



Michael Saunders, Chair

Sean Twilla, Vice Chair	Chris Nelson, Director
Bruce Kamilos, Director	Robert Wichert, Director
Ron Greenwood, Director	Nichole Baxter, Director
Brett Ewart, Director	Michael Grinstead, Director

REGIONAL WATER AUTHORITY EXECUTIVE COMMITTEE MEETING

**Tuesday, October 27, 2026
at 1:30 p.m.**

**2295 Gateway Oaks, Suite 100
Sacramento, CA 95833
(916) 967-7692**

IMPORTANT NOTICE REGARDING VIRTUAL PUBLIC PARTICIPATION:

The Regional Water Authority currently provides in person as well as virtual public participation via the Zoom link below until further notice. The public shall have the opportunity to directly address the Committee on any item of interest before or during the Committee's consideration of that item. Public comment on items within the jurisdiction of the Committee is welcomed, subject to reasonable time limitations for each speaker.

Join Zoom Meeting

<https://us06web.zoom.us/j/87910700156>

Meeting ID: 879 1070 0156

Dial by your location

+1 669 444 9171 US or +1 669 900 6833 US (San Jose)

If we experience technical difficulties and the Zoom link drops and you are no longer able to connect to the Board meeting, please dial 1-877-654-0338 – Guest Code 198

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Authority's Administrative Office at the address listed above.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability related modification or accommodation to participate in this meeting, please contact the Executive Director of the Authority at (916) 967-7692. Requests must be made as early as possible, and at least one full business day before the start of the meeting. The Board of Directors may consider any agenda item at any time during the meeting.

AGENDA

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENT:

Members of the public who wish to address the committee may do so at this time. Please keep your comments to less than three minutes.

3. CONSENT CALENDAR: All items listed under the Consent Calendar are considered and acted upon by one motion. Committee members may request an item be removed for separate consideration.

3.1 Approve draft meeting minutes of August 27, 2026, Executive Committee meeting

3.2 Recommend approval of affiliate membership for Verdantas, Inc.

3.3 Approve RWA Board Meeting Agenda for November 12, 2026

Action: Approve Consent Calendar

4. INFORMATION: GRANT STATUS UPDATE

Presenter: Jim Peifer, Executive Director

5. PROPOSITION 4

Presenter: Jim Peifer, Executive Director

6. REVISIONS TO POLICY 200.1 (RULES FOR PROCEEDINGS)

Presenter: Josh Horowitz General Counsel and Gavin Ralphs, Assistant General Counsel

Action(s): (1) Recommend revisions to Policy 200.1 (Rules for Proceedings) to the Board of Directors and (2) Recommend the adoption of Rosenberg's Rules of Order to the Board of Directors

7. LEGISLATIVE UPDATE

Presenter: Ryan Ojakian, Manager of Government Affairs

Action: Approve co-sponsoring legislation to improve groundwater recharge permitting

8. INFORMATION: RWA PROGRAM UPDATES

Presenter: Jim Peifer, Executive Director

9. AD HOC COMMITTEE UPDATES

Presenter: Michael Saunders, Chair

10. EXECUTIVE DIRECTOR'S REPORT

11. DIRECTORS' COMMENT

ADJOURNMENT

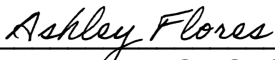
Upcoming meetings:

Next RWA Board of Director's Meeting: Regular RWA Board Meeting, November 12, 2026, at 9:00 a.m. at the Fair Oaks Water District. The location is subject to change.

Next RWA Executive Committee Meeting: The next RWA Executive Committee Meeting is scheduled for December 15, 2026, at 1:30 p.m. at the RWA Office located at 2295 Gateway Oaks, Suite 100, Sacramento, CA 95833.

Notification will be emailed when the RWA electronic packet is complete and posted on the RWA website at: <https://www.rwah2o.org/meetings/board-meetings/>.

Posted on: October 23, 2026



Ashley Flores, CMC, Clerk of the Board

Topic: Public Comment
Type: New Business
Item For: Information/Discussion
Purpose: [Policy 200.1, Rule 11](#)

SUBMITTED BY: Ashley Flores, CMC
Board Clerk

PRESENTER: Michael Saunders
Chair

EXECUTIVE SUMMARY

This is an information item to provide an opportunity for the Regional Water Authority Executive Committee to recognize or hear from visitors that may be attending the meeting or to allow members of the public to address the Executive Committee on matters that are not on the agenda.

As noted on the agenda, members of the public who wish to address the committee may do so at this time. Please keep your comments to less than three minutes.

STAFF RECOMMENDED ACTION

None. This item is for information only.

BACKGROUND

Public agencies are required by law to provide an opportunity for the public to address the RWA Executive Committee matters that are not on the agenda.

3.0 CONSENT CALENDAR

Agenda Item 3.1



Topic: Meeting Minutes
Type: Consent Calendar
Item For: Action; Motion to Approve
Purpose: [Policy 200.1, Rule 14](#)

SUBMITTED BY: Ashley Flores, CMC
Associate Project Manager

PRESENTER: Ashley Flores, CMC
Associate Project Manager

EXECUTIVE SUMMARY

This is an action item for the Regional Water Authority Executive Committee to review and consider approving the draft minutes of the Regional Water Authority Executive Committee Meeting of August 25, 2026.

STAFF RECOMMENDED ACTION

A motion to approve the minutes, as presented or amended.

BACKGROUND

The draft minutes of the above referenced meetings are included with this Agenda. The minutes reflect the RWA Policy 200.1 to document specific details on items discussed at the meetings. The Executive Director may list on the agenda a "consent calendar," which will consist of routine matters on which there is generally no opposition or need for discussion. Examples of consent calendar items might include approval of minutes, financial reports and routine resolutions. Any matter may be removed from the consent calendar and placed on the regular calendar at the request of any member of the Board. The entire consent calendar may be approved by a single motion made, seconded and approved by the Board.

FINDING/CONCLUSION

Staff believes the draft of the presented minutes correctly reflect the information shared and actions taken by the Executive Committee.

ATTACHMENTS

Attachment 1- Draft meeting minutes of the Regional Water Authority Executive Committee Meeting of August 25, 2026



1. CALL TO ORDER

Chair Saunders called the meeting of the Executive Committee to order on August 25, 2026, at 1:31 p.m. at the RWA Board Room located at 2295 Gateway Oaks, Suite 100, Sacramento, CA 95833. With the approval of the Executive Committee, Chair Saunders chaired the meeting remotely from Palm Springs, CA under just cause. Eight of the Executive Committee Members were present at roll call; a quorum was established. Individuals in attendance are listed below:

Executive Committee Members

Michael Saunders, Georgetown Divide Public Utility District, Chair (Virtual)
Ron Greenwood, Carmichael Water District
Brett Ewart, City of Sacramento
Chris Nelson, City of Lincoln
Bruce Kamilos, Elk Grove Water District
Nichole Baxter, California American Water
Robert Wichert, Sacramento Suburban Water District
Michael Grinstead, Sacramento County Water Agency

Staff Members

Jim Peifer, Tom Hoffart, Ryan Ojakian, Josh Horowitz and Ashley Flores

Others in Attendance:

Jerry Azevedo, ICS; and Sarah Saunders

2. PUBLIC COMMENT

None

3. CONSENT CALENDAR

3.1 Approve draft meeting minutes of July 21, 2026 Executive Committee meeting

3.2 Recommend approval of RWA Policy 500.2 and CERBT Asset Allocation Strategy with no changes to the Board of Directors

A motion was made to the Consent Calendar as presented.

