



Brett Ewart, Chair

Michael Saunders, Vice Chair	Chris Nelson, Director
Bruce Kamilos, Director	Robert Wichert, Director
Ron Greenwood, Director	Sean Bigley, Director
Sean Twilla, Director	Michael Grinstead, Director

## **REGIONAL WATER AUTHORITY EXECUTIVE COMMITTEE MEETING**

**Tuesday, October 28, 2025  
at 1:30 p.m.**

**2295 Gateway Oaks, Suite 100  
Sacramento, CA 95833  
(916) 967-7692**

### **IMPORTANT NOTICE REGARDING VIRTUAL PUBLIC PARTICIPATION:**

The Regional Water Authority currently provides in person as well as virtual public participation via the Zoom link below until further notice. The public shall have the opportunity to directly address the Committee on any item of interest before or during the Committee's consideration of that item. Public comment on items within the jurisdiction of the Committee is welcomed, subject to reasonable time limitations for each speaker.

### **Join Zoom Meeting**

<https://us06web.zoom.us/j/89328730305>

Meeting ID: 893 2873 0305

Dial by your location

+1 669 444 9171 US or +1 669 900 6833 US (San Jose)

**If we experience technical difficulties and the Zoom link drops and you are no longer able to connect to the Board meeting, please dial 1-877-654-0338 – Guest Code 198**

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Authority's Administrative Office at the address listed above.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability related modification or accommodation to participate in this meeting, please contact the Executive Director of the Authority at (916) 967-7692. Requests must be made as early as possible, and at least one full business day before the start of the meeting. The Board of Directors may consider any agenda item at any time during the meeting.

## AGENDA

### 1. CALL TO ORDER AND ROLL CALL

### 2. PUBLIC COMMENT:

Members of the public who wish to address the committee may do so at this time. Please keep your comments to less than three minutes.

### 3. CONSENT CALENDAR: All items listed under the Consent Calendar are considered and acted upon by one motion. Committee members may request an item be removed for separate consideration.

3.1 Approve draft meeting minutes of September 23, 2025 Executive Committee meeting

**Action: Approve Consent Calendar**

### 4. POTENTIAL REVISIONS TO POLICIES 300.1 (AUTHORITY DELEGATED TO THE EXECUTIVE DIRECTOR), 400.2 (COMPENSATION POLICY), 400.4 (EXECUTIVE DIRECTOR REVIEW POLICY), AND 500.13 (BUSINESS EXPENSE REIMBURSEMENT POLICY)

Presenter: Jim Peifer, Executive Director

**Action: Recommend Approval of Revisions to Policies 300.1, 400.2, 400.4, and 500.13 to the RWA Board of Directors**

### 5. RWA SPONSORSHIP OF LEGISLATION TO IMPROVE RECHARGE PERMITTING

Presenter: Ryan Ojakian, Government Relations Manager

**Action: Approve the Sponsoring of Legislation to Improve Recharge Permitting**

### 6. DISCUSSION: STRATEGIC PLAN UPDATE

Presenter: Trevor Joseph, Manager of Technical Services and Jim Peifer, Executive Director

### 7. INFORMATION: RWA PROGRAM UPDATES

Presenter: Jim Peifer, Executive Director

### 8. RWA BOARD AGENDA

Presenter: Jim Peifer, Executive Director

**Discussion/Action: Approve RWA Board Agenda for November 13, 2025 Board Meeting**

### 9. EXECUTIVE DIRECTOR'S REPORT

### 10. DIRECTORS' COMMENT

## ADJOURNMENT

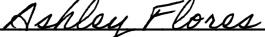
### **Upcoming meetings:**

**Next RWA Board of Director's Meeting:** Regular RWA Board Meeting, November 13, 2025, 9:00 a.m. at the Sacramento Association of Realtors, 2003 Howe Avenue, Sacramento, CA. The location is subject to change.

**Next RWA Executive Committee Meeting:** The next RWA Executive Committee Meeting is scheduled for December 16, 2025, 1:30 p.m. at the RWA Office located at 2295 Gateway Oaks, Suite 100, Sacramento, CA 95833.

Notification will be emailed when the RWA electronic packet is complete and posted on the RWA website at: <https://www.rwah2o.org/meetings/board-meetings/>.

Posted on: October 23, 2025

  
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Ashley Flores, CMC, Clerk of the Board



Topic: Public Comment  
Type: New Business  
Item For: Information/Discussion  
Purpose: [Policy 200.1, Rule 11](#)

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SUBMITTED BY:	Ashley Flores, CMC Board Clerk	PRESENTER:	Brett Ewart Chair
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**EXECUTIVE SUMMARY**

This is an information item to provide an opportunity for the Regional Water Authority Executive Committee to recognize or hear from visitors that may be attending the meeting or to allow members of the public to address the Executive Committee on matters that are not on the agenda.

As noted on the agenda, members of the public who wish to address the committee may do so at this time. Please keep your comments to less than three minutes.

**STAFF RECOMMENDED ACTION**

None. This item is for information only.

**BACKGROUND**

Public agencies are required by law to provide an opportunity for the public to address the RWA Executive Committee matters that are not on the agenda.

### **3.0 CONSENT CALENDAR**



Topic: Meeting Minutes  
Type: Consent Calendar  
Item For: Action; Motion to Approve  
Purpose: [Policy 200.1, Rule 14](#)

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SUBMITTED BY:	Ashley Flores, CMC Assistant PM & Board Clerk	PRESENTER:	Ashley Flores, CMC Assistant PM & Board Clerk
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**EXECUTIVE SUMMARY**

This is an action item for the Regional Water Authority Executive Committee to review and consider approving the draft minutes of the Regional Water Authority Executive Committee Meeting of September 23, 2025.

**STAFF RECOMMENDED ACTION**

A motion to approve the Minutes, as presented or amended.

**BACKGROUND**

The draft minutes of the above referenced meetings are included with this Agenda. The minutes reflect the RWA Policy 200.1 to document specific details on items discussed at the meetings.

The Executive Director may list on the agenda a "consent calendar", which will consist of routine matters on which there is generally no opposition or need for discussion. Examples of consent calendar items might include approval of minutes, financial reports and routine resolutions. Any matter may be removed from the consent calendar and placed on the regular calendar at the request of any member of the Board. The entire consent calendar may be approved by a single motion made, seconded and approved by the Board.

