establishing and
	implementing long-term instream flow
	requirements are adopted for those watersheds.
	Current Position: Oppose
	Recommended Change: Neutral
AB 514 (Petrie-Norris D- Irvine)	Would declare that it is the established policy of
	the state to encourage, but not mandate, the
	development of emergency water supplies by
	local water suppliers, and to support their use
	during times of drought or unplanned service or
	supply disruption, as provided.
	Recommended Position: Support
AB 1232 (Avila Farias D- Concord)	Would include in an Administrative Procedures
	Act regulatory adoption process an assessment of



the potential for adverse economic impact	of the
'·	
proposal's cost of living impacts on residen	ts of
the state, as defined.	
Recommended Position: Support and ame	nd
SB 394 (Allen D- Santa Monica) Would add to the list of acts for which a uti	lity
may bring a civil cause of action to include	
tampering with a fire hydrant, fire hydrant	meter,
or fire detector check, or diverting water, o	r
causing water to be diverted, from a fire hy	/drant
with knowledge of, or reason to believe, th	at the
diversion or unauthorized connection exist	ed at
the time of use for nonfirefighting purpose	s or
without authorization from the appropriate	e water
system or fire department.	
Recommended Position: Support	
SB 466 (Caballero D- Merced) Would prohibit a public water system from	being
held liable in any civil action related to hex	avalent
chromium in drinking water while impleme	nting
hexavalent chromium maximum contamina	ant
level (MCL) compliance plan, as defined.	
Recommended Position: Support	
SB 682 (Allen D- Santa Monica) Would, on and after January 1, 2027, prohi	bit a
person from distributing, selling, or offering	g for
sale a covered product that contains intent	
added PFAS, as defined, except for previou	sly
used products and as otherwise preempted	-
federal law.	•
Recommended Position: Support	

In addition to action on the bills above the EC is being asked to confirm the RWA support for AB 1413 (Papan D- San Mateo). The Executive Director in concurrence with General Counsel adopted the position in order to met legislative timelines and that immediate action was necessary to protect the interests of the Authority's Members and Contracting Entities, and that the position is consistent with the applicable approved RWA policy principles.

FINDING/CONCLUSION

All of these items were discussed at the April 22, 2025 Executive Committee meeting and the proposed actions are consistent with the discussion that occurred at that meeting. This information is consistent with Policy Principles adopted as part of RWA policy 100.5 and Strategic Plan Priority- Advocacy Objective A.

ATTACHMENTS
Attachment 1- 2025 Tracked Bill

RWA Tracked Bills Report 4/23/2025

AB 23 (DeMaio R) The Cost of Living Reduction Act of 2025.

Current Text: Amended: 3/25/2025 httml pdf **Status:** 3/26/2025-Re-referred to Com. on U. & E.

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AB 43 (Schultz D) Wild and scenic rivers.

Current Text: Introduced: 12/2/2024 html pdf

Status: 4/9/2025-In committee: Set, first hearing. Referred to APPR. suspense file.

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Position: WATCH

AB 52 (Aguiar-Curry D) Native American resources.

Current Text: Amended: 4/21/2025 html pdf

Status: 4/22/2025-Re-referred to Com. on NAT. RES.

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Position: WATCH

AB 59 (Aguiar-Curry D) Reclamation District No. 108: hydroelectric power.

Current Text: Amended: 3/27/2025 html pdf

Status: 4/2/2025-In Senate. Read first time. To Com. on RLS. for assignment.

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Position: WATCH

AB 66 (Tangipa R) California Environmental Quality Act: exemption: egress route projects: fire safety.

Current Text: Amended: 2/24/2025 html pdf

Status: 4/9/2025-In committee: Set, first hearing. Referred to APPR. suspense file.

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AB 93 (Papan D) Water resources: demands: data centers.

Current Text: Amended: 4/10/2025 https://html.pdf **Status:** 4/21/2025-Re-referred to Com. on L. GOV.

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AB 259 (Rubio, Blanca D) Open meetings: local agencies: teleconferences.

Current Text: Amended: 4/21/2025 httml pdf

Status: 4/22/2025-Read second time. Ordered to third reading.

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AB 263 (Rogers D) Scott River: Shasta River: watersheds.

Current Text: Amended: 4/10/2025 html pdf **Status:** 4/21/2025-Re-referred to Com. on APPR.

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Position: OPPOSE

AB 269 (Bennett D) Dam Safety and Climate Resilience Local Assistance Program.

Current Text: Introduced: 1/17/2025 html pdf

Status: 4/7/2025-In committee: Set, first hearing. Hearing canceled at the request of author.

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AB 293 (Bennett D) Groundwater sustainability agency: transparency.

Current Text: Introduced: 1/22/2025 httml pdf

Status: 4/2/2025-In Senate. Read first time. To Com. on RLS. for assignment.

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AB 295 (Macedo R) California Environmental Quality Act: environmental leadership development projects: water storage, water conveyance, and groundwater recharge projects: streamlined review.

Current Text: Introduced: 1/23/2025 html pdf

Status: 3/24/2025-In committee: Set, first hearing. Hearing canceled at the request of author.

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AB 300 (Lackey R) Fire hazard severity zones: State Fire Marshal.

Current Text: Amended: 3/26/2025 html pdf **Status:** 3/27/2025-Re-referred to Com. on E.M.

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AB 307 (Petrie-Norris D) Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024: Department of Forestry and Fire Protection: fire camera mapping system.

Current Text: Introduced: 1/23/2025 html pdf

Status: 3/24/2025-In committee: Set, first hearing. Hearing canceled at the request of author.

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AB 362 (Ramos D) Water policy: California tribal communities.

Current Text: Amended: 4/21/2025 httml pdf

Status: 4/22/2025-Re-referred to Com. on E.S & T.M.

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Position: OPPOSE/AMEND

AB 367 (Bennett D) Water: County of Ventura: fire suppression.

Current Text: Amended: 4/21/2025 httpl://html.pdf **Status:** 4/22/2025-Re-referred to Com. on U. & E.

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AB 372 (Bennett D) Office of Emergency Services: state matching funds: water system infrastructure improvements.

Current Text: Amended: 4/21/2025 httml pdf

Status: 4/22/2025-Re-referred to Com. on E.S & T.M.

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AB 428 (Rubio, Blanca D) Joint powers agreements: water corporations.

Current Text: Amended: 3/28/2025 html pdf

Status: 4/10/2025-From committee: Do pass and re-refer to Com. on APPR. (Ayes 10. Noes 0.) (April 9).

Re-referred to Com. on APPR.

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AB 430 (Alanis R) State Water Resources Control Board: emergency regulations.

Current Text: Amended: 4/21/2025
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Status: 4/22/2025-Re-referred to Com. on W. P., & W.