Motion/Second/Carried Director Kamilos moved, with a second by Director Greenwood

Roll Call Vote:

Michael Saunders, Georgetown Divide Public Utility District; Ron Greenwood, Carmichael Water District; Brett Ewart, City of Sacramento; Chris Nelson, City of Lincoln; Bruce Kamilos, Elk Grove Water District; Nichole Baxter, California American Water; Michael Grinstead, Sacramento County Water Agency and Robert Wichert, Sacramento Suburban Water District voted yes. Motion passed.

Ayes- 8

Noes- 0

Abstained- 0

Absent-1

4. STRATEGIC PLAN UPDATE

This was an information item presented by Jim Peifer, Executive Director; Ashley Flores, Associate Project Manager; and Jerry Azevedo, Integrated Communications Strategies. The project team provided an update on the efforts to update the Strategic Plan. The scheduled workshop for September 10th will be scaled back to focus on refining the strengths and weaknesses that have been identified in the SWOT exercise that the Ad Hoc Committee participated in. The information collected from the surveys and interviews is being analyzed and will be presented to the full RWA Board later this year in a summarized report.

Information only, no action taken.

5. REVIEW POLICIES 500.4 (AUDITOR ROTATION POLICY), 500.9 (FIXED ASSET POLICY), 500.10 (OPEB FUNDING POLICY), 500.11 (BUDGET POLICY), 500.12 (AUDIT REPORT FILING POLICY), 500.14 (GRANT FUNDING POLICY), 500.15 (DEFINED BENEFIT PENSION PLAN FUNDING POLICY), 500.16 (ALLOCATING LIABILITIES TO WITHDRAWING MEMBERS), 500.17 (TELECOMMUNICATION POLICY), 500.18 (WEP RESERVE POLICY); CONSIDER RESCINDING POLICY 400.6 (COVID 19 VACCINATION POLICY); AND DISCUSS ADOPTING ROSENBERG'S RULES OF ORDER

This was a discussion/action item presented by Jim Peifer, Executive Director to discuss the biannual review of the 500 series of RWA Policies. There were no changes made to the policies. Policy 500.17 was pulled for consideration and will be reviewed next year along with the employee salary survey. The Committee did agree to recommend rescinding policy 400.6 (covid 19 vaccination policy).

The Committee also discussed adopting Rosenberg's Rules of Order and request general counsel return with more information, including an edited version of the RWA Rules of Procedure with the modified language from Rosenberg's Rules of Order. No action was taken on the staff's second recommended action.

A motion was made to recommend no revisions to the 500 series policies and recommend rescinding policy 400.6 (covid 19 vaccination policy) to the Board of

Directors as directed.

Motion/Second/Carried Director Kamilos moved, with a second by Director Nelson

Roll Call Vote:

Michael Saunders, Georgetown Divide Public Utility District; Ron Greenwood, Carmichael Water District; Brett Ewart, City of Sacramento; Chris Nelson, City of Lincoln; Bruce Kamilos, Elk Grove Water District; Nichole Baxter, California American Water; Michael Grinstead, Sacramento County Water Agency and Robert Wichert, Sacramento Suburban Water District voted yes. Motion passed.

Ayes- 8

Noes- 0

Abstained- 0

Absent-1

6. HEALTHY RIVERS AND LANDSCAPES PROGRAM - DRAFT INTRATRIBUTARY AGREEMENT GOVERNANCE

This was an discussion item presented by Jim Peifer, Executive Director for the Executive Committee to be briefed on establishing an effective governance system to facilitate the Healthy Rivers and Landscapes program that is in compliance with the Brown Act.

Discussion only, no action taken.

7. PROPOSAL FOR OFFERING EMPLOYEE CHILDCARE BENEFITS

This was a discussion item presented by Jim Peifer, Executive Director for the Executive Committee to discuss and consider investigating improved childcare benefits for employees. Childcare is increasingly becoming unaffordable. The Executive Director is interested in seeing if there is support from the Executive Committee in investigating whether the RWA should be increasing its support for its employees that have children and methods to accomplish it.

The discussion included access to affordable, reliable childcare is a significant challenge according to conversations with our employees, and as identified in the attached brochure from First 5 California. Data suggests that childcare costs have outpaced salary growth, potentially leading to the potential to reduced employee focus, and the potential for attrition of experienced staff during critical career stages. Better employee retention is achievable when staff feel supported in their roles as parents and are more likely to remain with the organization, reducing the substantial costs associated with recruitment, onboarding, and training of replacement staff.

Discussion only, no action taken.

8. LEGISLATIVE UPDATE

This was an action item presented by Ryan Ojakian, Government Relations Manager for the Executive Committee to take position on State and Federal legislation.

A motion was made to take positions on State and Federal legislation on any bill pending in the State Legislature or Congress upon a recommendation by staff and a discussion on the bill within the Executive Committee.

Motion/Second/Carried Director Wichert moved, with a second by Director Kamilos

Roll Call Vote:

Michael Saunders, Georgetown Divide Public Utility District; Ron Greenwood, Carmichael Water District; Brett Ewart, City of Sacramento; Chris Nelson, City of Lincoln; Bruce Kamilos, Elk Grove Water District; Nichole Baxter, California American Water; Michael Grinstead, Sacramento County Water Agency and Robert Wichert, Sacramento Suburban Water District voted yes. Motion passed.

Ayes- 8

Noes- 0

Abstained- 0

Absent-1

9. PREVIEW OF UPDATED RWA LOGOS

This is a discussion item presented by Jim Peifer, Executive Director for the Executive Committee to review the a proposal of updated RWA logos.

Discussion only, staff direction provided, no action taken.

10. RWA BOARD MEETING AGENDA

Executive Director Peifer presented this action item for the Executive Committee to review and consider approving the draft agenda of the Regional Water Authority, Board of Directors Meeting of September 10, 2026.

A motion was made to approve RWA Board Meeting Agenda as amended for September 10, 2026 at the Carmichael Water District.

Roll Call Vote:

Michael Saunders, Georgetown Divide Public Utility District; Ron Greenwood, Carmichael Water District; Brett Ewart, City of Sacramento; Chris Nelson, City of Lincoln; Bruce Kamilos, Elk Grove Water District; Nichole Baxter, California American Water; Michael Grinstead, Sacramento County Water Agency and Robert Wichert, Sacramento Suburban Water District voted yes. Motion passed.

Ayes- 8

Noes- 0

Abstained- 0

Absent-1

11. RWA PROGRAM UPDATES

This item was pulled.

12. EXECUTIVE DIRECTOR'S REPORT

Executive Director Peifer referred the Executive Committee to the written report included in the meeting materials. No additional presentation was provided, and no action was taken.

13. DIRECTORS' COMMENT

Director Greenwood reported there were 80 applicant for the General Manager position and a decision will be made as soon an offer is accepted.