**FINDING/CONCLUSION**

Staff believes the draft of the presented minutes correctly reflect the information shared and actions taken by the Executive Committee.

**ATTACHMENTS**

Attachment 1- Draft meeting minutes of the Regional Water Authority Executive Committee Special Meeting of September 23, 2025

**1. CALL TO ORDER**

Chair Ewart called the meeting of the Executive Committee to order on September 23, 2025, at 1:30 p.m. at the RWA Board Room located at 2295 Gateway Oaks, Suite 100, Sacramento, CA 95833. Seven of the Executive Committee Members were present at roll call; a quorum was established. Individuals in attendance are listed below:

**Executive Committee Members**

Brett Ewart, City of Sacramento, Chair  
Michael Saunders, Georgetown Divide Public Utility District, Vice Chair  
Ron Greenwood, Carmichael Water District  
Chris Nelson, City of Lincoln  
Bruce Kamilos, Elk Grove Water District  
Sean Twilla, Golden State Water Company  
Michael Grinstead, Sacramento County Water Agency – Entered at 1:32 p.m.  
Robert Wichert, Sacramento Suburban Water District

**Staff Members**

Jim Peifer, Trevor Joseph, Tom Hoffart, Ryan Ojakian, Monica Garcia, and Ashley Flores.

**Others in Attendance:**

Greg Zlotnick, San Juan Water District; Craig Locke, Sacramento Suburban Water District; Brian Sanders, City of Sacramento; and Ibrahim Khadam.

**2. PUBLIC COMMENT**

None

**3. CONSENT CALENDAR**

**3.1** Approve draft meeting minutes of August 26, 2025 Executive Committee meeting

**A motion was made to the Consent Calendar as presented.**

Motion/Second/Carried Director Kamilos moved, with a second by Director Saunders

Brett Ewart, City of Sacramento; Michael Saunders, Georgetown Divide Public Utility District; Chris Nelson, City of Lincoln; Bruce Kamilos, Elk Grove Water District; Ron Greenwood, Carmichael Water District; Sean Twilla, Golden State Water Company; and Robert Wichert, Sacramento Suburban Water District; voted yes. Motion passed.

Ayes- 7  
Noes- 0  
Abstained- 0  
Absent- 2

#### **4. LEGISLATIVE OUTLOOK**

This was an action item presented by Ryan Ojakian, Government Relations Manager, requesting the Executive Committee to take positions on state legislation and receive an update on legislative and regulatory actions.

**A motion was made to take the position of opposed on AB 1319.**

Motion/Second/Carried Director Wichert moved, with a second by Director Greenwood

Brett Ewart, City of Sacramento; Michael Saunders, Georgetown Divide Public Utility District; Chris Nelson, City of Lincoln; Bruce Kamilos, Elk Grove Water District; Ron Greenwood, Carmichael Water District; Sean Twilla, Golden State Water Company; and Robert Wichert, Sacramento Suburban Water District; voted yes. Motion passed.

Ayes- 7  
Noes- 0  
Abstained- 1 Grinstead  
Absent- 0

#### **5. RWA PROGRAM UPDATES**

Executive Director Peifer presented this information item for the Executive Committee to receive a report on the various programs and initiatives the RWA and SGA currently have underway. These programs and initiatives included: The Sacramento Regional Water Bank, the North American Subbasin (NASb) Groundwater Sustainability Plan (GSP) update, implementation of the current NASb GSP, the Watershed Resilience Pilot Project, the Water Forum Agreement update, the Healthy Rivers and Landscapes Program, and the Reinitiation of Consultation for the Biological Opinions. The report included key milestones reached to date, the overall status of the programs, upcoming key milestones, and current and future anticipated resources.

No action taken.

#### **6. EXECUTIVE DIRECTOR'S REPORT**

Executive Director Peifer announced various dates for upcoming events hosted by RWA.

#### **7. DIRECTORS' COMMENT**

Director Saunders reported that he was nominated as the ACWA Chair for District 3.

#### **ADJOURNMENT**

Chair Ewart adjourned the meeting at 2:33 p.m.

Approved by:

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Brett Ewart, RWA Chair

Attested by:

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Ashley Flores, CMC, Clerk of the Board



Topic: Potential Revisions to Policies 300.1 (Authority Delegated to the Executive Director), 400.2 (Compensation Policy), 400.4 (Executive Director Review Policy), and 500.13 (Business Expense Reimbursement Policy)

Type: New Business

Item For: Action; Recommend Approval by Board of Directors

Purpose: Update RWA Policies 300.1, 400.2, 400.4, and 500.13

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SUBMITTED BY: Jim Peifer Executive Director	PRESENTER: Jim Peifer Executive Director
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**EXECUTIVE SUMMARY**

This is an action item for the Executive Committee to consider and recommend approval of the proposed revisions to RWA Policies 300.1, 400.2, 400.4, and 500.13 by the RWA Board of Directors.

**STAFF RECOMMENDED ACTION**

Recommend approval of revisions to Policies 300.1, 400.2, 400.4 and 500.13 to the Board of Directors.

**BACKGROUND AND FINDINGS**

Policy 400.2 (Compensation Policy)

In 2024, the RWA adopted Resolution 2024-04 directed staff to include information on the Executive Director’s salary on the RWA website. Specifically, stating: “To maintain transparency in local agency compensation, the RWA website shall maintain an “Employee Compensation” page that states the current RWA Executive Director’s monthly salary.” The proposed revision to Policy 400.2 (Compensation Policy) is provided to ensure this direction is memorialized and not lost.

Policy 300.1 (Authority Delegated to the Executive Director) and Policy 400.4 (Executive Director Review Policy)

The policy direction and methodology to prioritize the actions in the Strategic Plan are found Policy 400.4 (Executive Director Review Policy). Staff proposes to remove the policy direction from that policy and include it in “duties section” of Policy 300.1 (Authority Delegated to the Executive Director. Policy 300.1 appears to be a better “home” for this policy direction.

500.13 (Business Expense Reimbursement Policy)

Staff is proposing revisions to Policy 500.13 to improve clarity and to establish some additional fiscal controls such as setting cost limits for food away from home during travel.