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AB 442 (Hadwick R) Z'berg-Nejedly Forest Practice Act of 1973: working forest management plans: harvest area.

Current Text: Amended: 4/21/2025 html pdf

Status: 4/22/2025-Re-referred to Com. on NAT. RES.

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AB 476 (González, Mark D) Metal theft.

Current Text: Amended: 3/27/2025 httml pdf

Status: 4/22/2025-From committee: Amend, and do pass as amended and re-refer to Com. on PUB. S.

(Ayes 18. Noes 0.) (April 22).

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AB 497 (Wilson D) San Francisco Bay/Sacramento-San Joaquin Delta Estuary Water Quality Control Plan.

Current Text: Introduced: 2/10/2025 httml pdf

Status: 2/11/2025-From printer. May be heard in committee March 13.

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AB 514 (Petrie-Norris D) Water: emergency water supplies.

Current Text: Amended: 4/3/2025 html pdf

Status: 4/7/2025-Re-referred to Com. on W. P., & W.

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AB 532 (Ransom D) Water rate assistance program.

Current Text: Amended: 4/22/2025 httml pdf

Status: 4/22/2025-From committee chair, with author's amendments: Amend, and re-refer to Com. on

E.S & T.M. Read second time and amended.

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Position: SUPPORT

AB 593 (Wicks D) CalFresh: data sharing.

Current Text: Amended: 3/24/2025 html pdf

Status: 3/25/2025-Re-referred to Com. on HUM. S.

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AB 620 (Jackson D) Medium- and Heavy-Duty Zero-Emission Vehicle Fleet Purchasing Assistance Program: rental vehicles.

Current Text: Introduced: 2/13/2025 html pdf

Status: 3/25/2025-From committee: Do pass and re-refer to Com. on APPR. with recommendation: To

Consent Calendar. (Ayes 16. Noes 0.) (March 24). Re-referred to Com. on APPR.

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AB 638 (Rodriguez, Celeste D) Stormwater: uses: irrigation.

Current Text: Amended: 3/19/2025 httml pdf

Status: 4/9/2025-In committee: Set, first hearing. Referred to APPR. suspense file.

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AB 639 (Soria D) Dams: exceptions.

Current Text: Amended: 3/28/2025 httml pdf

Status: 4/21/2025-Read third time. Passed. Ordered to the Senate. (Ayes 73. Noes 0.) In Senate. Read

first time. To Com. on RLS. for assignment.

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AB 707 (Soria D) San Luis and Delta-Mendota Water Authority: B.F. Sisk Dam Raise and Reservoir Expansion Project.

Current Text: Introduced: 2/14/2025 httml pdf

Status: 2/15/2025-From printer. May be heard in committee March 17.

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AB 709 (Gonzalez, Jeff R) Sustainable Groundwater Management Act: groundwater sustainability plans.

Current Text: Introduced: 2/14/2025 html pdf

Status: 3/3/2025-Referred to Com. on W. P., & W.

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AB 717 (Aguiar-Curry D) Water rights: appropriation: small restoration use.

Current Text: Amended: 3/10/2025 httml pdf

Status: 4/9/2025-From committee: Do pass and re-refer to Com. on APPR. with recommendation: To

Consent Calendar. (Ayes 13. Noes 0.) (April 8). Re-referred to Com. on APPR.

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AB 734 (Schultz D) Environmental protection: biological resources data: State Energy Resources Conservation and Development Commission: powerplants: power lines: applications.

Current Text: Amended: 4/21/2025 html pdf

Status: 4/22/2025-Re-referred to Com. on W. P., & W.

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AB 763 (Ward D) Timber harvesting: streambed agreement: waste discharge requirements.

Current Text: Introduced: 2/18/2025 html pdf

Status: 4/4/2025-In committee: Set, first hearing. Hearing canceled at the request of author.

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AB 794 (Gabriel D) California Safe Drinking Water Act: emergency regulations.

Current Text: Amended: 4/10/2025 httml pdf

Status: 4/21/2025-Re-referred to Com. on APPR.

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Position: OPPOSE/AMEND

AB 810 (Irwin D) Local government: internet websites and email addresses.

Current Text: Amended: 4/10/2025 httml pdf

Status: 4/21/2025-Re-referred to Com. on P. & C.P.

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AB 872 (Rubio, Blanca D) Environmental health: product safety: perfluoroalkyl and polyfluoroalkyl substances.

Current Text: Amended: 4/10/2025 httml pdf

Status: 4/21/2025-Re-referred to Com. on E.S & T.M.

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AB 883 (Lowenthal D) California Public Records Act: personal information of elected and appointed officials.

Current Text: Amended: 3/24/2025 html pdf

Status: 4/9/2025-In committee: Set, first hearing. Hearing canceled at the request of author.

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AB 884 (Essayli R) Campaign contributions: investor-owned utilities.

Current Text: Introduced: 2/19/2025 html pdf

Status: 4/2/2025-In committee: Hearing postponed by committee.

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AB 905 (Pacheco D) State general obligation bonds: disclosure requirements.

Current Text: Amended: 3/28/2025 html pdf

Status: 4/10/2025-Re-referred to Com. on G.O. pursuant to Assembly Rule 96.

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AB 929 (Connolly D) Sustainable groundwater management: managed wetlands.

Current Text: Amended: 3/24/2025 httml pdf

Status: 3/25/2025-Re-referred to Com. on W. P., & W.

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AB 986 (Muratsuchi D) State of emergency and local emergency: landslides and climate change.

Current Text: Amended: 3/24/2025 html pdf **Status:** 3/25/2025-Re-referred to Com. on E.M.

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AB 990 (Hadwick R) Public water systems: emergency notification plan.

Current Text: Introduced: 2/20/2025 html pdf

Status: 4/10/2025-Read second time. Ordered to Consent Calendar.

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AB 995 (Caloza D) Department of Justice: phone scams.

Current Text: Amended: 3/19/2025 html pdf

Status: 4/7/2025-Re-referred to Com. on P. & C.P. pursuant to Assembly Rule 96.

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AB 1000 (Gallagher R) California Environmental Quality Act: exemption: Five-Mile Basin.

Current Text: Amended: 3/17/2025 httml pdf

Status: 3/18/2025-Re-referred to Com. on NAT. RES.

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AB 1001 (Rubio, Blanca D) Drought.

Current Text: Introduced: 2/20/2025 html pdf

Status: 2/21/2025-From printer. May be heard in committee March 23.

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	1st F	louse			2nd I	House		Conc.	Lilioneu	Veloeu	Citaptereu	ı

AB 1044 (Macedo R) Tulare Basin Groundwater Sustainability Agency Act.

Current Text: Introduced: 2/20/2025 html pdf

Status: 4/9/2025-From committee: Do pass and re-refer to Com. on L. GOV. (Ayes 13. Noes 0.) (April 8).