Directors Ewart reported that the City of Sacramento's Law and Legislation Committee approved the non-functional turf ordinance with no additional language added beyond the state law.

Director Grinstead reported that SCWA is currently reviewing the County's Master Plan, he identified that new builds (2015-now) have a lower water demand factor.

Director Wichert reported on August 11, the Sacramento County Board of Supervisors appointed Naomi Goudeaux to the Division 1 Director seat. She took her Oath of Office at their Board meeting on Monday, August 17, 2026.

Director Saunders reported the Georgetown Divide Public Utilities District celebrated its 80th anniversary on Friday, July 24 with a ribbon cutting for their solar project, it was a well-attended event. He also announced an ACWA Region 3 event on September 11, 2026.

ADJOURNMENT

Chair Saunders adjourned the meeting at 3:54 p.m.

By:

Attest:

Michael Saunders, RWA Chair

Ashley Flores, CMC, Clerk of the Board

Topic: New Members
Type: Consent Calendar
Item For: Action; Motion to Recommend Approval of RWA Board
Purpose: Routine; Fiscal/Budget; [RWA Policy 100.6](#)

SUBMITTED BY:	Ashley Flores, CMC Associate Project Manager	PRESENTER:	Ashley Flores, CMC Associate Project Manager
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EXECUTIVE SUMMARY

This is an action item for the Regional Water Authority Executive Committee to recommend approval by the Regional Water Authority Board of Directors of the admission of new members to the Regional Water Authority resulting in new annualized contributions of \$800.00.

STAFF RECOMMENDED ACTION

Recommend approval by the Regional Water Authority Board of Directors of the admission of Verdantas as an Affiliate member.

BACKGROUND

Verdantas is an integrated environmental science, engineering, and consulting firm with a strong presence in California and offices in Folsom, Marysville, and San Diego. We specialize in blending engineering and environmental science together with advanced technology and a people-focused culture, we deliver solutions that solve society's defining challenges across environment, water and energy transition.

Verdantas has been working with RWA and the Water Forum on Healthy Rivers and Landscapes Program. In pursuing an affiliate membership with the RWA, we aim to support the RWA's mission of preserving and enhancing the region's water supply. The affiliate membership will help Verdantas stay current on RWA's ongoing efforts and water management priorities and allow us to better serve the RWA and its member agencies in achieving the region's goals.

RWA Policy

Entities eligible to become Regional Water Authority (RWA) Associate Members include public or private entities with an interest and management role in regional water matters that are not eligible for other classes of membership in RWA. The purpose of the Affiliate relationship is to promote communication between water managers and the community and to support RWA's efforts to educate and inform the public.

Entities that may become Affiliates include, but are not limited to Cities and Counties that are not water providers; special districts that are not water providers, such as park, cemetery or fire

districts; trade associations; chambers of commerce; businesses and institutions that are major water users; and entities that provide services to water providers.

Agencies or water utilities that deliver potable retail or wholesale water in this region are not eligible to become RWA Affiliates, as these agencies are eligible to become RWA Members or Contracting Entities. Agencies or entities with other water management authorities are not eligible to become RWA Affiliates, as these agencies are eligible to become RWA Associate Members.

Each entity that applies to become an RWA Affiliate must be approved by a two thirds majority vote of the RWA Board of Directors. Board approval will be dependent on a demonstration that the Affiliate member will provide support to the mission and goals of RWA. RWA Affiliates do not hold a seat on the RWA.

Board, and therefore are not eligible to vote on RWA Board business or policy matters, including legislative/policy issues under Section 7(a) of the RWA joint powers agreement. RWA Affiliates pay an annual fee \$800 per year, which will be subject to adjustment from time to time by the RWA Board. RWA Affiliates are not eligible to participate directly in RWA subscription programs.

FINDING/CONCLUSION

Verdantas has expressed interest in becoming an Affiliate member. As an Affiliate Member, they intend to support RWA through our specialized expertise, increased engagement with fellow members, and our advocacy in support of the RWA vision. Staff recommends the admittance of Verdantas as an Affiliate member.

Agenda Item 3.3

Topic: RWA Board of Directors Agenda
Type: Consent Calendar
Item For: Action; Approve draft agenda
Purpose: [Policy 200.2](#)

SUBMITTED BY: Ashley Flores, CMC
Board Clerk

PRESENTER: Jim Peifer
Executive Director

EXECUTIVE SUMMARY

This is an action item for the Executive Committee to review and consider approving the draft Agenda of the Regular Regional Water Authority (RWA) Board of Directors Meeting of November 12, 2026.

STAFF RECOMMENDED ACTION

A motion to approve RWA Board of Directors Agenda for November 12, 2026, Board Meeting.

BACKGROUND

Per RWA Policy 200.0, the Executive Committee will be authorized to prepare and approve agendas for meetings of the RWA Board of Directors.

Please be aware that the regularly scheduled Board meeting for November 12, 2026, will be held at the Fair Oaks Water District, 10326 Fair Oaks Blvd., Fair Oaks, CA 95628.

FINDING/CONCLUSION

The Executive Director has prepared the draft Agenda for the RWA Board of Directors Meeting November 12, 2026 for the RWA's Executive Committee's consideration and approval.

ATTACHMENTS

Attachment 1- Draft RWA Board of Directors Agenda for November 12, 2026 Board Meeting



**REGIONAL WATER AUTHORITY
MEETING OF THE BOARD OF DIRECTORS**

Thursday, November 12, 2026 at 9:00 a.m.

**Fair Oaks Water District
10326 Fair Oaks Blvd
Fair Oaks, CA 95628
(916) 967-7692**

IMPORTANT NOTICE REGARDING VIRTUAL PUBLIC PARTICIPATION:

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Join the meeting from your computer, tablet or smartphone

Join Zoom Meeting

<https://us06web.zoom.us/j/81591056125>

or dial 1 669-444-9171

Meeting ID: **815 9105 6125**

If we experience technical difficulties and the Zoom link drops and you are no longer able to connect to the Board meeting, please dial 877-654-0338 – Guest Code 198

Public documents relating to any open session item listed on this agenda that are distributed to all or a majority of the members of the Board of Directors less than 72 hours before the meeting are available for public inspection in the customer service area of the Authority's Administrative Office at the address listed above.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability related modification or accommodation to participate in this meeting, please contact the Executive Director of the Authority at (916) 967-7692. Requests must be made as early as possible, and at least one full business day before the start of the meeting. The Board of Directors may consider any agenda item at any time during the meeting.

AGENDA

1. CALL TO ORDER AND ROLL CALL

2. PUBLIC COMMENT: Members of the public who wish to address the Board may do so at this time. Please keep your comments to less than three minutes.

3. CONSENT CALENDAR: All items listed under the Consent Calendar are considered and acted upon by one motion. Board Members may request an item be removed for separate consideration.