ATTACHMENTS

Attachment 1- Proposed Revisions to policy 300.1 Executive Director Authority

Attachment 2- Proposed Revisions to RWA Policy 400.2 RWA Employee Compensation

Attachment 3- Proposed Revisions to RWA Policy 400.4 ED Performance Evaluation Process

Attachment 4- Proposed Draft RWA Policy 500.13 Business Expense Reimbursement (Clean)

Attachment 5- Proposed Revisions to RWA Policy 500.13 Business Expense Reimbursement (Redlined)

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## REGIONAL WATER AUTHORITY POLICIES AND PROCEDURES MANUAL

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Policy Type : Operations  
Policy Title : Authority Delegated to the Executive Director  
Policy Number : 300.1  
Date Adopted : September 12, 2002  
Date Amended : March 8, 2012  
May 16, 2024  
November 13, 2025

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### AUTHORITY DELEGATED TO THE EXECUTIVE DIRECTOR

#### General Authority

The Executive Director will be the chief administrative officer of the RWA, will serve at the pleasure of the Board of Directors, and will be responsible to the Board for the proper and efficient administration of the RWA pursuant to the provisions of the RWA Joint Powers Agreement, or any resolution or policy directive of the Board.

#### Specific Authority

The Executive Director will be authorized to:

- Plan, organize and direct all RWA activities, under policy direction from the Executive Committee and the Board of Directors;
- Appoint and remove all RWA employees (subject to compensation and benefits that are authorized within the RWA-approved budget), all of whom will serve at the pleasure of the Executive Director, except as is otherwise provided by law, by the RWA Joint Powers Agreement or directive of the Executive Committee or the Board of Directors;
- Enter into contracts on behalf of RWA up to a limit of \$75,000 and within the RWA approved budget; or directive of the Executive Committee or the Board of Directors;
- Enter into contracts on behalf of RWA up to a limit of \$150,000 if the contracts are for a subscription program and have been approved by an RWA program committee.

- Prepare the RWA budget for consideration for approval by the Executive Committee and the Board of Directors;
- Pay RWA bills that are within the RWA-approved budget and are consistent with the terms of RWA-approved contracts;
- Administer and make payments under contracts that have been approved by RWA, consistent with the terms of the contracts;
- Administer and make payments under Project or Program Agreements under Article 22 of the RWA Joint Powers Agreement that have been approved by the Executive Committee; and
- Prepare agendas for meetings of the Executive Committee and the Board of Directors.

### **Duties**

The Executive Director will do the following:

- Maintain liaison and relationships among JPA members and federal, state and local agencies;
- Report to the RWA Board of Directors and Executive Committee at scheduled meetings, and make recommendations to the Board on matters related to policy and the implementation of adopted policies;
- Prepare agendas for Board and committee meetings, and oversee preparation of minutes of Board and committee meeting;
- Develop personnel policies as they relate to administrative, managerial and technical staffs of the RWA;
- Develop and maintain financial policies for consideration and approval by the Executive Committee and the Board of Directors to ensure that financial policies and operations comply with applicable state, federal and local government requirements;
- Oversee implementation of adopted policies and actions of the Executive Committee and Board of Directors; and
- Serve as Executive Director of the Sacramento Groundwater Authority (SGA), and manage the operations of SGA pursuant to the terms and conditions of the cost-sharing agreement between RWA and SGA.

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**Setting Strategic Plan Priorities for the Upcoming Year**

The Executive Director Shall lead the following procedure to set priorities for the coming year:

1. The Executive Director shall solicit input on the strategic plan and/or other priorities from the members.
2. The input from members shall be reviewed by the Executive Director, staff and the Executive Committee
3. The Executive Director shall propose strategic plan and/or other priorities to the Executive Committee
4. The Executive Committee should propose the priorities to the Board for adoption

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## REGIONAL WATER AUTHORITY POLICIES AND PROCEDURES MANUAL

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Policy Type	Human Resources
Policy Title	Employee Compensation Policy 400.2
Policy Number	400.2
Date Adopted	September 9, 2004
Date Amended	September 13, 2012 January 10, 2019 November 9, 2023 July 11, 2024 <u>November 13, 2025</u>

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### EMPLOYEE COMPENSATION POLICY

It is the intent of the Authority to provide employee compensation (pay and benefits) that is fair and equitable and that is comparable, based upon an employee's experience, skills and performance consistent with established job descriptions, and with that of similar water and public entities regionally. As a small, professional, management-focused organization, it is the intent of the Authority to provide employee compensation at or above the labor market for the industry and the geographic area. The compensation practices of the Authority will be competitive within the industry and geographical area to attract the most qualified candidates and to minimize turnover of its employees.

The Executive Director will have the authority to set and change employee base rate of pay in accordance with the intent of this Policy and within the budgetary guidelines approved by the Board of Directors. As part of the annual budget review process, the Executive Director will be responsible for preparing and presenting a labor budget to the Board of Directors in accordance with this Policy. The Board of Directors will consider, amend as required, and approve the annual labor budget for the Authority. Once the labor budget has been approved, the Executive Director may determine in his or her discretion how to apply any approved increase to each employee's existing base rate of pay. Changes to employee benefits will generally require Board action to approve changes to the Employee Handbook and other policies.

The specific terms of this Policy apply to staff only, except as specified in Section IV, below. All aspects of the Executive Director's compensation are subject to Board approval of an employment contract.

#### I. Pay Ranges

It is the Authority's Policy to provide a program for advancement of its employees within

the pay range of their position using a merit-based system based on objective regular goal setting and performance evaluations. Employees will typically advance within their pay range annually, subject to the discretion of the Executive Director, based on evaluation of the employee's performance and growth in responsibility and/or expertise in performing the work of the position. The Executive Director may move an employee to a higher-level classification or provide a merit-based salary increase, predicated upon performance, experience and documented needs of the organization.

All classification pay ranges shall typically be established with a 20% range between the minimum and maximum of the range. Except as provided below, steps will be established within each range to provide guidelines for use in annual budgeting. For executive-level positions (currently the Executive Director, Managers of Technical Services, Strategic Affairs, and Government Relations), there will be no steps established within the positions' ranges.

All rank-and-file and executive-level positions shall be eligible for a merit-based salary increase up to no more than 12% per year (equivalent of three steps), as movement through their salary range provided all merit-based salary increases can be covered by the approved budget for the current year. Any increase above 12% for rank-and-file positions must be recommended by the Executive Director and then be ratified by the Board of Directors for exemplary performance or in recognition of unusual circumstances. Any increase above 12% along the salary range for executive-level positions, including the Executive Director, shall be recommended by the Executive Committee and then ratified by the Board of Directors for exemplary performance or in recognition of unusual circumstances. In all cases, a staff report supporting the request for Board approval of an increase above 12% shall describe the nature of the exemplary performance or unusual circumstances.