Re-referred to Com. on L. GOV.

I	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetood	Chaptered
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AB 1075 (Bryan D) Fire protection: privately contracted firefighters: public water sources.

Current Text: Amended: 4/2/2025 html pdf

Status: 4/22/2025-From committee: Amend, and do pass as amended and re-refer to Com. on APPR.

(Ayes 14. Noes 0.) (April 21).

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Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
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AB 1096 (Connolly D) Water: schoolsites: lead testing.

Current Text: Amended: 4/7/2025 html pdf

Status: 4/8/2025-Re-referred to Com. on E.S & T.M.

Desk Policy Fiscal Floor	Desk Policy Fiscal Floor	Conf.	Enrolled	Vetoed	Chaptered
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AB 1102 (Boerner D) Sea level rise and groundwater rise: contaminated sites: report.

Current Text: Amended: 4/9/2025 html pdf

Status: 4/16/2025-In committee: Hearing postponed by committee.

	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetood	Chaptered
- [1st l	House			2nd H	louse		Conc.	Lilloneu	Veloeu	Chaptered

AB 1146 (Papan D) Water infrastructure: dams and reservoirs: water release: false pretenses.

Current Text: Amended: 3/17/2025 httml pdf

Status: 3/18/2025-Re-referred to Com. on W. P., & W.

	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Votood	Chaptered
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AB 1203 (Ahrens D) Water conservation: water wise designation.

Current Text: Introduced: 2/21/2025 html pdf

Status: 3/10/2025-Referred to Com. on W. P., & W.

Desk Policy Fiscal FI	or Desk Policy Fiscal	Floor Conf.	Enrolled	Vetood	Chaptered
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AB 1218 (Soria D) Copper theft.

Current Text: Amended: 3/24/2025 html pdf

Status: 3/25/2025-Re-referred to Com. on PUB. S.

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AB 1232 (Ávila Farías D) Administrative Procedure Act: proposed regulations: cost of living impact on residents of the state.

Current Text: Amended: 3/28/2025 html pdf

Status: 4/22/2025-From committee: Do pass and re-refer to Com. on JUD. with recommendation: To

Consent Calendar. (Ayes 8. Noes 0.) (April 22). Re-referred to Com. on JUD.

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AB 1236 (Rodriguez, Celeste D) Insurance: Climate and Sustainability Insurance and Risk Reduction Grant Program.

Current Text: Amended: 4/10/2025 httml pdf

Status: 4/21/2025-Re-referred to Com. on INS.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Envalled	Votood	Chaptered
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AB 1284 (Committee on Emergency Management) Emergency services: catastrophic plans: recovery frameworks.

Current Text: Introduced: 2/21/2025 html pdf

Status: 4/8/2025-From committee: Do pass and re-refer to Com. on APPR. (Ayes 7. Noes 0.) (April 7).

Re-referred to Com. on APPR.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Votood	Chaptered
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AB 1313 (Papan D) Water quality: permits.

Current Text: Amended: 3/24/2025 html pdf

Status: 3/25/2025-Re-referred to Com. on E.S & T.M.

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Current Text: Introduced: 2/21/2025 html pdf **Status:** 3/13/2025-Referred to Com. on W. P., & W.

Desk Polic	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Envalled	Votood	Chaptered
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AB 1373 (Soria D) Water quality: state certification.

Current Text: Amended: 4/8/2025 httml pdf

Status: 4/9/2025-Re-referred to Com. on E.S & T.M.

	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Envalled	Votood	Chaptered
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AB 1410 (Garcia D) Public utilities: service outages and updates: alerts.

Current Text: Amended: 4/7/2025 httml pdf

Status: 4/8/2025-Re-referred to Com. on U. & E.

	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Envalled	Votood	Chaptered
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AB 1413 (Papan D) Sustainable Groundwater Management Act: groundwater adjudication.

Current Text: Amended: 4/10/2025 html pdf

Status: 4/22/2025-In committee: Hearing postponed by committee.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Envalled	Votood	Chaptered
	1st l	House			2nd I	louse		Conc.	Ellioneu	vetoeu	Chaptered

Position: SUPPORT

AB 1425 (Arambula D) San Joaquin River Parkway: pit dewatering.

Current Text: Amended: 3/28/2025 httml pdf

Status: 4/1/2025-Re-referred to Com. on NAT. RES.

	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Envalled	Votood	Chaptered
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AB 1466 (Hart D) Groundwater adjudication: burden of proof.

Current Text: Amended: 4/1/2025 html pdf

Status: 4/22/2025-From committee: Do pass and re-refer to Com. on APPR. (Ayes 9. Noes 3.) (April 22).

Re-referred to Com. on APPR.

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ACA 11 (Macedo R) California Water Resiliency Act.

Current Text: Introduced: 3/24/2025 html pdf

Status: 3/25/2025-From printer. May be heard in committee April 24.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetood	Chaptered
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ACR 32 (Carrillo D) March4Water Month.

Current Text: Introduced: 2/13/2025 httml pdf

Status: 4/2/2025-From committee: Ordered to third reading.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
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SB 21 (<u>Durazo</u> D) Single-room occupancy units: demolition and replacement: housing assistance programs: eligibility for homeless individuals and families.

Current Text: Amended: 3/26/2025 httml pdf

Status: 4/4/2025-Set for hearing April 23.

Desk Poli	y Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
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SB 31 (McNerney D) Water quality: recycled water.

Current Text: Amended: 4/21/2025
<a href="htt

Status: 4/21/2025-From committee with author's amendments. Read second time and amended. Rereferred to Com. on E.O.

	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetood	Chaptered
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SB 44 (Umberg D) Brain-computer interfaces: neural data.

Current Text: Amended: 4/8/2025 html pdf

Status: 4/8/2025-Set for hearing April 22. From committee with author's amendments. Read second

time and amended. Re-referred to Com. on JUD.

Desk Policy Fiscal Floor	Desk Policy Fiscal Floor	Conf.	Enrolled	Vetoed	Chaptered
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SB 72 (Caballero D) The California Water Plan: long-term supply targets.

Current Text: Amended: 4/10/2025 html pdf **Status:** 4/17/2025-Set for hearing April 28.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Votood	Chaptered
	1st	House			2nd H	louse		Conc.	Lillolled	Velueu	Citaptereu

Position: SUPPORT

SB 88 (Caballero D) Air resources: carbon emissions: biomass.

Current Text: Amended: 4/21/2025 html pdf

Status: 4/22/2025-VOTE: Do pass, but first be re-referred to the Committee on [Appropriations] (PASS)

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Votood	Chaptered	1
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SB 90 (Seyarto R) Safe Drinking Water, Wildfire Prevention, Drought Preparedness, and Clean Air Bond Act of 2024: grants: improvements to public evacuation routes: mobile rigid water storage: electrical generators.