3.1 Approve the draft meeting minutes of September 10, 2026, RWA Regular Board Meeting

3.2 Approve the 2026 Board of Directors and Executive Committee meeting schedule

3.3 Approve Verdantas, Inc. to become an RWA Affiliate Member - Requires 2/3 Affirmative vote

Action: Approve Consent Calendar items as presented

4. 2027 RWA BOARD ELECTIONS OFFICERS AND EXECUTIVE COMMITTEE

Presenter: Jim Peifer, Executive Director and Ashley Flores, Associate Project Manager

Action(s): (1) Elect 2027 Chair; and (2) Interested members to state their candidacy for the 2027 Vice Chair and the 2027 Executive Committee

5. INFORMATION: CHAIR'S REPORT ON THE EXECUTIVE COMMITTEE MEETING

Presenter: Michael Saunders, Chair

6. INFORMATION: STRATEGIC PLAN

Presenter: Michael Saunders, Chair

7. DISCUSSION: PROPOSTION 4

Presenter: Jim Peifer, Executive Director

8. AMENDMENT OF BOARD RULES FOR PROCEEDINGS

Presenter: Michael Saunders, Chair, and RWA Legal Counsel

Action(s): (1) Approve Amended Board Rules for Proceedings Policy No. 200.1 and (2) Adoption of Rosenberg's Rules of Order to the Board of Directors

9. DISCUSSION: HEALTHY RIVERS AND LANDSCAPES PROGRAM

Presenter: Michelle Banonis, Manager of Strategic Affairs

10. OPPORTUNITY FOR PUBLIC TO ADDRESS CLOSED SESSION MATTERS

11. CLOSED SESSION

11.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Consider initiating litigation pursuant to Government Code § 54956.9, subdivision (d)(4): Challenge to the State Water Resources Control Board's adoption of updates to the water quality control plan for the San Francisco Bay/Sacramento-San Joaquin Delta Watershed.

12. RETURN TO OPEN SESSION - ANNOUNCEMENT OF REPORTABLE ACTION IN CLOSED SESSION

13. EXECUTIVE DIRECTOR'S REPORT

14. DIRECTORS' COMMENTS

ADJOURNMENT

Next RWA Board of Director's Meeting:

January 14, 2026, 9:00 a.m. at TBD. The location is subject to change.

Next RWA Executive Committee Meeting:

December 15, 2026, 1:30 p.m. at the RWA Office, 2295 Gateway Oaks, Suite 100 Sacramento, CA 95833.

Notification will be emailed when the RWA electronic packet is complete and posted on the RWA website at: <https://www.rwah2o.org/meetings/board-meetings/>.

Posted on November 5, 2026

Ashley Flores, CMC, Board Clerk

Topic: Grant Status Update

Type: New Business

Item For: Discussion

Purpose: Grant Administration

SUBMITTED BY:	Jim Peifer Executive Director	PRESENTER:	Jim Peifer Executive Director
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EXECUTIVE SUMMARY

This is an action item for the Executive Committee to receive a report on the status of grant processing.

STAFF RECOMMENDED ACTIONS

None. This item is for information/discussion only.

BACKGROUND

The RWA has received several grants from the Department of Water Resources in the past several years to help fund several of our members projects and RWA initiatives. Executive Director Peifer will be briefing the Executive Committee on the status of closing out these grants.

Agenda Item 5

Topic: Proposition 4

Type: New Business

Item For: Information

Purpose:

SUBMITTED BY: Jim Peifer
Executive Director

PRESENTER: Jim Peifer
Executive Director

EXECUTIVE SUMMARY

This is an action item for the Executive Committee to receive a report on Proposition 4 grants.

STAFF RECOMMENDED ACTIONS

None. This item is for information only.

BACKGROUND

Executive Director Peifer will provide a briefing the Executive Committee on Proposition 4 grants.

Topic: Rules for Proceedings
Type: New Business
Item For: Action
Purpose: Policy 200.1

SUBMITTED BY: Jim Peifer
Executive Director

PRESENTER: Jim Peifer
Executive Director

EXECUTIVE SUMMARY

This is an action item for the Executive Committee to 1) review and consider recommending revisions to a number of 500 series policies to Board of Directors; 2) consider recommending the revision of Policy 400.6 (COVID 19 Vaccination Policy); and 3) discuss and consider recommending the adoption of Rosenberg's Rules of Order to the Board of Directors.

STAFF RECOMMENDED ACTIONS

(1) Recommend revisions to the policies to the Board of Directors as directed; and (2) Recommend the adoption of Rosenberg's Rules of Order to the Board of Directors

BACKGROUND

Policy 200.2 provides rules of procedure to address motions and other parliamentary business. These rules are for the most part unique to RWA which has caused confusion in the past. The Executive Committee should consider recommending to the Board of Directors the replacement of the existing rules of procedure with Rosenberg's Rules of Order (Rosenberg's Rules). Many of the RWA member agencies use Rosenberg's Rules and RWA Counsel is very familiar with them.

ATTACHMENTS

Attachment 1- Revised Rules of Proceedings – Redline Draft
Attachment 2- Revised Rules of Proceedings – Clean Draft

REGIONAL WATER AUTHORITY POLICIES AND PROCEDURES MANUAL

Policy Type : Board of Directors
Policy Title : Rules for Proceedings of the Board of Directors
Policy Number : 200.1
Date Adopted : September 12, 2002
Last Amendment : November 1, 2026

RULES FOR PROCEEDINGS OF THE BOARD OF DIRECTORS

INTRODUCTION

These are the Rules for Proceedings of meetings of the Board of Directors of the Regional Water Authority ("Authority"), which are authorized by Section 17 of the Joint Exercise of Powers Agreement forming the Authority, dated July 1, 2001 ("JPA Agreement"). The purposes of these rules are to facilitate public participation during meetings of the Board, protect the rights of all Directors, and provide procedures for conducting Board meetings in an orderly and efficient manner. The provisions of the JPA Agreement, the Community Services District Law (see Section 7.a.12 of the JPA Agreement, and Government Code sections 61000, et seq.), the Brown Act (Government Code section 54950, et seq.) and any other law governing the powers and/or proceedings of the Authority will control over any inconsistent provision contained in these rules.

RULE 1 - SELECTION OF OFFICERS

In accordance with Authority Policy 200.3 (Election Procedures), the Chair and Vice-Chair of the Board will be elected by the Directors of the Board for a one-year term commencing immediately upon conclusion of the meeting where the election was held. The Board will by majority vote appoint, considering the recommendation of the Executive Director of the Authority, a Secretary and a Treasurer, who will serve at the pleasure of the Board. (See JPA Agreement Section 18, and Government Code sections 61002 and 61050(b).)

RULE 2 - DUTIES OF CHAIR OF BOARD

The Chair shall serve as the Board's presiding officer and perform the duties prescribed by the JPA Agreement, including serving as liaison among the Executive Director, the Board, and the Executive Committee; calling special meetings; presiding over Board and Executive Committee meetings; and appointing representatives of the Authority to associations of which the Authority is a member.

The Chair shall apply and interpret these Rules for Proceedings and serve as the initial authority on procedural matters. In doing so, the Chair may consult with Authority legal counsel regarding these Rules for Proceedings and applicable law. The Vice-Chair

shall perform the Chair's duties in the Chair's absence. (See JPA Agreement Section 18; Government Code section 61043(b).)

Although the Chair retains the same rights as other Directors to participate in discussion, debate, and decision-making, the Chair should generally allow other Directors an opportunity to speak before commenting. The Chair shall make or second a motion only when no other Director is willing to do so.