The Executive Director shall recommend pay ranges for all employment classifications with the Authority, with the exception of the Executive Director position. All changes to the pay scales are subject to review and approval by the Board of Directors.

Any salary increases provided as movement through an employee's approved pay range shall be effective on the first day of the first pay period after the increase was approved

## II. Cost of Living Adjustment (COLA)

The Executive Director will consider the United States Department of Labor's Consumer Price Index (CPI) for All Western Small Cities (population under 2.5 million) for the 12 months ending in November of each year in developing the proposed budget for the Authority<sup>1</sup>. If the Board approves a budget that includes funding for a cost of living adjustment (COLA), the Executive Director will have the discretion to apply a COLA to all staff salaries, regardless of position within a salary range in the fiscal year for which the budget is adopted.

To avoid penalizing employees at or near the top of the salary range, and to ensure pay ranges remain comparable to the market between compensation surveys, the November CPI will be applied annually in January at an effective date as determined by the Board of Directors in conjunction with the beginning of a payroll period.

Effective July 1, 2024, the Authority will consider CPI data from the 12 months ending in March, with any approved COLA increase becoming effective the first day of the first pay period beginning in July.

### III. Compensation Survey

The Executive Committee will generally direct staff to conduct a compensation survey at least every five years to ensure that the total compensation offered by the Authority (base rate of pay and benefits) is consistent with this Policy; provided, however that a compensation survey may be commissioned at any time if directed by the Executive Committee or if recommended by the Executive Director and approved by the Executive Committee. The Executive Committee may also use its discretion to waive or vary the five-year commitment.

Before initiating the survey, staff will brief the Executive Committee and solicit feedback on the scope of the compensation survey, including comparable agencies/organizations to be surveyed and data elements to be collected prior to commencing the survey. Survey organizations should be selected to provide a representative sampling of 1) local water agencies, 2) water-related associations located in the Sacramento region, 3) regional planning organizations within the Sacramento region, and 4) regional membership organizations in the region.

The Executive Director will use the results of the survey to propose modifications to base rate of pay and/or benefits necessary to achieve the intent of this policy. Proposed pay ranges should include consideration of such things as 1) the mean, median and 62.5<sup>th</sup> percentile of the

compensation data, 2) the comparability of surveyed classifications to RWA job classifications, and 3) RWA experience recruiting and retaining staff in each classification.

### IV. Executive Director Compensation

The Board of Directors will establish an Executive Director pay range. The pay range shall be established with the same 20% range between the minimum and maximum of the range as is applied to other staff pay ranges under Section I. There will be no steps established within the range. The Board of Directors shall update the Executive Director pay range annually by the amount of any COLA applied to all staff salaries under Section II.

The Board of Directors shall determine Executive Director compensation within the

established Executive Director pay range and such compensation will be subject to approval of an employment contract by the Board of Directors, with a maximum change of up to 12% annually, consistent with the maximum salary movement of all executive-level positions as described in Section 1. Any annual increase above 12% for the Executive Director must be approved by the Board of Directors for exemplary performance or unusual circumstances. The Executive Committee may direct staff to conduct a survey of executive compensation to guide negotiation of the Executive Director employment contract. The conduct, timing, and scope of such a survey will be at the sole discretion of the Executive Committee.

V. Transparency<sup>2</sup>

To maintain transparency in local agency compensation, the RWA website shall maintain an "Employee Compensation" page that states the current RWA Executive Director's monthly salary.

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<sup>2</sup> Resolution 2024-04 directs the RWA to include this item on the RWA's Website.

# REGIONAL WATER AUTHORITY POLICIES AND PROCEDURES MANUAL

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Policy Type : Human Resources  
Policy Title : Executive Director Performance Evaluation Procedure  
Policy Number : 400.4  
Date Adopted : July 27, 2005  
Date Amended : November 8, 2012  
September 8, 2022  
November 13, 2025

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## **Purpose of Evaluation**

The five purposes of the performance evaluation are:

1. To review performance for the Executive Director over the past year based on skill sets and implementation of strategic plan priorities.
2. To give the feedback on the Executive Director's performance and to identify areas of strength and where improvement may be needed.
3. To strengthen the relationship among the Executive Director, the Regional Water Authority (RWA) Board of Directors and the Sacramento Groundwater Authority (SGA) Board of Directors.
4. To provide a basis for adjusting compensation and other contract terms and conditions.
5. To establish priorities for the Executive Director for the coming fiscal year.

## **Frequency**

Performance Evaluation of the Executive Director will be performed annually or on a schedule otherwise determined by the RWA and SGA Chairs.

Annualized performance period shall be from April 1 through March 31.

Performance review process shall be March 31 through June, with final Executive Committee Action at the June Meeting.

## **Who is Involved**

The RWA Chair will select an Evaluation Committee composed of four or six members with an equal number of members drawn from the RWA Executive Committee and SGA Board of Directors. Members of the Evaluation Committee may not be from the same agency. Whenever feasible or appropriate, the Chair of the RWA will chair the Evaluation Committee and the Chair of the SGA will serve on the Evaluation Committee. Whenever feasible the respective vice chairs of RWA and SGA are encouraged to participate in the process. At least one member of the committee shall be an elected official from a different member agency.

*Note:* The Executive Director is an employee of the RWA, with which the SGA contracts for management, administrative and staff services.

## **Confidentiality**

Consistent with Government Code sections 6254(c), 54957 and 54963, and common law privacy protections, Board members and other individuals involved with the evaluation process will maintain the confidentiality of all privileged and/or confidential evaluation materials and discussions.

## **Evaluation Procedure**

The evaluation procedure will typically include the following chronological steps. Days indicated are approximate. The schedule for evaluating the Executive Director's performance will be established jointly by the Evaluation Committee Chair and the Executive Director. For the final step to be completed at the July RWA Board of Directors meeting, the process will need to be initiated no later than May 1.

### **1. Evaluation Procedure Initiation (Day 1) Action by Evaluation Committee and Executive Director**

A preliminary meeting will be held with the Evaluation Committee and the Executive Director to:

- Review the RWA Strategic Plan and SGA Groundwater Sustainability Plan and the related priorities set for the year, acknowledging some may have changed during the year.
- Review the Executive Director's evaluation from the prior year.
- Review and concur on the content of the evaluation form, evaluation procedures and performance criteria and performance evaluation instructions.
- Set a schedule for completing the evaluation process.