Current Text: Amended: 3/12/2025 httml pdf

Status: 4/22/2025-VOTE: Do pass, but first be re-referred to the Committee on [Appropriations] with

the recommendation: To Consent Calendar (PASS)

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
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SB 222 (Wiener D) Climate disasters: civil actions.

Current Text: Amended: 3/28/2025 httml pdf

Status: 4/8/2025-VOTE: [First] hearing set for [04-09-2025]: Failed passage in Committee.

Reconsideration granted (PASS)

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SB 224 (Hurtado D) Department of Water Resources: water supply forecasting.

Current Text: Amended: 3/26/2025 html pdf

Status: 4/7/2025-April 7 hearing: Placed on APPR. suspense file.

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SB 239 (Arreguín D) Open meetings: teleconferencing: subsidiary body.

Current Text: Amended: 4/7/2025 html pdf **Status:** 4/8/2025-Set for hearing May 6.

1	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Envalled	Votood	Chaptered	1
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SB 350 (**Durazo** D) Water Rate Assistance Program.

Current Text: Amended: 4/10/2025 httml pdf

Status: 4/21/2025-VOTE: Do pass as amended, but first amend, and re-refer to the Committee on

[Appropriations] (PASS)

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetood	Chaptered
	1st	House			2nd F	louse		Conc.	Lilionea	vetoeu	Chaptereu

Position: WATCH

SB 394 (Allen D) Water theft: fire hydrants.

Current Text: Introduced: 2/14/2025 html pdf

Status: 4/22/2025-Read second time. Ordered to third reading.

Desk I	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Votood	Chaptered
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SB 430 (Cabaldon D) State government: efficiency of public sector workers.

Current Text: Introduced: 2/18/2025 html pdf **Status:** 2/26/2025-Referred to Com. on RLS.

	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetood	Chaptered
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SB 431 (Arrequín D) Assault and battery: public utility employees and essential infrastructure workers.

Current Text: Amended: 3/24/2025 html pdf

Status: 4/21/2025-April 21 hearing: Placed on APPR. suspense file.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetood	Chaptered
	1st	House			2nd H	louse		Conc.	Lillolled	Veldeu	Chaptered

SB 454 (McNerney D) State Water Resources Control Board: PFAS Mitigation Program.

Current Text: Amended: 4/8/2025 httml pdf

Status: 4/21/2025-April 21 hearing: Placed on APPR. suspense file.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetood	Chaptered
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Position: SUPPORT

SB 466 (Caballero D) Drinking water: hexavalent chromium: civil liability: exemption.

Current Text: Amended: 3/24/2025 httml pdf

Status: 4/11/2025-Set for hearing April 29 in JUD. pending receipt.

Desk Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Envalled	Votood	Chaptered	1
1st l	House			2nd H	louse		Conc.	Lillonea	Veloeu	Chaptered	ı

<u>SB 469</u> (<u>Smallwood-Cuevas</u> D) Department of Industrial Relations: task force: public infrastructure: employment: underrepresented communities.

Current Text: Introduced: 2/19/2025 html pdf **Status:** 4/11/2025-Set for hearing April 30.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetood	Chaptered
	1st l	House			2nd I	House		Conc.	Lilionea	vetoeu	Chaptered

SB 473 (Padilla D) Water corporations: demand elasticity: rates and surcharges.

Current Text: Amended: 4/10/2025 html pdf **Status:** 4/17/2025-Set for hearing April 28.

Desk Policy Fisc	al Floor	Desk	Policy	Fiscal	Floor	Conf.	Envalled	Vetoed	Chaptered
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Position: SUPPORT

SB 496 (<u>Hurtado</u> D) Advanced Clean Fleets Regulation: appeals advisory committee: exemptions.

Current Text: Amended: 4/7/2025 html pdf

Status: 4/22/2025-VOTE: Do pass, but first be re-referred to the Committee on [Appropriations] (PASS)

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SB 514 (Cabaldon D) Wildfire prevention: assessment: accreditation.

Current Text: Amended: 4/9/2025 html pdf **Status:** 4/17/2025-Set for hearing April 28.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetood	Chaptered
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SB 556 (Hurtado D) Habitat enhancement and restoration: floodplains.

Current Text: Amended: 4/10/2025 html pdf **Status:** 4/17/2025-Set for hearing April 28.

Ì	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Votood	Chaptered
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SB 557 (<u>Hurtado</u> D) Sustainable groundwater management: basin boundaries.

Current Text: Introduced: 2/20/2025 html pdf **Status:** 3/5/2025-Referred to Com. on RLS.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered	ı
	1st l	House			2nd l	House		Conc.	Linonea	Vetoeu	Chaptered	ı

SB 577 (Laird D) Civil actions.

Current Text: Amended: 3/26/2025 html pdf

Status: 4/8/2025-Set for hearing April 22.

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Position: Not Yet Considered

SB 598 (Durazo D) Public contracts: local water infrastructure projects: Construction Manager/General Contractor project delivery method.

Current Text: Amended: 3/24/2025 html pdf **Status:** 4/4/2025-Set for hearing April 23.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Envalled	Votood	Chaptered
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SB 599 (Caballero D) Atmospheric rivers: research: forecasting methods: experimental tools.

Current Text: Amended: 3/24/2025 html pdf

Status: 4/22/2025-VOTE: Do pass as amended, but first amend, and re-refer to the Committee on

[Appropriations] with the recommendation: To Consent Calendar (PASS)

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SB 601 (Allen D) Water: waste discharge.

Current Text: Amended: 4/21/2025 html pdf

Status: 4/21/2025-From committee with author's amendments. Read second time and amended. Re-

referred to Com. on JUD.

	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Votood	Chaptered
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Position: OPPOSE

SB 614 (Stern D) Carbon dioxide transport.

Current Text: Amended: 3/26/2025 httml pdf

Status: 4/22/2025-From committee: Do pass as amended and re-refer to Com. on E.Q. (Ayes 11. Noes

2.) (April 22).

l	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Votood	Chaptered
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SB 650 (Cabaldon D) The Sacramento-San Joaquin Delta Reform Act of 2009.

Current Text: Amended: 4/9/2025 httml pdf

Status: 4/9/2025-Read second time and amended. Re-referred to Com. on JUD.

1	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetood	Chaptered
1		1st F	House			2nd I	louse		Conc.	Lillonea	Velocu	Chaptered

Position: Not Yet Considered

SB 654 (Stern D) California Environmental Protection Agency: contract: registry: greenhouse gas emissions that result from the water-energy nexus.

Current Text: Introduced: 2/20/2025 html pdf

Status: 4/21/2025-April 21 hearing: Placed on APPR. suspense file.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetood	Chaptered
	1st	House			2nd H	louse		Conc.	Lillolled	Vetoeu	Chaptered

Position: Not Yet Considered

SB 682 (Allen D) Environmental health: product safety: perfluoroalkyl and polyfluoroalkyl substances.