RULE 3 - TIME AND PLACE FOR REGULAR MEETING

Regular meetings of the Board of Directors shall be held on the dates and at the times and locations within the Authority designated by the Board. Regular meetings shall generally be held on the second Thursday of each odd-numbered month. If a regular meeting falls on a holiday (as listed in Government Code section 6700), the meeting will be held on the day designated by the Board or the Executive Committee. (See Government Code section 54954(a).)

RULE 4 - QUORUM REQUIREMENTS

A majority of all of the members of the Board will constitute a quorum for the transaction of business. (See JPA Agreement Section 13.)

RULE 5 – PARTICIPATION BY MEMBERS

Participation in meetings of the Board shall be limited to each member agency's designated representatives. If a designated representative is absent, a member agency's designated alternate may serve in that representative's place and participate fully in the meeting. A designated alternate may participate only in place of an absent designated representative.

RULE 6 – MAJORITY VOTE

A majority of all of the members of the Board will be required to approve any resolution or motion, unless a different voting requirement to approve a particular action is specified under State law or the JPA Agreement. (See JPA Agreement Section 13.) A majority of the Executive Committee's membership is required to approve any resolution or motion considered by the Executive Committee.

RULE 7 – GENERAL MOTIONS

Except for the procedural motions identified in Rule 8, only one motion may be pending before the Board at any given time. Once a motion has been made and seconded, the Board shall discuss and act upon that motion before considering a new motion. Substitute motions are not permitted. A pending motion must be voted upon or withdrawn by the maker before a different motion concerning the same matter may be considered.

A pending motion may be modified only through a friendly amendment. A Director may propose a friendly amendment to a pending motion. The amendment becomes part of the motion only if both the maker of the motion and the Director who seconded the motion consent to the proposed change. If either does not consent, the motion shall

remain unchanged and the Board shall continue its discussion and consideration of the original motion.

RULE 8 – MOTIONS TO LIMIT DEBATE

As exceptions to Rule 7, the following procedural motions may be made while another motion is pending and are not debatable. Once any such motion has been made and seconded, the Chair shall call for an immediate vote:

A. Motion to Adjourn. If passed, the Board shall immediately adjourn the meeting.

B. Motion to Recess. If passed, the Board shall take an immediate recess from the meeting. Unless the motion specifies the duration of the recess, the Chair shall determine when the meeting will reconvene.

C. Motion to Fix the Time to Adjourn. If passed, the Board shall adjourn the meeting at the time specified in the motion.

D. Motion to Table. If passed, further consideration of an agenda item shall be suspended. The motion need not specify when the item will return to the Board but may do so, subject to applicable agenda and notice requirements.

RULE 9 – RECORD OF VOTE

On each matter presented for a vote, only one Director from each member agency may vote. A voting Director may vote “aye” or “no,” or may abstain. Unless a Director votes “no” or abstains, the Director shall be deemed to have voted in favor of the motion. The Chair may call for the ayes, noes, and abstentions. Except when an action is approved unanimously by all Directors present and voting, the ayes, noes, and abstentions on each resolution or motion shall be recorded in the minutes. (See Government Code section 61045(d).)

RULE 10 - CONFLICTS OF INTEREST

A Director may not make, participate in making, or in any way attempt to use their official position to influence a Board decision in which the Director knows or has reason to know they have a financial interest. If a Director becomes aware of a potential conflict of interest before a Board meeting at which the matter will be discussed or acted upon, the Director shall notify the Executive Director, who, in consultation with legal counsel, will advise the Director regarding whether the conflict is disqualifying and what actions, if any, are required. If it is determined that a Director has a disqualifying financial interest in a matter, the Director shall publicly identify the financial interest giving rise to the conflict, recuse themselves from all discussion, deliberation, and leave the Board room until after the discussion, vote or any other disposition of the matter, except as otherwise permitted by law. Directors shall remain responsible for compliance with all applicable conflict-of-interest laws. (Government Code sections 87100 *et seq.*)

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The Chair shall provide each Director a reasonable opportunity to discuss a motion after it has been made and seconded and before a vote is taken. The Chair may impose reasonable time limits on such discussion.

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Upon request, the Authority shall make the agenda and other documents covered by this Rule available in an appropriate alternative format to persons with disabilities. (See Government Code section 54954.1.) The agenda shall include information regarding how, to whom, and when a request for a disability-related modification or accommodation, including auxiliary aids or services, may be made. (See Government Code section 54954.2.)

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The Board will not take action on or discuss any item not appearing on a posted agenda, except under the following conditions, in which cases the item will be publicly identified before discussion begins: (a) upon a determination by a majority of the Board that an emergency situation exists as provided in Government Code section 54956.5; (b) upon a determination by a two-thirds vote of the members of the Board present at the meeting, or, if less than two-thirds of the members of the Board are present, a unanimous vote of those members present, that there is a need to take immediate action and that the

need came to the Authority's attention after the agenda was posted; or (c) the item was posted for a prior meeting of the Board occurring not more than five calendar days prior to the date action is taken on the item, and at the prior meeting the item was continued to the meeting at which action is being taken. (See Government Code sections 54954.2 and 54956.5.)

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The Executive Director may list on the agenda a "consent calendar," which will consist of routine matters on which there is generally no opposition or need for discussion. Examples of consent calendar items might include approval of minutes, financial reports and routine resolutions. At the request of any Director, an item shall be removed from the consent calendar and considered separately. The remaining consent-calendar items may be approved collectively by a single motion, second, and vote of the Board.

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Every agenda for a regular meeting will provide an opportunity for members of the public to directly address the Board on items of interest that are within the subject matter jurisdiction of the Board and that do not appear on the agenda. The public may address the Board concerning an agenda item either before or during the Board's consideration of that agenda item. (See Government Code section 54954.3(a).) Except as authorized under Rule 13, the Board will not take action on any matter raised during the Public Forum.

The Chair, or their designee, may remove, or cause the removal of an individual who disrupts an Authority meeting, including an individual participating remotely. Before removing the individual, the Chair or designee shall warn the individual that the disruptive behavior must cease and that continued disruption may result in removal. If the individual does not promptly cease the disruptive behavior, the Chair or designee may remove or cause the removal of the individual. (See Government Code section 54957.95.)

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RULE 17 - PUBLIC HEARINGS

The procedure for conducting public hearings during a meeting of the Board shall be as follows:

A. No earlier than the time specified in the notice of hearing, the Chair shall open the public hearing.

B. The Chair shall ask the Executive Director whether notice of the hearing was given as required by law and whether any written comments were received.

C. The Chair shall invite Authority staff to present the matter and respond to questions from the Board.

D. The Chair shall invite members of the public to present written or oral comments regarding the subject of the hearing. The Chair may impose reasonable time limits on oral comments.

E. After all comments have been received, the Chair shall either close the public hearing or continue it to a specified date and time in accordance with Rule 18.

F. After the public hearing is closed, the Board may take action regarding the subject of the hearing as permitted by law.

RULE 18 - ADJOURNMENT

In addition to a motion to adjourn under Rule 8, the Chair may declare a meeting adjourned upon completion of the agenda when no further business remains before the Board. A meeting shall also be adjourned upon loss of a quorum, unless the members present continue the meeting as provided below.