### **2. Distribution of Evaluation Forms (No Later than Day 7) Action by Evaluation Committee Chair**

The Evaluation Committee Chair will send evaluation forms with the agreed upon performance evaluation instructions to the Executive Director and members of the RWA and SGA Boards of Directors. The instructions will require that the completed evaluation forms be returned to the Evaluation Committee Chair within two weeks.

### **3. Return of Evaluation Forms (No Later than Day 21) Action by Evaluation Committee & RWA Executive Committee Members**

- The Executive Director will complete a self-assessment using the evaluation form and return a copy to the Evaluation Committee Chair.

- Members of the RWA and SGA Boards of Directors will complete the evaluation form and return a copy to the Evaluation Committee Chair.
- Only one evaluation form should be returned to the Chair of the Evaluation Committee by each member agency.
- All evaluations returned will require appropriate identification for consideration as valid input. Anonymous submissions will not be included in the process. It may be necessary for members of the Evaluation Committee to reach out to members who have submitted evaluations to clarify input received.

**4. Meeting to Review Assessments and Draft Performance Report (No Later than Day 28)**

***Action by Evaluation Committee***

The Evaluation Committee will meet to review and discuss the assessments, the Executive Director’s self-assessment and any input solicited or provided from others. The Evaluation Committee will prepare a draft “Performance Report,” which will represent a summary of the results of the evaluations and any other valid input obtained.

**5. Evaluation Committee Meeting including Executive Director (No Later than Day 35)**

***Action by Evaluation Committee and Executive Director***

- The Evaluation Committee will conduct an interview with the Executive Director to discuss the input received, and the draft Performance Report.
- Members of the Evaluation Committee and the Executive Director, at their discretion, may provide information regarding proposed adjustments to compensation and other contract terms and conditions.
- The Evaluation Committee and the Executive Director shall discuss priorities from the strategic plan set by the RWA and SGA Boards of Directors and priorities of the Groundwater Sustainability Plan that will require focused attention in the coming year. Note: The Executive Director will facilitate an annual process to identify the Board established RWA strategic plan priorities prior to the evaluation process.
- The Evaluation Committee and Executive Director will have initial discussions on any proposed adjustments to the Executive Director’s compensation and contract terms and conditions.

**6. Follow-Up Meeting of Evaluation Committee (No Later than Day 42)**

***Action by Evaluation Committee***

Following the interview, the Evaluation Committee will convene or correspond to prepare the final draft Performance Report as appropriate, and to discuss and provide written recommendations for adjustments, if

any, to the Executive Director's compensation and other contract terms and conditions including priorities from the strategic plan for the coming year.

**7. Distribution of Final Draft Performance Report to RWA Executive Committee**

***Action by Evaluation Committee Chair***

The final draft Performance Report will be delivered by the Evaluation Committee Chair to the members of the RWA Executive Committee not less than four working days prior to the meeting at which it will be discussed. The Evaluation Committee shall also deliver written recommendations for adjustments to the Executive Director's compensation or contract terms and conditions, if any.

**8. RWA Executive Committee**

***Action by RWA Executive Committee, Evaluation Committee, and Executive Director***

In closed session at a noticed regular meeting, the Evaluation Committee Chair will present the draft Performance Report to the RWA Executive Committee. Attendance and participation by all members of the Evaluation Committee is encouraged. At the discretion of the RWA Executive Committee, the Executive Director may be asked to participate in portions of the closed session. The RWA Executive Committee will consider approval (or approval with appropriate amendments) of the final Performance Report.

During the closed session, the Evaluation Committee and Executive Committee may also discuss any recommendations for adjusting the Executive Director's compensation or contract terms and conditions proposed by the Evaluation Committee. The RWA Executive Committee may choose to ratify or amend the recommendations of the Evaluation Committee before forwarding final recommendations for adjusting the Executive Director's compensation or contract terms and conditions to the RWA Board of Directors for consideration.

**9. RWA Board of Directors**

***Action by Evaluation Committee and RWA Board of Directors***

In closed session at a noticed regular meeting, the Evaluation Committee Chair will present an update on the final Performance Report to the RWA Board of Directors. Attendance and participation by all members of the Evaluation Committee is encouraged. At the discretion of the RWA Executive Committee, the Executive Director may be asked to participate in portions of the closed session. The Evaluation Committee and RWA Board of Directors may also discuss the Executive Committee's recommendations for adjusting the Executive Director's compensation or contract terms and conditions, if any.

Upon conclusion of the closed session, the RWA Board of Directors will reconvene in open session and discuss adjustments to the Executive Director's

compensation or contract terms and conditions, if any. The RWA Board of Directors may choose to reject, ratify, or amend the recommendations of the RWA Executive Committee.

### **Setting Priorities for the Following Year**

~~The Executive Director shall lead the following procedure to set priorities for the coming year:~~

- ~~1. The Executive Director shall solicit input on the strategic plan and/or other priorities from the members.~~
- ~~2. The input from members shall be reviewed by the Executive Director, staff and the Executive Committee.~~
- ~~3. The Executive Director shall propose strategic plan and/or other priorities to the Executive Committee.~~
- ~~4. The Executive Committee should propose the priorities to the Board for adoption.~~

### **Executive Director Bonus Policy**

This policy governs the award of an annual, discretionary bonus to the Executive Director if a discretionary bonus is authorized by a written employment agreement between the Executive Director and RWA.

If the written employment agreement contains a term with parameters for the bonus amount, then the agreement shall control. If the written employment agreement does not contain such a term, then the Executive Director's bonus, if any, shall not exceed 10% of the Executive Director's salary on the effective date of the bonus.

When the RWA Board of Directors determines the eligibility for a discretionary bonus, the Board shall consider if the Executive Director has met organizational expectations "**MEETS EXPECTATIONS**" in the following areas:

- 1) Core Competencies
- 2) Job Knowledge and Competence
- 3) Implementation of the RWA Strategic Plan
- 4) Engagement on SGA Priorities

When the RWA Board of Directors determines the amount of a discretionary bonus, the Board shall consider the following factors:

- 1) The overall fiscal health of the RWA Budget. The Bonus itself shall not be funded through debt or reserves.
- 2) Unique performance demonstrated or rated performance that "**EXCEEDS EXPECTATIONS**" or is "**SUPERIOR**".
- 3) Overall Membership Stability.