Current Text: Amended: 4/22/2025 html pdf

Status: 4/22/2025-From committee with author's amendments. Read second time and amended. Re-

referred to Com. on HEALTH.

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SB 684 (Menjivar D) Polluters Pay Climate Superfund Act of 2025.

Current Text: Amended: 3/26/2025 httml pdf

Status: 4/10/2025-April 22 set for first hearing canceled at the request of author.

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SB 697 (Laird D) Determination of water rights: stream system.

Current Text: Introduced: 2/21/2025 html pdf

Status: 4/3/2025-Set for hearing April 22.

ĺ	Desk Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Votood	Chaptered
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SB 730 (Hurtado D) Product safety: consumer products: perfluoroalkyl and polyfluoroalkyl substances.

Current Text: Amended: 3/26/2025 httml pdf

Status: 4/22/2025-April 23 set for first hearing canceled at the request of author.

Desk Policy Fiscal Floor	Desk Policy Fiscal Floor	Conf.	Enrolled	Votood	Chantered
1st House	2nd House	Conc.	Ellionea	vetoeu	Chaptered

SB 742 (Pérez D) Water systems and water districts.

Current Text: Introduced: 2/21/2025 html pdf **Status:** 3/12/2025-Referred to Com. on RLS.

Desk Policy Fiscal Floor	Desk Policy Fiscal Floor	Conf.	Enrolled	Vetood	Chaptered
1st House	2nd House	Conc.	Lillolled	vetoeu	Chaptered

SB 746 (Alvarado-Gil R) Water: Urban Water Community Drought Relief program: Small Community Drought Relief program: high fire hazard and very high fire hazard severity zones.

Current Text: Amended: 4/21/2025 httml pdf

Status: 4/22/2025-VOTE: Do pass, but first be re-referred to the Committee on [Appropriations] (PASS)

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Enrolled	Vetoed	Chaptered
	1st House						Conc.	Ellionea	vetoeu	Chaptered	

SB 838 (**Durazo D**) Housing Accountability Act: housing development projects.

Current Text: Amended: 3/26/2025 httml pdf

Status: 4/8/2025-Set for hearing May 7 in L. GOV. pending receipt.

	Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf.	Envolled	Votood	Chantered
I	1st House				Desk Policy Fiscal Floor 2nd House			Conc.	Emoneu	vetoeu	Chaptered	

Total Measures: 98 Total Tracking Forms: 98

Agenda Item 3.2



Topic: **Meeting Minutes** Type: Consent Calendar

Item For: Action; Motion to Approve

Purpose: Policy 200.1, Rule 14

> Ashley Flores, CMC Ashley Flores, CMC

PRESENTER: SUBMITTED BY: Secretary Secretary

EXECUTIVE SUMMARY

This is an action item for the Regional Water Authority Executive Committee to review and consider approving the draft minutes of the Regional Water Authority Executive Committee Meeting of April 22, 2025.

STAFF RECOMMENDED ACTION

A motion to approve the Minutes, as presented or amended.

BACKGROUND

The draft minutes of the above referenced meetings are included with this Agenda. The minutes reflect the RWA Policy 200.1 to document specific details on items discussed at the meetings.

The Executive Director may list on the agenda a "consent calendar", which will consist of routine matters on which there is generally no opposition or need for discussion. Examples of consent calendar items might include approval of minutes, financial reports and routine resolutions. Any matter may be removed from the consent calendar and placed on the regular calendar at the request of any member of the Board. The entire consent calendar may be approved by a single motion made, seconded and approved by the Board.

FINDING/CONCLUSION

Staff believes the draft of the presented minutes correctly reflect the information shared and actions taken by the Executive Committee.

ATTACHMENTS

Attachment 1- Draft meeting minutes of the Regional Water Authority Executive Committee Meeting of April 22, 2025



1. CALL TO ORDER

Chair Ewart called the meeting of the Executive Committee to order on April 22, 2025, at 1:35 p.m. at the RWA Board Room located at 2295 Gateway Oaks, Suite 100, Sacramento, CA 95833. All of the Executive Committee Members were present at roll call; a quorum was established. Individuals in attendance are listed below:

Executive Committee Members

Brett Ewart, City of Sacramento, Chair Michael Saunders, Georgetown Divide Public Utility District, Vice Chair Ron Greenwood, Carmichael Water District Chris Nelson, City of Lincoln Sean Bigley, City of Roseville Robert Wichert, Sacramento Suburban Water District Michael Grinstead, Sacramento County Water Agency

Staff Members

Jim Peifer, Trevor Joseph, Tom Hoffart, Ryan Ojakian, Michelle Banonis, Raiyna Villasenor, Ashley Flores, Monica Garcia and Josh Horowitz, legal counsel.

Others in Attendance:

Craig Locke, Sacramento Suburban Water District; Kevin Thomas, Sacramento Suburban Water District; and Greg Zlotnick, San Juan Water District.

2. PUBLIC COMMENT

None

3. CONSENT CALENDAR

3.1 Approve draft meeting minutes of the March 25, 2025 Executive Committee Meeting.

A motion was made to approve the Consent Calendar as presented.

Motion/Second/Carried Director Greenwood moved, with a second by Director Bigley

Brett Ewart, City of Sacramento; Ron Greenwood, Carmichael Water District; Chris Nelson, City of Lincoln; Sean Bigley, City of Roseville; and Michael Grinstead, Sacramento County Water Agency; voted yes. Motion passed.

Ayes- 5 Noes- 0 Abstained- 0 Absent- 4

Director Saunders arrived at 1:39 p.m. and Director Wichert arrived at 1:50 p.m.

4. FISCAL YEAR 2025/26 BUDGET

This was an action item presented by Tom Hoffart, Finance and Administrative Services Manager, for the Board to recommend approval of the RWA Fiscal Year 2025/2026 Budget.

A motion was made to recommend the 2025/2026 Budget to the Board of Directors for Approval.

Motion/Second/Carried Director Greenwood moved, with a second by Director Nelson

Brett Ewart, City of Sacramento; Michael Saunders, Georgetown Divide Public Utility District; Ron Greenwood, Carmichael Water District; Chris Nelson, City of Lincoln; Bigley, City of Roseville; Robert Wichert, Sacramento Suburban Water District; and Michael Grinstead, Sacramento County Water Agency; voted yes. Motion passed.

Ayes- 7 Noes- 0 Abstained- 0 Absent- 2

5. CLASSIFICATION AND COMPENSATION STUDY

This was an action item presented by Executive Director Peifer for the Board to receive a Classification and Compensation Report submitted by Regional Government Services and consider the job description and salary for the Finance and Administrative Services Manager position.