The Board may continue a regular or special meeting to a specified date and time. If a quorum is not present, the Directors present may order the meeting continued. If all Directors are absent from a regular or adjourned regular meeting, the Secretary may order the meeting continued to a specified date and time. When a meeting is continued, a copy of the order or notice of continuance shall be conspicuously posted on or near the door of the location where the meeting was held within 24 hours after the time of continuance. (See Government Code section 54955.)

RULE 19 - SPECIAL MEETINGS

A special meeting may be called at any time by the Chair, by the Executive Committee or by a majority of the members of the Board. Written notice shall be delivered personally or by any other means to each Director and to each local newspaper of general circulation and radio or television station that has requested written notice. The notice shall be posted on the Authority's website and in a location freely accessible to the public at least 24 hours before the meeting and shall specify the time and place of the meeting and the business to be considered. No other business shall be considered. Notice to a Director may be waived if the Director files a written waiver with the Authority Secretary before or when the meeting convenes, which waiver may be provided by telephone or email, or if the Director is present when the meeting convenes. Emergency meetings shall

be called and conducted in accordance with Government Code section 54956.5.

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The Board may designate a regular or special meeting as a “workshop meeting” to receive presentations and discuss matters identified on the agenda. Although the Board generally will not take action during a workshop meeting, it may act on any matter that is properly identified on the agenda as an action item.

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Board committees shall consist of fewer than a majority of the Directors and may be established as standing committees or *ad hoc* advisory committees. The Executive Committee is the Board’s sole standing committee. Executive Committee meetings shall comply with the Brown Act. The Executive Committee shall conduct its proceedings in accordance with these Rules for Proceedings to the extent applicable.

The Chair may establish and appoint Directors to an *ad hoc* advisory committee for a limited or specific purpose. Each *ad hoc* committee shall dissolve upon completion of its assigned task. The meetings of an *ad hoc* advisory committee are not required to be open to the public, and notice of such meetings is not required to be posted. (See Government Code sections 54951 and 54952.)

Directors who are not members of a standing committee may attend a standing committee meeting only as observers, and they may not participate in the committee meeting, ask questions or sit with the committee members at the Board table. (See Government Code section 54952.2(c)(6).) Directors who are not members of an *ad hoc* committee may not attend an *ad hoc* committee meeting, unless such a meeting has been publicly noticed, in which case the same rules governing attendance at standing committee meetings described above shall apply.

RULE 22 - CLOSED SESSIONS

A closed session may be held for any purpose authorized by the Brown Act. Before placing a closed-session item on the agenda for a regular or special meeting, the Executive Director shall consult with Authority legal counsel to confirm the applicable statutory authority and required procedures, including any required public report following the closed session. The Authority shall not keep minutes of its closed sessions. (See Government Code section 54957.2.) The Board shall consider in closed session only those matters identified on the posted agenda for consideration in closed session. (See Government Code section 54957.7.)

Attendance at a closed session is limited to each member agency’s designated representatives and any individuals whose presence is necessary for consideration of a closed session item, as determined by the Authority’s legal counsel. If a member agency’s designated representative is absent, the member agency’s designated alternate may attend and participate in the closed session in the designated representative’s place. (See 82 Ops.Cal.Atty.Gen. 29 (1999).) Before convening a closed session, the Chair shall request that all alternates leave the room, unless an alternate is attending such closed session as provided for in the preceding sentence. The closed session shall not commence until all unauthorized alternates have left the room.

Following a closed session, the Chair, Executive Director, or Authority legal counsel shall report on any action taken in closed session required to be publicly disclosed and make available any related documents as required by the Brown Act. If substantive amendments require a document to be retyped, the Chair shall, upon request by a person present when the closed session concludes, orally summarize the amendments. (Government Code section 54957.1.)

A Director shall not disclose confidential information acquired in closed session except as authorized by the Board or permitted by law. Nothing in this Rule prohibits a disclosure expressly authorized by Government Code sections 54956.96 or 54963. (See also Government Code section 1098.)

RULE 23 - MEETINGS BY TELECONFERENCE

The Board may conduct a meeting by teleconference in accordance with Government Code section 54953(b). Any such meeting shall comply with the following requirements:

A. At least a quorum of the members of the body shall participate from locations within the territory of the Authority.

B. Each teleconference location shall be identified in the agenda, which shall state that each location is accessible to the public and that members of the public may address the Board from any identified teleconference location.

C. All votes shall be taken by roll call.

D. The agenda shall be posted at each teleconference location at least 72 hours before a regular meeting or 24 hours before a special meeting.

E. The meeting shall be conducted in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the Board.

F. The agenda or special meeting notice shall include substantially the following:

"All or portions of this meeting will be conducted by teleconference in accordance with Government Code section 54953(b). The teleconference location(s) for the meeting and remote participants are as follows: _____. Each teleconference location is accessible to the public, and members of the public may address the Board of Directors [or Executive Committee] from any identified teleconference location."

RULE 24 – TELECONFERENCE ATTENDANCE FOR JUST CAUSE

When the Board is not conducting a teleconference meeting under Rule 23, a Director may participate remotely for "just cause" in accordance with Government Code sections 54953.8 and 54953.8.3, provided the member's designated alternate is unavailable.

The Director shall provide notice of the just cause participation at the earliest opportunity, including at the start of the meeting, briefly describe the circumstances requiring remote participation, and participate by both audio and visual technology. Directors attending remotely must disclose whether any other individuals over the age of

18 are present in the room at their remote location and provide a brief description of the general nature of their relationship to any such individuals.

At least a quorum shall participate in person from a single public location identified on the agenda and located within the Authority's territory. The minutes shall identify the statutory basis for remote participation.

RULE 25 – TELECONFERENCE ACCOMMODATIONS FOR A DISABILITY

Directors may attend and participate in any RWA Board meetings via teleconference if they require a reasonable accommodation for a disability, as defined in Government Code sections 12926 and 12926.1 or section 12102 of Title 42 of the United States Code.

Should a Director with a disability attend a meeting via teleconference, the Director must participate using both audio and video technology unless their disability requires an exception to the video component. Directors attending remotely must disclose whether any other individuals over the age of eighteen are present in the room at their remote location and provide a brief description of the general nature of their relationship to any such individuals.

A Director's attendance via teleconference under this Rule 25 will be considered the equivalent to in-person attendance for all legal purposes, including establishing a quorum. (See Government Code section 54953(c)(3).)

RULE 26 - COMPENSATION OF DIRECTORS

The Authority shall not compensate Directors or reimburse them for expenses incurred in connection with their service on the Board. A Director's appointing member agency may provide compensation or expense reimbursement in accordance with that agency's applicable policies.

RULE 27 - AMENDMENT OF RULES

By motion made, seconded and approved, the Board in its discretion may at any meeting (a) temporarily suspend these rules in whole or in part, (b) amend these rules in whole or in part, or (c) both.