# REGIONAL WATER AUTHORITY POLICIES AND PROCEDURES MANUAL

---

Policy Type : Fiscal Management  
Policy Title : Business Expense Reimbursement Policy  
Policy Number : 500.13  
Date Adopted : July 13, 2003  
Date Amended : May 17, 2012  
May 12, 2022 (reviewed by staff)  
March 14, 2024  
November 13, 2025

---

## ***Business Expense Reimbursement Policy***

In determining the eligibility of incurred expenses for reimbursement, the principle applied is that the employee will neither lose nor profit by incurring expenses while on Authority business. An employee who has received direction or authorization by either the Executive Committee or the Executive Director to attend a conference, meeting, seminar, workshop or other event, that is mutually beneficial to the employee and the Authority may incur expenses that will be reimbursed by the Authority. Reimbursements will conform to an "Accountable Plan" under IRS regulations using guidelines defined in IRS Publication 463 (Travel, Entertainment, Gift and Car Expenses). The following guidelines will be applied to determine eligibility of the incurred expenses for reimbursement by the Authority:

- 1) Reasonable business expenses for transportation, meals, lodging, parking, tolls, tips and other reasonable business expenses will be reimbursed as stated in this Policy and in compliance with IRS Publication 463 (Travel, Entertainment, Gift and Car Expenses). Guidelines are as follows:
  - a) Airfare reimbursement will be based upon actual expenditures for coach class fares.
  - b) Car rentals that are reasonable and economical are eligible for reimbursement.
  - c) Personal auto usage for business purposes will be reimbursed based on current IRS guidelines and rates in effect at the time of travel. IRS regulations stipulate that mileage to/from the employee's residence and the RWA office should be deducted from mileage driven to/from work functions, when determining reimbursable mileage. If an employee works from home for the convenience of the RWA, they will not be required to deduct mileage driven to/from their residence and the RWA office.

- d) The mode of transportation that should be selected should be the most economical and reasonable, with any exceptions for a compelling reason being approved by the Executive Director.
  - e) Lodging arrangements should be made at the hotel where the meeting or conference is being held and the preferred conference or meeting hotel rates should be used when available. When lodging is not available at the hotel where the meeting or conference is being held or if travel is not associated with a meeting or conference hotel venue, lodging, shall be reimbursed in accordance with current IRS published Maximum Federal Per Diem Rates in effect for the highest cost area in California with any exceptions for a compelling reason being approved by the Executive Director.
  - f) Meal expenses, including gratuity, shall be reimbursed in accordance with current IRS published Maximum Federal Per Diem Rates in effect for the highest cost area in California with any exceptions for a compelling reason being approved by the Executive Director.
  - g) Prohibited purchases include: alcoholic beverages, with the exception of those instances where the beverages are included in the registration fee for a conference, training session or similar event; and any good or service that is solely for an individual's personal use and the purchase is not in furtherance of a legitimate RWA objective.
  - h) RWA pays no expenses for a spouse or guests, or for expenses unrelated to approved conference or meeting activities.
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  - c) Meal reimbursement documentation should include the business purpose, list of attendees (or group name for large meetings) and itemized receipts.
  - d) Mileage reimbursement documentation should include the business purpose, locations driven and calculation of mileage showing the total miles driven and deduction of the roundtrip miles between the employee's residence and the RWA office.
- 3) The Executive Director will have discretion to determine the conference, meeting, seminar, workshop or other events that may be attended that are related to RWA activities.
  - 4) Other meetings that may be attended for which reimbursement will be provided include the following: (a) conferences, seminars and other meetings of the Association of California Water Agencies, including the ACWA D.C. conference in Washington D.C.; conferences of the American Water Works Association; WaterSmart Innovations annual conference; and conferences of the National Water Resources Association (b) meetings and conferences of the Sacramento Metro Chamber, including the Cap-to-Cap trip, and (c) other meetings that are related to RWA activities that have been approved by line item in the RWA-approved budget, or that have otherwise been approved by the Executive Committee.
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c) Personal auto usage for business purposes will be reimbursed based on current IRS guidelines and rates in effect at the time of travel. IRS regulations stipulate that mileage to/from the employee's residence and the RWA office should be deducted from mileage driven to/from work functions, when determining reimbursable mileage. If an employee works from home for the convenience of the RWA, they will not be required to deduct mileage driven to/from their residence and the RWA office.

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e) Lodging arrangements should be made at the hotel where the meeting or conference is being held and the preferred conference or meeting hotel rates should be used when available. When lodging is not available at the hotel where the meeting or conference is being held or if travel is not associated with a meeting or conference hotel venue, lodging, shall be reimbursed in accordance with current IRS published Maximum Federal Per Diem Rates in effect for the highest cost area in California with any exceptions for a compelling reason being approved by the Executive Director.

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~~4) Reimbursement will be made for the following expenses up to the maximum limit set by the annual budget or RWA policy, provided that reimbursement will not be provided for expenses that exceed the limitations allowed in an Accountable Plan. Such limits may not be exceeded without prior approval:~~

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## REGIONAL WATER AUTHORITY POLICIES AND PROCEDURES MANUAL

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Topic: Legislative Outlook  
Type: Legislative  
Item For: Action; sponsor legislation to improve groundwater recharge permitting.  
Purpose: Policy 100.5 and Strategic Plan Priority- Advocacy Objective A

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SUBMITTED BY:	Ryan Ojakian Manager of Government Relations	PRESENTER:	Ryan Ojakian Manager of Government Relations
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**EXECUTIVE SUMMARY**

This is an action item for the Executive Committee to approve RWA sponsoring legislation to improve groundwater recharge permitting.

**STAFF RECOMMENDED ACTION**

Approve the Sponsoring of Legislation to Improve Recharge Permitting.

**BACKGROUND**

Over the last six months RWA staff have been approached by several entities about improving access to high flow events for the purpose of groundwater recharge. Specifically, these entities have largely focused on the concept of improving the permitting process for recharge. There is belief that the administration is also interested in the topic. Staff is requesting the Executive Committee to approve potentially sponsoring legislation in this area to allow for more active and direct engagement in these efforts.

**FINDING/CONCLUSION**

This information is consistent with Policy Principles adopted as part of RWA policy 100.5 and Strategic Plan Priority- Advocacy Objective A.