No action taken.

6. LEGISLATIVE UPDATE

This was an information item presented by Ryan Ojakian, Government Relations Manager for the Executive Committee to receive an update on matters that the State legislature may consider in the upcoming year and share his insights.

Due to an error in the staff report, no action was taken. This item will be brought back to the Executive Committee to take action.

7. RWA STRATEGIC PLAN UPDATE

This was an action item presented by Executive Director Peifer for the Board to receive an action plan on updating the RWA Strategic Plan and provide feedback to staff.

A motion was made to recommend approval by the Board of Directors to Update the Strategic Plan.

Motion/Second/Carried Director Wichert moved, with a second by Director Bigley

Brett Ewart, City of Sacramento; Michael Saunders, Georgetown Divide Public Utility District; Ron Greenwood, Carmichael Water District; Chris Nelson, City of Lincoln; Bigley, City of Roseville; Robert Wichert, Sacramento Suburban Water District; and Michael Grinstead, Sacramento County Water Agency; voted yes. Motion passed.

Ayes- 7 Noes- 0 Abstained- 0 Absent- 2

8. RWA BOARD MEETING AGENDA

Executive Director Peifer presented this action item for the Executive Committee to review and consider approving the draft agenda of the Regional Water Authority, Board of Directors Meeting of May 8, 2025.

A motion was made to approve RWA Board Meeting Agenda for May 8, 2025.

Motion/Second/Carried Director Grinstead moved, with a second by Director Nelson

Brett Ewart, City of Sacramento; Michael Saunders, Georgetown Divide Public Utility District; Ron Greenwood, Carmichael Water District; Chris Nelson, City of Lincoln; Bigley, City of Roseville; Robert Wichert, Sacramento Suburban Water District; and Michael Grinstead, Sacramento County Water Agency; voted yes. Motion passed.

Ayes- 7 Noes- 0 Abstained- 0 Absent- 2

9. RWA PROGRAM UPDATES

Executive Director Peifer presented this information item for the Executive Committee to receive a report on the various programs and initiatives the RWA and SGA currently have underway. These programs and initiatives included: The Sacramento Regional Water Bank, the North American Subbasin (NASb) Groundwater Sustainability Plan (GSP) update, implementation of the current NASb GSP, the Watershed Resilience Pilot Project, the Water Forum Agreement update, the Healthy Rivers and Landscapes Program, and the Reinitiation of Consultation for the

Biological Opinions. The report included key milestones reached to date, the overall status of the programs, upcoming key milestones, and current and future anticipated resources.

No action taken.

10. EXECUTIVE DIRECTOR'S REPORT

Executive Director Peifer reported on several events that are happening in April and May 2025.

11. DIRECTORS' COMMENT

Director Saunders reported that he will be hosting a panel on Resiliency at the Spring ACWA Conference in Monterey on Wednesday, May 14 at 1:00 p.m., Ryan Ojakian will be presenting the ARWR Pilot project. He also announced that ACWA has named Marwan Khalifa as ACWA Interim Executive Director. They will begin interviews for a permanent replacement on May 5. Director Saunders is running for ACWA's Regional Chair.

Director Greenwood reported that several agencies are heading to Washington DC ahead of the Cap to Cap event to lobby for funding.

Director Wichert reported that the annual Water Forum funding passed unanimously at the last Sacramento Suburban Water District Board meeting.

Director Grinstead reported on the status of the Master Plan for the Sacramento County Water Agency.

ADJOURNMENT

Chair Ewart adjourned the meeting at 3:50 p.m.

Approved by:	
Brett Ewart, RWA Chair	
Attested by:	
Ashley Flores, CMC, Clerk of the Board	•



Topic: Compensation and Classification Study

Type: Old Business

Item For: Action

Purpose: Policy 400.2 (Compensation Policy), 400.3 (Job Descriptions),

400.5 (Job Descriptions)

Jim Peifer Jim Peifer

SUBMITTED BY: Executive Director PRESENTER: Executive Director

EXECUTIVE SUMMARY

This is an action item to receive a Classification and Compensation Report submitted by Regional Government Services (RGS) consider job description, title and salary for Finance and Administrative Manager and recommend approval of revised job description for Finance Director to the Board of Directors.

STAFF RECOMMENDED ACTION

Staff recommends the following actions: Provide direction to the Executive Director

BACKGROUND

At the September 24, 2024 Executive Committee meeting, the Executive Committee directed the Executive Director to hire a consultant to conduct a review of the compensation and classification for the Finance and Administrative Services Manager and the Executive Assistant/Clerk of the Board. RWA contracted with RGS to perform the review. At the time, the Executive Director suggested that both incumbents were working at a level higher than their classification and were undercompensated.

RWA Policy 400.2 governs the compensation and the reviews of compensation for the RWA and SGA staff. The policy includes the following directions:

It is the intent of the Authority to provide employee compensation (pay and benefits) that is fair and equitable and that is comparable, based upon an employee's experience, skills and performance consistent with established job descriptions, and with that of similar water and public entities regionally. As a small, professional, management-focused organization, it is the intent of the Authority to provide employee compensation at or above the labor market for the industry and the geographic area. The compensation practices of the Authority will be competitive within the industry and geographical area to attract the most qualified candidates and to minimize turnover of its employees.

Policy 400.2 states that the Executive Committee has the authority to approve compensation surveys. The policy states: "...a compensation survey may be commissioned at any time if

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directed by the Executive Committee or if recommended by the Executive Director and approved by the Executive Committee."

RGS has completed their review of the classifications and compensation and has provided the RWA a report with their findings and recommendations. RWA Policy 400.2 states:

The Executive Director will use the results of the survey to propose modifications to base rate of pay and/or benefits necessary to achieve the intent of this policy. Proposed pay ranges should include consideration of such things as 1) the mean, median and 62.5th percentile of the compensation data, 2) the comparability of surveyed classifications to RWA job classifications, and 3) RWA experience recruiting and retaining staff in each classification.

ATTACHMENTS

Attachment 1 - Classification and Compensation Report by RGS Attachment 2 - Draft Job Description for Finance Director

REGIONAL WATER AUTHORITY 2025 CLASSIFICATION STUDY REPORT FINANCE & ADMINISTRATIVE SERVICES MANAGER

Prepared for:



5620 Birdcage Street, Ste 180 Citrus Heights, CA 95610

Prepared By:



P.O. Box 1350 Carmel Valley, CA 93924

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ATTACHMENTS

Class Specification – Finance Director

EXECUTIVE SUMMARY

The Regional Water Authority (RWA) engaged Regional Government Services (RGS) to conduct a classification study for the Finance & Administrative Services Manager classification. The purpose of the study was to determine whether the current classification accurately reflects the level and scope of work performed by the incumbent.