REGIONAL WATER AUTHORITY POLICIES AND PROCEDURES MANUAL

Policy Type : Board of Directors
Policy Title : Rules for Proceedings of the Board of Directors
Policy Number : 200.1
Date Adopted : September 12, 2002
Last Amendment : November 12, 2026

RULES FOR PROCEEDINGS OF THE BOARD OF DIRECTORS

INTRODUCTION

These are the Rules for Proceedings of meetings of the Board of Directors of the Regional Water Authority ("Authority"), which are authorized by Section 17 of the Joint Exercise of Powers Agreement forming the Authority, dated July 1, 2001 ("JPA Agreement"). The purposes of these rules are to facilitate public participation during meetings of the Board, protect the rights of all Directors, and provide procedures for conducting Board meetings in an orderly and efficient manner. The provisions of the JPA Agreement, the Community Services District Law (see Section 7.a.12 of the JPA Agreement, and Government Code sections 61000, *et seq.*), the Brown Act (Government Code sections 54950, *et seq.*) and any other law governing the powers and/or proceedings of the Authority will control over any inconsistent provision contained in these rules.

RULE 1 - SELECTION OF OFFICERS

In accordance with Authority Policy 200.3 (Election Procedures), the Chair and Vice-Chair of the Board will be elected by the Directors of the Board for a one-year term commencing immediately upon conclusion of the meeting where the election was held. The Board will by majority vote appoint, considering the recommendation of the Executive Director of the Authority, a Secretary and a Treasurer, who will serve at the pleasure of the Board. (See JPA Agreement Section 18, and Government Code sections 61002 and 61050(b).)

RULE 2 - DUTIES OF CHAIR OF BOARD

The Chair shall serve as the Board's presiding officer and perform the duties prescribed by the JPA Agreement, including serving as liaison among the Executive Director, the Board, and the Executive Committee; calling special meetings; presiding over Board and Executive Committee meetings; and appointing representatives of the Authority to associations of which the Authority is a member.

The Chair shall apply and interpret these Rules for Proceedings and serve as the initial authority on procedural matters. In doing so, the Chair may consult with Authority

legal counsel regarding these Rules for Proceedings and applicable law. The Vice-Chair shall perform the Chair's duties in the Chair's absence. (See JPA Agreement Section 18; Government Code section 61043(b).)

Although the Chair retains the same rights as other Directors to participate in discussion, debate, and decision-making, the Chair should generally allow other Directors an opportunity to speak before commenting. The Chair shall make or second a motion only when no other Director is willing to do so.

RULE 3 - TIME AND PLACE FOR REGULAR MEETING

Regular meetings of the Board of Directors shall be held on the dates and at the times and locations within the Authority designated by the Board. Regular meetings shall generally be held on the second Thursday of each odd-numbered month. If a regular meeting falls on a holiday (as listed in Government Code section 6700), the meeting will be held on the day designated by the Board or the Executive Committee. (See Government Code section 54954(a).)

RULE 4 - QUORUM REQUIREMENTS

A majority of all of the members of the Board will constitute a quorum for the transaction of business. (See JPA Agreement Section 13.)

RULE 5 – PARTICIPATION BY MEMBERS

Participation in meetings of the Board shall be limited to each member agency's designated representatives. If a designated representative is absent, a member agency's designated alternate may serve in that representative's place and participate fully in the meeting. A designated alternate may participate only in place of an absent designated representative.

RULE 6 – MAJORITY VOTE

A majority of all of the members of the Board will be required to approve any resolution or motion, unless a different voting requirement to approve a particular action is specified under State law or the JPA Agreement. (See JPA Agreement Section 13.) A majority of the Executive Committee's membership is required to approve any resolution or motion considered by the Executive Committee.

RULE 7 – GENERAL MOTIONS

Except for the procedural motions identified in Rule 8, only one motion may be pending before the Board at any given time. Once a motion has been made and seconded, the Board shall discuss and act upon that motion before considering a new motion. Substitute motions are not permitted. A pending motion must be voted upon or withdrawn by the maker before a different motion concerning the same matter may be considered.

A pending motion may be modified only through a friendly amendment. A Director may propose a friendly amendment to a pending motion. The amendment becomes part of the motion only if both the maker of the motion and the Director who seconded the motion consent to the proposed change. If either does not consent, the motion shall

remain unchanged and the Board shall continue its discussion and consideration of the original motion.

RULE 8 – MOTIONS TO LIMIT DEBATE

As exceptions to Rule 7, the following procedural motions may be made while another motion is pending and are not debatable. Once any such motion has been made and seconded, the Chair shall call for an immediate vote:

A. Motion to Adjourn. If passed, the Board shall immediately adjourn the meeting.

B. Motion to Recess. If passed, the Board shall take an immediate recess from the meeting. Unless the motion specifies the duration of the recess, the Chair shall determine when the meeting will reconvene.

C. Motion to Fix the Time to Adjourn. If passed, the Board shall adjourn the meeting at the time specified in the motion.

D. Motion to Table. If passed, further consideration of an agenda item shall be suspended. The motion need not specify when the item will return to the Board but may do so, subject to applicable agenda and notice requirements.

RULE 9 – RECORD OF VOTE

On each matter presented for a vote, only one Director from each member agency may vote. A voting Director may vote “aye” or “no,” or may abstain. Unless a Director votes “no” or abstains, the Director shall be deemed to have voted in favor of the motion. The Chair may call for the ayes, noes, and abstentions. Except when an action is approved unanimously by all Directors present and voting, the ayes, noes, and abstentions on each resolution or motion shall be recorded in the minutes. (See Government Code section 61045(d).)

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The Board may continue a regular or special meeting to a specified date and time. If a quorum is not present, the Directors present may order the meeting continued. If all Directors are absent from a regular or adjourned regular meeting, the Secretary may order the meeting continued to a specified date and time. When a meeting is continued, a copy of the order or notice of continuance shall be conspicuously posted on or near the door of the location where the meeting was held within 24 hours after the time of continuance. (See Government Code section 54955.)

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Attendance at a closed session is limited to each member agency’s designated representatives and any individuals whose presence is necessary for consideration of a closed session item, as determined by the Authority’s legal counsel. If a member agency’s designated representative is absent, the member agency’s designated alternate may attend and participate in the closed session in the designated representative’s place. (See 82 Ops.Cal.Atty.Gen. 29 (1999).) Before convening a closed session, the Chair shall request that all alternates leave the room, unless an alternate is attending such closed session as provided for in the preceding sentence. The closed session shall not commence until all unauthorized alternates have left the room.

Following a closed session, the Chair, Executive Director, or Authority legal counsel shall report on any action taken in closed session required to be publicly disclosed and make available any related documents as required by the Brown Act. If substantive amendments require a document to be retyped, the Chair shall, upon request by a person present when the closed session concludes, orally summarize the amendments. (Government Code section 54957.1.)

A Director shall not disclose confidential information acquired in closed session except as authorized by the Board or permitted by law. Nothing in this Rule prohibits a disclosure expressly authorized by Government Code sections 54956.96 or 54963. (See also Government Code section 1098.)

RULE 23 - MEETINGS BY TELECONFERENCE

The Board may conduct a meeting by teleconference in accordance with Government Code section 54953(b). Any such meeting shall comply with the following requirements:

A. At least a quorum of the members of the body shall participate from locations within the territory of the Authority.

B. Each teleconference location shall be identified in the agenda, which shall state that each location is accessible to the public and that members of the public may address the Board from any identified teleconference location.