**ATTACHMENTS**

None



Topic: Strategic Plan 2030 Update  
 Type: Old Business  
 Item For: Information/Discussion  
 Purpose: Policy 200.2

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SUBMITTED BY: Jim Peifer Executive Director	PRESENTER: Jim Peifer Executive Director
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**EXECUTIVE SUMMARY**

This is an information/discussion item for the Executive Committee to receive a report from the Strategic Plan Ad Hoc Committee on soliciting a consultant to assist in the development of the Strategic Plan.

**STAFF RECOMMENDED ACTION**

None. This item is for information/discussion only.

**BACKGROUND**

The Executive Committee will receive an update on recommendation from the Ad Hoc committee regarding the solicitation of a consultant to assist in the development of the Strategic Plan. In addition, staff would like direction on whether the RWA should conduct a strategic plan prioritization process this year or put the focus on developing an updated strategic plan.

**ATTACHMENT**

Attachment 1- Draft Consultant Scope of Work

# Scope of Work

## Consultant Services to Update the Strategic Plan for the Regional Water Authority (RWA)

### Background

The Regional Water Authority (RWA) is a joint powers authority representing its members in the greater Sacramento Region. The RWA serves and represents two dozen water providers and affiliated agencies in Sacramento, Placer, El Dorado, Yolo and Sutter counties. RWA members include cities, counties, water districts, mutual water companies, investor-owned water utilities and community services districts. RWA assists these members with protecting the reliability, availability and quality of the region's water resources. RWA advocates for the sustainable management of water resources, collaboration among its members, and advancement of regional water reliability.

The organization has an existing strategic plan that provides a foundation, however, improvements are envisioned that will update the plan, add specificity, measurable goals, and clarity needed to guide current and future initiatives.

With new member agencies in the upper American River watershed, RWA also seeks to update its strategic plan to reflect evolving priorities, strengthen focus, and ensure alignment with its mission and evolving regional needs.

### Purpose

The purpose of this engagement is to retain a consultant to guide RWA's Board of Directors and staff through a collaborative process to update the organization's strategic plan. The updated plan will provide clear goals, measurable objectives, and actionable strategies that reflect member priorities and the Region's current water management landscape.

### Scope of Work

The consultant will perform the following tasks:

1. **Project Initiation & Review**
  - Meet with RWA staff and Executive Committee Task Force to confirm project scope, schedule, deliverables, and expectations.
  - Review the current RWA Strategic Plan, relevant organizational documents, and background materials.
  - Develop a detailed project timeline and stakeholder engagement plan.
2. **Stakeholder Engagement & Information Gathering**
  - Conduct interviews or surveys with member agencies, including newly added members in the upper American River watershed, to identify emerging priorities, challenges, and opportunities.
  - Compile and summarize input to inform the planning process.

### 3. Facilitation of Strategic Planning Sessions

- Design and facilitate **at least three (3) meetings** of the RWA Board of Directors to:
  - Review the current plan and identify areas needing revision.
  - Build consensus on organizational mission, vision, and values where revision is required.
  - Identify and prioritize strategic goals and objectives.
  - Develop consensus on measurable outcomes and implementation strategies.
- Provide facilitation materials, presentations, and draft outputs for each session.

### 4. Drafting the Updated Strategic Plan

- Develop a draft updated strategic plan incorporating input from the Board of Directors, member agencies, and staff.
- Ensure the plan includes:
  - Clear strategic priorities.
  - Specific, measurable, achievable, relevant, and time-bound (SMART) goals.
  - Defined roles for implementation.
  - Metrics for progress evaluation.
- Circulate the draft plan for review and comment.

### 5. Finalization of the Strategic Plan

- Revise the draft strategic plan based on feedback from the Board of Directors and staff.
- Review with ad hoc committee and revise as needed.
- Present to board for approval.
- Deliver a final strategic plan document in both print-ready and digital formats.
- Provide an executive summary suitable for external communication.

## Deliverables

- Project work plan and timeline.
- Stakeholder engagement summary.
- Materials for and facilitation of at least three RWA Board meetings.
- Draft updated strategic plan.
- Final strategic plan (digital and print-ready).
- Executive summary of the strategic plan.

## Timeline

The project is expected to be completed within **6–9 months** of contract execution. The consultant will propose a detailed schedule, subject to RWA approval.

## Budget

The total budget for consultant services shall not exceed **\$40,000** inclusive of all professional fees, travel, meeting facilitation, materials, and other expenses.

## **Consultant Qualifications**

The selected consultant should demonstrate:

- Experience in strategic planning for public agencies, joint powers authorities, or non-profit organizations.
- Strong facilitation and consensus-building skills.
- Familiarity with California water policy and regional water issues.
- Ability to translate broad stakeholder input into actionable and measurable strategic goals.

Topic: RWA Program Update  
Type: New Business  
Item For: Information/Discussion  
Purpose: [Policy 200.2](#)

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SUBMITTED BY:	Jim Peifer Executive Director	PRESENTER:	Jim Peifer Executive Director
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**EXECUTIVE SUMMARY**

This is an information/discussion item for the Executive Committee to have a two way dialogue with staff regarding various programs and initiatives the RWA currently has underway.

**STAFF RECOMMENDED ACTION**

None. This item is for information/discussion only.

**BACKGROUND**

The RWA and SGA have a number of programs underway, the Executive Director will brief the Executive Committee on the status of many of those programs and initiatives. The report will include key milestones reached to date, the overall status of the programs, upcoming key milestones, and current and future anticipated resources.

These programs and initiatives include but are not limited to:

- The Sacramento Regional Water Bank
- The North American Subbasin (NASb) Groundwater Sustainability Plan (GSP) update
- The implementation of the current NASb GSP
- The Watershed Resilience Pilot Project
- The Water Forum Agreement 2050
- The Healthy Rivers and Landscapes Program
- The Reinitiation of Consultation for the Biological Opinions



Topic: RWA Board of Directors Agenda  
Type: New Business  
Item For: Action; Approve draft agenda  
Purpose: [Policy 200.2](#)

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SUBMITTED BY: Ashley Flores, CMC  
Board Clerk

PRESENTER: Jim Peifer  
Executive Director

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**EXECUTIVE SUMMARY**

This is an action item for the Executive Committee to review and consider approving the draft Agenda of the Regular Regional Water Authority (RWA) Board of Directors Meeting of November 13, 2025.

**STAFF RECOMMENDED ACTION**

A motion to approve RWA Board of Directors Agenda for November 13, 2025, Board Meeting.