METHODOLOGY

The methodology employed in conducting this study was as follows:

- Review and analyze the Position Description Questionnaire (PDQ), current classifications within the agency, and other related documents.
- Interview the incumbent to discuss and clarify all submitted documentation and review the position's duties and responsibilities.
- Analyze the scope and complexity of the responsibilities and tasks performed and the required skills, knowledge, and abilities.
- Develop recommendations based on the analysis of the above information.

BACKGROUND

The incumbent performs highly complex analytical financial work for the Regional Water Authority and the Sacramento Groundwater Authority (SGA). His work supports numerous boards/members, projects, programs, and activities governed by various laws, rules, and regulations. The following background is provided to understand better the breadth and scope of their work and the agency.

The Regional Water Authority was formed to serve, represent, and align the interests of regional water providers and stakeholders and improve water supply reliability, availability, quality, and affordability. RWA members include cities, water and irrigation districts, mutual water companies, investor-owned water utilities, and community services districts.

<u>RWA Board of Directors – 22 Member agencies</u> (with two representatives per agency) Member agencies of the RWA may appoint two representatives to the Board of Directors, either of whom may cast a single vote on behalf of their agency. All are welcome at the meetings.

RWA Executive Committee – 9 Members

The RWA Board of Directors coordinates and monitors the activities of RWA staff, reviews and approves routine business decisions, and serves as a sounding board for ideas on behalf of the Board of Directors.

RWA Associates – 7 member agencies

An "RWA Associate" class of membership was established in 2003 to include public and/or private entities that are not water utilities but have an interest in regional water matters. Associate members do not hold a seat on the RWA Board but are able to participate in regional water policy discussions and RWA programs/partnerships and receive other benefits of RWA membership.

SGA – 16 member agencies

The SGA draws its authority from a joint powers agreement (JPA) signed by the cities of Citrus Heights, Folsom, and Sacramento and the County of Sacramento. The signatories manage the basin cooperatively by creating a governing board of directors comprised of representatives of 16 water agency members and other water users within their jurisdiction.

STUDY FINDINGS

The class specification indicates that the position plans, organizes, directs, manages, and reviews the financial and accounting operations of the RWA and SGA; administers human resource functions; ensures that general office administrative support is provided; and serves as Board Secretary and Treasurer.

While not currently required for the position, the incumbent is a Certified Public Accountant (CPA). His level of skill, experience, and certification allows him to perform activities previously managed via an outside contract/consultant, including preparing closing and financial statements. This has allowed the agency to eliminate the expense of this contract service (over \$60,000/year). Since joining the agency, the incumbent has made corrections that were noted in prior audits, and the recent audit contained no new findings.

The incumbent prepares and manages the agency budgets, financial statements, and statemandated reports, as well as prepares board reports for both the RWA and the SGA, with little need for direct involvement of senior management. Because the agency serves both the RWA and SGA, costs must be appropriately allocated. The incumbent has streamlined the allocation process, made adjustments, and created processes to ensure the allocations are accurate and can be supported and explained.

The incumbent serves as the Treasurer for both the RWA and the SGA, which involves planning, recommending, and implementing financial strategies and activities related to the administration of investment, finance, and operational programs. He monitors financial trends, investments, economic conditions, and markets to predict their impact on the agency.

The incumbent ensures that fiscal activities are in compliance with GASB guidelines, federal, state, and local laws, regulations, codes, and standards, as well as RWA and SGA guidelines, policies, and regulations. His advanced knowledge and experience have allowed the agency to modify some internal procedures, including ensuring adequate internal controls are in place. He administers RFPs and oversees purchasing and monitoring of contracts and agreements. The

incumbent manages state and federal grants to ensure compliance with agreements and oversees grant record-keeping, billing, and budgeting.

The incumbent exercises independent judgment, deals professionally and tactfully with elected and appointed officials, and is able to present and explain complex financial information to various individuals. The incumbent oversees the agency's technological needs and serves as a liaison with the outside contractor.

As is often the case in smaller agencies, the incumbent is responsible for the human resources, payroll, and accounts payable/receivable activities. This requires knowledge of employee benefits, retirement systems, payroll, safety, and public accounting. It requires maintaining current knowledge of pertinent laws, regulations, and rules and compliance with all reporting requirements. The incumbent maintains all necessary records and files in a confidential and compliant manner.

ANALYSIS

The analysis showed that the incumbent performs all the duties identified in the Finance and Administrative Services Manager class specification. Because of his experience, knowledge, education, and certification, he also performs additional duties beyond those required of the current position, some of which were previously contracted to outside consultants.

The incumbent is responsible for developing and implementing policies that dictate how funds will be allocated. The possession of a CPA provides him with the expertise to be heavily involved in the agency's audits, prepare complex financial reports, and ensure the agency's activities and records are in compliance with applicable laws and regulations. He is able to recognize and respond appropriately to changing conditions and explain complex financial issues to stakeholders with varying levels of fiscal expertise. These duties and responsibilities are beyond the scope of those customarily assigned to a Finance Manager classification and are not reflected in the current Finance and Administrative Manager class specification.

SALARY CONSIDERATIONS

Due to the recommended classification's specialized set of duties, skills, abilities, and qualifications, it is challenging to find sufficient data to make valid salary recommendations based on external market data. Therefore, RGS conducted an internal salary alignment analysis to determine the appropriate salary recommendation. This included reviewing and comparing the following classification factors to those of other Authority job classes to determine the appropriate salary ties.

- Authority and Autonomy in Decision Making.
- Scope and Complexity of the work.
- Types and Frequency of Contacts.
- Supervision Exercised and Received.

- Knowledge, skills, and ability are required both at entry and learned after entry.
- Minimum Education and Experience required for successful performance.
- Required licenses and certifications.

RGS has recommended the reclassification of the Finance and Administrative Services Manager to the Finance Director. This is due to the expanded breadth of responsibility of the position. As stated, as the incumbent is a CPA, he is able to perform duties significantly beyond the scope of the Finance Administrative Manager classification. Due to his expertise, he makes high-level fiscal decisions on behalf of the Authority and provides expert professional support to the Executive Director and the Board of Directors. His level of expertise and designation as a CPA have also allowed the Authority to lessen its dependence on outside consultants, allowing the Authority to work directly and more successfully with outside auditors. These factors support a significant salary adjustment to the Finance and Administrative Services Manager classification.

RECOMMENDATIONS

The RWA is a unique organization with a complex operation. The incumbent manages duties that serve two entities. He brings advanced-level training, certification, and experience to his position. As noted in the analysis, he performs at a level significantly above his allocated position. The agency would likely require additional resources to accomplish the work in his absence.