C. All votes shall be taken by roll call.

D. The agenda shall be posted at each teleconference location at least 72 hours before a regular meeting or 24 hours before a special meeting.

E. The meeting shall be conducted in a manner that protects the statutory and constitutional rights of the parties and the public appearing before the Board.

F. The agenda or special meeting notice shall include substantially the following:

"All or portions of this meeting will be conducted by teleconference in accordance with Government Code section 54953(b). The teleconference location(s) for the meeting and remote participants are as follows: _____. Each teleconference location is accessible to the public, and members of the public may address the Board of Directors [or Executive Committee] from any identified teleconference location."

RULE 24 – TELECONFERENCE ATTENDANCE FOR JUST CAUSE

When the Board is not conducting a teleconference meeting under Rule 23, a Director may participate remotely for "just cause" in accordance with Government Code sections 54953.8 and 54953.8.3, provided the member's designated alternate is unavailable.

The Director shall provide notice of the just cause participation at the earliest opportunity, including at the start of the meeting, briefly describe the circumstances requiring remote participation, and participate by both audio and visual technology. Directors attending remotely must disclose whether any other individuals over the age of

18 are present in the room at their remote location and provide a brief description of the general nature of their relationship to any such individuals.

At least a quorum shall participate in person from a single public location identified on the agenda and located within the Authority's territory. The minutes shall identify the statutory basis for remote participation.

RULE 25 – TELECONFERENCE ACCOMMODATIONS FOR A DISABILITY

Directors may attend and participate in any RWA Board meetings via teleconference if they require a reasonable accommodation for a disability, as defined in Government Code sections 12926 and 12926.1 or section 12102 of Title 42 of the United States Code.

Should a Director with a disability attend a meeting via teleconference, the Director must participate using both audio and video technology unless their disability requires an exception to the video component. Directors attending remotely must disclose whether any other individuals over the age of eighteen are present in the room at their remote location and provide a brief description of the general nature of their relationship to any such individuals.

A Director's attendance via teleconference under this Rule 25 will be considered the equivalent to in-person attendance for all legal purposes, including establishing a quorum. (See Government Code section 54953(c)(3).)

RULE 26 - COMPENSATION OF DIRECTORS

The Authority shall not compensate Directors or reimburse them for expenses incurred in connection with their service on the Board. A Director's appointing member agency may provide compensation or expense reimbursement in accordance with that agency's applicable policies.

RULE 27 - AMENDMENT OF RULES

By motion made, seconded and approved, the Board in its discretion may at any meeting (a) temporarily suspend these rules in whole or in part, (b) amend these rules in whole or in part, or (c) both.

Agenda Item 7

Topic: Legislative Outlook
Type: Legislative
Item For: Action; Approve co-sponsor legislation to improve groundwater recharge permitting
Purpose: Policy 100.5 and Strategic Plan Priority- Advocacy Objective A

SUBMITTED BY:	Ryan Ojakian Manager of Government Relations	PRESENTER:	Ryan Ojakian Manager of Government Relations
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EXECUTIVE SUMMARY

This is an action item for the Executive Committee to approve co-sponsor legislation to improve groundwater recharge permitting.

STAFF RECOMMENDED ACTION

Approve co-sponsoring legislation to improve groundwater recharge permitting.

BACKGROUND

Based on follow up discussion out of AB 2026 (Aguilar-Curry, RWA co-sponsored) on groundwater recharge permitting RWA staff have been approached by several entities about continuing to work in this space. There are a number of options being discussed, but the specific focus and request here would be related to improving the utility of temporary permits for groundwater recharge. Staff is asking the EC to approve co-sponsoring legislation in this area to allow for more active and direct engagement in these efforts.

FINDING/CONCLUSION

This information is consistent with Policy Principles adopted as part of RWA policy 100.5 and Strategic Plan Priority- Advocacy Objective A.

Topic: RWA Program Update
Type: Old Business
Item For: Information/Discussion
Purpose: [Policy 200.2](#)

SUBMITTED BY: Jim Peifer
Executive Director

PRESENTER: Jim Peifer
Executive Director

EXECUTIVE SUMMARY

This is an information/discussion item for the Executive Committee to have a two-way dialogue with staff regarding various programs and initiatives the RWA currently has underway.

STAFF RECOMMENDED ACTION

None. This item is for information/discussion only.

BACKGROUND

The RWA has a number of programs underway, the Executive Director and staff will brief the Executive Committee on the status of many of those programs and initiatives. The report will include key milestones reached to date, the overall status of the programs, upcoming key milestones, and current and future anticipated resources.

Agenda Item 9

Topic: Ad Hoc Committee Report
Type: New Business
Item For: Information
Purpose: Policy 100, Section 10

SUBMITTED BY: Jim Peifer
Executive Director

PRESENTER: Michael Saunders
Chair

EXECUTIVE SUMMARY

This is an information item for the Executive Committee to receive a report on the work of the Ad Hoc committees.

STAFF RECOMMENDED ACTIONS

None. This item is for information/discussion only.

BACKGROUND

Chair Saunders will report to the Executive Committee on the progress of the Ad Hoc Committees.

Currently there are the following Ad Hoc Committees:

1. Revisions to Policy 400.4 (Executive Director Performance Evaluation Policy)
2. Revisions to Policy 100.1 (Joint Powers Agreement)
3. Revisions to Policy 200.3 (Election Procedures) [Note: This committee has completed its work]
4. Awards Committee (RWA 100.4)

Topic: Executive Directors' Report
Type: New Business
Item For: Information
Purpose: General

SUBMITTED BY: Jim Peifer
Executive Director

PRESENTER: Jim Peifer
Executive Director

EXECUTIVE SUMMARY

This is an information item for the Executive Director to provide a briefing on important activities, reports, communications, advocacy, and other updates.

STAFF RECOMMENDED ACTION

None. This item is for information/discussion only.

BACKGROUND

This report is intended to provide an opportunity for the Executive Director to report to the Executive Committee on important activities, reports, communications, advocacy, and other updates.

OUTREACH

Mr. Peifer participated on a panel discussion at the *Restore America's Estuaries* Conference in San Francisco on September 24th. The panel discussed DWR's Watershed Resilience program.

Mr. Peifer will be participating at the upcoming Mountain Counties Water Resources Association meeting Fall 2026 Water Forum Event. He will be participating on a panel to discuss Watershed Resilience.

SAVE THE DATE

RWA Holiday Social – Thursday December 10, 2026 from 5:30-8:00 p.m. at the Delta King, 1000 Front Street, Sacramento, CA 95814. Join us in closing out the year with some holiday cheer, delicious food and good company. More details to come.

Agenda Item 11

Topic: Directors' Comments
Type: New Business
Item For: Information
Purpose: Routine

SUBMITTED BY: Jim Peifer
Executive Director

PRESENTER: Michael Saunders
Chair

EXECUTIVE SUMMARY

This is an information item to provide an opportunity for the RWA Executive Committee to report on any updates from their agency, comments, request future agenda items, recommendations, and questions.

STAFF RECOMMENDED ACTION

None. This item is for information only.

BACKGROUND

This report is intended to provide an opportunity for the Board of Directors to report on any updates from their agency, comments, request future agenda items, recommendations, and questions.