**BACKGROUND**

Per RWA Policy 200.0, the Executive Committee will be authorized to prepare and approve agendas for meetings of the RWA Board of Directors.

Please be aware that the regularly scheduled Board meeting for November 13 2025, will be held at the Sacramento Association of Realtors, 2003 Howe Avenue, Sacramento, CA.

**FINDING/CONCLUSION**

The Executive Director has prepared the draft Agenda for the RWA Board of Directors Meeting November 13, 2025, for the RWA’s Executive Committee’s consideration and approval.

**ATTACHMENTS**

Attachment 1- Draft RWA Board of Directors Agenda for November 13, 2025 Board Meeting



**REGIONAL WATER AUTHORITY  
MEETING OF THE BOARD OF DIRECTORS**

**Thursday, November 13, 2025 at 9:00 a.m.**

**Sacramento Association of Realtors  
2003 Howe Avenue  
Sacramento, CA 95821  
(916) 967-7692**

**IMPORTANT NOTICE REGARDING VIRTUAL PUBLIC PARTICIPATION:**

The Regional Water Authority currently provides in person as well as virtual public participation via the Zoom link below until further notice. The public shall have the opportunity to directly address the Board on any item of interest before or during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

**Join the meeting from your computer, tablet or smartphone**

Join Zoom Meeting

<https://us06web.zoom.us/j/83939679186>

or dial 1 669-444-9171

Meeting ID: 839 3967 9186

**If we experience technical difficulties and the Zoom link drops and you are no longer able to connect to the Board meeting, please dial 877-654-0338 – Guest Code 198**

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Authority's Administrative Office at the address listed above.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability related modification or accommodation to participate in this meeting, please contact the Executive Director of the Authority at (916) 967-7692. Requests must be made as early as possible, and at least one full business day before the start of the meeting. The Board of Directors may consider any agenda item at any time during the meeting.

## AGENDA

### **1. CALL TO ORDER AND ROLL CALL**

**2. PUBLIC COMMENT:** Members of the public who wish to address the Board may do so at this time. Please keep your comments to less than three minutes.

**3. CONSENT CALENDAR:** All items listed under the Consent Calendar are considered and acted upon by one motion. Board Members may request an item be removed for separate consideration.

**3.1** Approve the draft meeting minutes of September 11, 2025, RWA Regular Board Meeting

**3.2** Approve the 2026 Board of Directors and Executive Committee meeting schedule

**3.3** Approve Revisions to Policies 300.1 (Authority Delegated to the Executive Director), 400.2 (Compensation Policy), 400.4 (Executive Director Review Policy), and 500.13 (Business Expense Reimbursement Policy)

**Action: Approve Consent Calendar items as presented**

### **4. HEALTHY RIVERS AND LANDSCAPES PROGRAM UPDATE**

Presenter: Michelle Banonis, Manager of Strategic Affairs

### **5. STRATEGIC PLAN UPDATE**

Presenter: Jim Peifer, Executive Director

### **6. WATERSHED RESILIENCE PILOT PROJECT UPDATE**

Presenter: Jim Peifer, Executive Director

### **7. 2026 RWA BOARD ELECTIONS OFFICERS AND EXECUTIVE COMMITTEE**

Presenter: Jim Peifer, Executive Director and Ashley Flores, Clerk of the Board

**Action: (1) Elect 2026 Chair; and (2) Interested members to state their candidacy for the 2026 Vice Chair and the 2026 Executive Committee**

### **8. EXECUTIVE DIRECTOR'S REPORT**

### **9. DIRECTORS' COMMENTS**

## **ADJOURNMENT**

**Next RWA Board of Director's Meeting:**

January 8, 2026, 9:00 a.m. at TBD. The location is subject to change.

**Next RWA Executive Committee Meeting:**

December 16, 2025, 1:30 p.m. at the RWA Office, 2295 Gateway Oaks, Suite 100

Sacramento, CA 95833.

Notification will be emailed when the RWA electronic packet is complete and posted on the RWA website at: <https://www.rwah2o.org/meetings/board-meetings/>.

Posted on November 6, 2025

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Ashley Flores, CMC, Board Secretary

DRAFT



Topic: Executive Directors' Report  
Type: New Business  
Item For: Information  
Purpose: General

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SUBMITTED BY: Jim Peifer  
Executive Director

PRESENTER: Jim Peifer  
Executive Director

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**EXECUTIVE SUMMARY**

This is an information item for the Executive Director to provide a briefing on important activities, reports, communications, advocacy, and other updates.

**STAFF RECOMMENDED ACTION**

None. This item is for information/discussion only.

**BACKGROUND**

This report is intended to provide an opportunity for the Executive Director to report to the Executive Committee on important activities, reports, communications, advocacy, and other updates.

**Annual Holiday Social:** Please join us for the annual RWA/SGA Holiday Social on Thursday, December 11, 2025, at 6:00 pm on the Delta King, 1000 Front Street, Sacramento, CA. Please use this link <https://RWAHolidaySocial2025.eventbrite.com> to purchase tickets.

**PPIC Tour:** RWA and member agency staff partnering with Water Forum staff conducted a tour for the staff of the Public Policy Institute of California. The PPIC staff learned about the initiatives this region is undertaking, including groundwater banking and habitat management.

**Water Forum Groundwater Meeting:** On October 16<sup>th</sup>, RWA and SGA staff participated in a Water Forum meeting to the Water Bank and Groundwater Management. The purpose of the meeting was to have a dialogue with members of the Environmental Caucus and answer questions relating to groundwater management. During the meeting, Mr. Joseph presented on analyzing groundwater dependent ecosystems and monitoring well placement as well as previously banked water.

**Surplus Property Disposal** – The Executive Director intends to dispose of four laptop computers and a desktop computer. The surplus property will be disposed of as e-waste. Please see the attached photo of the surplus property.





Topic: Directors' Comments  
Type: New Business  
Item For: Information  
Purpose: Routine

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SUBMITTED BY:	Jim Peifer Executive Director	PRESENTER:	Brett Ewart Chair
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**EXECUTIVE SUMMARY**

This is an information item to provide an opportunity for the RWA Executive Committee to report on any updates from their agency, comments, request future agenda items, recommendations, and questions.

**STAFF RECOMMENDED ACTION**

None. This item is for information only.

**BACKGROUND**

This report is intended to provide an opportunity for the Board of Directors to report on any updates from their agency, comments, request future agenda items, recommendations, and questions.