These factors create a distinct situation and opportunity for the agency. Since there isn't an existing classification that fully matches the work being performed, the needs of the agency, and the capabilities demonstrated by the incumbent, RGS recommends the following:

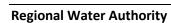
- Adopt the classification of Finance Director to accurately reflect the full scope of duties currently being performed by the incumbent, which are required and valued by the agency. The qualifications for the classification reflect the advanced level of knowledge, experience, and certification in line with those of the incumbent.
- Set the salary for the Finance Director twenty-five percent (25%) above the current salary range for the Finance and Administrative Services Manager classification, with a salary range as follows:

Classification	Step 1	step 2	Step 3	Step 4	Step 5	Step 6
Finance Director	\$14,049	\$14,571	\$15,114	\$15,678	\$16,263	\$16,858

 Reclassify the current Finance & Administrative Services Manager position to the Finance Director position and place the incumbent at the appropriate salary step in the recommended salary range.

ADDITIONAL RECOMMENDATIONS

Due to the incumbent's specific skillset, it is recommended that the existing classification of Finance & Administrative Services Director and related salary be retained in the agency's classification plan. This would allow the agency the flexibility to utilize it if needed in the future. In the event that the incumbent were to leave the agency, it may not be possible to fill the position with an individual who possesses the same level of experience, education, and certification as the existing incumbent. By retaining this classification and salary in the agency's system, there would be flexibility, if needed, for future recruiting purposes.





FINANCE DIRECTOR

DEFINITION

Under administrative direction, plans, organizes, and manages all fiscal activities including accounting, financial planning, cash and asset management, treasury management and investments, debt management, revenue administration and collection, purchasing, budget, cost allocations, and payroll; provides highly responsible and complex professional assistance to the Executive Director and others; performs related duties as required.

DISTINGUISHING CHARACTERISTICS

The Finance Director is a single incumbent management classification. Within a framework of overall goals and objectives, the incumbent directs agency-wide finance and related support services, which include accounting, budgeting, financial planning and reporting, debt management, and cash management.

SUPERVISION RECEIVED AND EXERCISED

Receives administrative direction from the Executive Director or their designee. May exercise supervision over assigned administrative staff.

EXAMPLES OF DUTIES:

Below is a descriptive list of the range of duties performed by employees in this classification. These examples are not intended to reflect all duties performed within the job, and not all duties listed are necessarily performed by each individual.

- Prepares and administers internal policies and procedures related to assigned activities;
 interprets and explains applicable rules, laws, and regulations to others.
- Maintains accounting records in accordance with GAAP and GASB.
- Prepares month and year-end closing entries; performs monthly/annual reconciliations for all accounts, including bank, grant, subscription programs, and capital assets; prepares financial statements for RWA (Regional Water Authority) and SGA (Sacramento Groundwater Authority).
- Conducts financial reviews of the agency's operations and activities and reports findings and recommendations to the Executive Director and Board of Directors.
- Manages and coordinates annual audits with external auditors and prepares the requested audit materials, schedules, and reports.
- Attends Board of Director and Board Committee meetings; prepares and presents staff reports and agenda items for consideration by the Board; serves as advisor to the Executive Director and Board on financial planning issues.
- Ensures that purchases of materials, supplies, and equipment are conducted according to agency policies and procedures.
- Performs financial modeling and analysis and maintains budget and forecasting models;
 administers the budget process and periodically reports on the status of budget to actual.

- As Treasurer for RWA and SGA, oversees cash management, investments, and debt management activities; recommends and implements financial strategies and activities related to the administration of investment, financial, and banking/operational programs.
- Monitors financial trends, investments, economic conditions, and markets in order to predict the impact on the agency.
- Manages the agency's Human Resources activities, including benefits administration, coordination and tracking of training, and management of personnel files.
- Oversees the processing of payroll and all related reporting; ensures proper timesheet coding for cost allocation purposes.
- Oversees and directs Information Services activities and the development and implementation of long-term technology requirements.
- Manages state and federal grants to ensure compliance with agreements; oversees grant coding, billing, and budgeting.
- Monitors and maintains compliance with pertinent federal, state, and local laws, codes, regulations, and ordinances; implements procedures to ensure compliance with applicable laws and regulations.
- Performs other related duties as required.

QUALIFICATIONS

Knowledge of:

- Principles, practices, and methods of current governmental accounting, auditing, purchasing, and budgeting
- Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) statements.
- Financial strategies, modeling, and analysis.
- Principles and practices of cash management and investments.
- Uses and application of information technology in the maintenance of accounting records, statistical applications, financial administration, and purchasing administration.
- Principles and practices of budget preparation, management, and administration.
- Principles and practices of leadership, motivation, team building, and conflict resolution.
- Pertinent local, State, and Federal laws, rules, and regulations.
- Principles and practices of Human Resources management.
- Modern office procedures, methods, computer software, and hardware.
- Principles and practices of sound business communication; correct English usage, including spelling, grammar, and punctuation.

Ability to:

- Read, understand, and interpret complex documents related to assignments.
- Perform detailed accounting work in the maintenance of the general accounting, budget, and cost systems of the agency.
- Plan, organize, direct, and coordinate budget administration.
- Provide specialized or general analysis in support of various accounting functions.

- Prepare journal entries and maintain ledgers.
- Communicate clearly and concisely, both orally and in writing; explain complex fiscal information in an easily understandable manner.
- Attend Board of Director and Board Committee meetings and present staff reports and agenda items for consideration by the Board.
- Compile and analyze data to prepare and support reports.
- Research issues related to assigned area of responsibility.
- Effectively administer the agency's human resources activities.
- Use tact, initiative, prudence, and independent judgment within general policy, procedural, and legal guidelines.
- Maintain confidentiality of records and information.
- Effectively operate a computer and standard business software programs and databases related to the area of assignment.
- Establish and maintain effective working relationships with those contacted in the course of the work.

Education and Experience:

Any combination of training and experience that would provide the knowledge, skills, and abilities necessary to perform the duties of the position. A typical way to obtain the knowledge and abilities would be:

• Equivalent to a bachelor's degree from an accredited college or university in accounting, finance, business or public administration, public policy, or a closely related field.

AND

• Six (6) years of professional accounting and finance experience, including two (2) years in a municipal or similar setting in a management capacity.

Licenses and Certifications:

- Current valid Certified Public Accountant (CPA) license from the State of California Board of Accountancy.
- Possession of a valid California Class C Driver's License with a satisfactory driving record.

PHYSICAL, ENVIRONMENTAL, AND WORKING CONDITIONS:

Physical Demands

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer; and to attend meetings and to visit various sites; vision to read printed materials and a computer screen; and hearing and speech to communicate in person, before groups, and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required. Finger dexterity is

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needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects up to 25 pounds; and are required to attend off-site board, committee, and other meetings.

Environmental Elements

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances.

Working Conditions

May be required to work a varied schedule of hours, which may include evenings, weekends, and holidays.

